

Formative Feedback Workshop Day

Program Review Reports

Monday, January 10th, 2022 | NEC

Contents

1) General Information	2
a. Schedule	2
b. Formative Feedback of Programs	3
i. Team and room assignment	3
ii. Programs for review - by team	4
c. Department/School Program Improvement Room Assignment	8
d. NEC Floor 1 Map	9
e. NEC floor 2 Map	10
f. Coordinator Contact Information	11
2) Formative Feedback Team Leader Training	12
a. Presentation (PDF)	12
3) Templates	13
a. Formative Feedback Template	13
b. Program Improvement Planning Template	17
4) Shared Folder Hyperlink	19
a. Link: https://bit.ly/3HDwgSL	19
b. Folders and Files.....	19
i. Formative Feedback Leader Team Training (PPT file).....	19
ii. AM Program Review Reports (folder).....	19
iii. PM Program Improvement Planning (folder)	19
5) Team’s Program Assessment Reports for Review.....	20

1) General Information

a. Schedule

FACULTY PROFESSIONAL DEVELOPMENT WORKSHOP

FORMATIVE FEEDBACK DAY | PROGRAM REVIEW REPORTS

JANUARY 10TH 2022 | 8:00 AM TO 5:00 PM

Time	Attendees	Action Item	Lead Team Responsible
8:00 – 8:15 AM	Planning Team, Formative Feedback Chairs, Dept. Chairs and Deans	<ul style="list-style-type: none"> Arrival, Continental Breakfast Welcome 	Dr. Boyd & Trevor
8:15 – 9:45	Planning Team, Formative Feedback Chairs, Dept. Chairs and Deans	<ul style="list-style-type: none"> Formative Feedback Program Review Team Leads Training 	Dr. Boyd, Dr. Weed, & Trevor
9:45 – 10:00	Rest of Faculty	<ul style="list-style-type: none"> Arrival 	
10:00 – 10:15	<i>All Faculty</i>	<ul style="list-style-type: none"> <i>Prayer</i> <i>Devotions</i> 	<i>Dr. Reid Martinez</i>
10:15 – 10:45	All Faculty	<ul style="list-style-type: none"> Directions for the Day's Work 	Dr. Boyd, Dr. Weed, & Trevor
11:00 – 2:00	All Faculty	<ul style="list-style-type: none"> Formative Feedback Program Review Reports <ul style="list-style-type: none"> Read and Review Reports Complete Templates 	Formative Feedback Team Leads & Teams
12:00 – 1:00	<i>All Faculty</i>	<ul style="list-style-type: none"> <i>Working Lunch</i> 	
1:00 – 2:00	All Faculty	<ul style="list-style-type: none"> Complete Formative Feedback Reports and Break 	Formative Feedback Team Leads & Teams
2:00 – 2:15	All Faculty	<ul style="list-style-type: none"> Break and Move to Department/School Initial Meeting Room 	
2:00 – 4:15	All Faculty	<ul style="list-style-type: none"> Department Meetings <ul style="list-style-type: none"> Review Formative Feedback Reports Respond to Recommendations 	Department and School Chairs
4:15 – 4:30	All Faculty	<ul style="list-style-type: none"> Break and Move to Main Hall (NEC 100) 	
4:30 – 5:00	All Faculty	<ul style="list-style-type: none"> Closing and Announcements 	Dr. Boyd & Trevor

b. Formative Feedback of Programs

i. Team and room assignment



AM Formative Feedback Team Meeting Rooms | 11:00 a.m. – 2:00 p.m.

Team 1	Team 2	Team 3	Team 4	Team 5	Team 6	Team 7
Room 121: Physics II	Room 121: Physics II	Room 138: Nursing Classroom	Room 139: Nursing Classroom	Room 150: Nursing Classroom	Room 150A: Nursing Classroom	Room 160E: Classroom
Prof. Sanders-Irish	Dr. Scott Quant	Dr. Patrick Otto	Dr. Kezia Daniels	Prof. Rachael Valentz	Dr. Audrey Thompson	Prof. David Farnsworth
Brenna Bohatec	Lenore Butay	Patricia Catts	Angela Foster	J. Bryan Osborne	Jayne Ann Harder	Rebecca Poore
Aleksandra Turtova	Enrique Valderrama	Stephen R. Wheat	Jan Woerner	Gweth Holzmann	Hallett Hullinger	Mary Lou Miller
Bill Gordon	Fritz Huber	Scarlet Jost	Nancy Mankin	Terry Shannon	Glenn Smith	Myra Bloom
Jane Malcolm	Angela Sample	Janet George	Gerald Landers	Evie Lindberg	Charlene Martin	Carolyn F. Stubbs
Carlos Chale	Matthew Delaney	Keith Gogan	Mark R. Hall	Laura Krohn	Barbara Law	Lynda Manghum
Christina Schneider	Brandon Roye	Christina Schneider	Norah Swiney	Joyce Bridgman	Christopher Brown	Michelle R. Eiler
Team 8	Team 9	Team 10	Team 11	Team 12	Team 13	Team 14
Room 160F: Conference Room	Room 169: Quiet Area	Room 201: Conference Room	Room 202: 3D Lab	Room 205: Engineering Classroom	Room 210: Computer Lab	Room 221: Engineering Classroom
Dr. Jason Pudlo	Prof. Leighanne Locke	Dr. Andy Lang	Dr. Todd Farmer	Dr. Sandra Richardson	Dr. Phillip Nelson	Dr. Julie Huntley
Joe Ann Robinson	Sharon Willis	Kimberly Landrum	Tracy Anne Farkas	Randall Feller	Daniel Douglas Bunn	Brittany Gomez
Jim Myers	Laura Holland	Anthony Domeck	William Collier	Prathibha Desman	Julianna Goelzer	Catherine Klehm
Daniel Eller	Dana Higeons	Daniel Isgrigg	Rebecca Attah	Ardith Baker	William T. Crawford	Jim Shelton
Hayoung Lim	Amanda Wilson	Norman Mintle	Even Culp	Agena Farmer	Rhonda Gallagher	Cristi Freudenrich
Jason Howell	T. Mandel Chenoweth	Beverly Garrison	Satia Schwarz	John Matsson	Pavel Navitski	Haley French
Paul Vickery	Jamie Kitchens	Gary Kern	Kelly Dunbar-Davison	Peter Althouse	James Barber	Ruby Libertus
Team 15	Team 16	Team 17	Team 18	Team 19	Team 20	Team 21
Room 230: Classroom	Room 261: Stovall	Room 270: Classroom	Room 284: Conference Room	Room 230A: Classroom	Room 250T: Classroom	Room 261A: Global Collaboration Hub - Stovall
Dr. Jonathan Wiley	Dr. Calvin Easterling	Dr. Christopher Foster	Prof. Stacey Blaylock	Dr. Elena Gregg	Dr. Marcela Chavan	Dr. Bill Buker
Connie Sjoberg	Jeffrey Lamp	Denise Miller	Kerry Loesch	Julie Ma	Germaine Mikhail	Jay Gary
Celestino Velasquez	Joel Gaikwad	John Korstad	William Ranahan	Hal Reed	James Russell	John P. Thompson
Jeffrey Voth	Joel Dash	Bill Elliott	Doris Feltham	Rebecca Gunn	Solomon Hailu	Terry Unruh
Katherine Howell	Susan McMurray	Dominic Halsmer	Rafael Barreiro	Sonny Branham	Sophie Liu	Christopher Holt
Gregory Allen Meyer	Andrea Walker	Timothy Ekblad	Trevor Grizzle	Larry Hart	William Lyons	Xiaomin Ma
R. Samuel Thorpe	Megan A. Weinkauff	Jiwon Kim	Nathan Opp	Vicki Walker	Tim Waters	Raymond Smith



ii. Programs for review - by team

#	Team Leader	Area	Program #1	Program #2	Program #3	Program #4	Program #5
1	Prof. Sanders-Irish	Dept./School	Business (Graduate)	Business (Undergraduate)	Behavioral Sciences	Theology and Ministry (Graduate)	Biology and Chemistry
		Program	Master of Business Administration	Marketing	Psychology - BA	Professional Counselor	Chemistry
2	Dr. Scott Quant	Dept./School	Business (Graduate)	Business (Undergraduate)	Behavioral Sciences	Theology and Ministry (Graduate)	Biology and Chemistry
		Program	Master of Business Administration in Leadership	Business Analytics	Sociology	Theological/Historical Studies	Biology
3	Dr. Patrick Otto	Dept./School	Business (Undergraduate)	Theology and Ministry (UG)	Behavioral Sciences	Theology and Ministry (Graduate)	
		Program	Accounting	Biblical Literature	Criminal Justice	Master of Christian Ministry - Online only	
4	Dr. Kezia Daniels	Dept./School	Business (Undergraduate)	Theology and Ministry (UG)	Theology and Ministry (Graduate)	Communication and Media	
		Program	Business Administration	Christian Caregiving and Counseling	Doctor of Ministry	Public Relations and Advertising	
5	Prof. Rachael Valentz	Dept./School	Business (Undergraduate)	Theology and Ministry (UG)	Theology and Ministry (Graduate)	Communication and Media	Engineering
		Program	Finance	Global Ministry and the Marketplace	Doctor of Philosophy - Theology	Media Production	Biomedical Engineering
6	Dr. Hallett Hullinger	Dept./School	Business (Undergraduate)	Theology and Ministry (UG)	Theology and Ministry (Graduate)	Communication and Media	
		Program	Financial Management - Online only	Historical and Philosophical Theology	Biblical Literature	Digital Communication - Online only	

#	Team Leader	Area	Program #1	Program #2	Program #3	Program #4	Program #5
7	Prof. David Farnsworth	Dept./School	Business (Undergraduate)	Theology and Ministry (UG)	Theology and Ministry (Graduate)	Communication and Media	
		Program	Human Resource Management - Online only	Ministry and Leadership	Intercultural Studies	Communication - BS	
8	Dr. Jason Pudlo	Dept./School	Business (Undergraduate)	Theology and Ministry (UG)	Behavioral Sciences	Theology and Ministry (Graduate)	Biology and Chemistry
		Program	International Business	Certificate in Spirit-Empowered Leadership	Psychology - BS	Master of Divinity	Biomedical Chemistry
9	Prof. LeighAnne Locke	Dept./School	Business (Undergraduate)	Theology and Ministry (UG)	Behavioral Sciences	Communication and Media	Biology and Chemistry
		Program	International Business and Ministry - Online only	Certificate in Spirit-Empowered Living	Social Work	Cinema/Television/Digital Media	Medical Molecular Biology
10	Dr. Andy Lang	Dept./School	Business (Undergraduate)	Theology and Ministry (UG)	Theology and Ministry (Graduate)	Communication and Media	
		Program	Management	Certificate in Spirit-Empowered Ministry	Practical Theology	Communication - BA	
11	Dr. Todd Farmer	Dept./School	Music	Theatre, Dance and Visual Arts	English and Modern Languages	Computing and Mathematics	
		Program	Music Arts	Theater - BFA	Translation/Interpreting	Computer Science	
12	Dr. Sandra Richardson	Dept./School	Biology	Education (Graduate)	English and Modern Languages	Computing and Mathematics	
		Program	Medical Molecular Biology	Doctor in Educational Leadership	Writing	Information Technology - Online only	

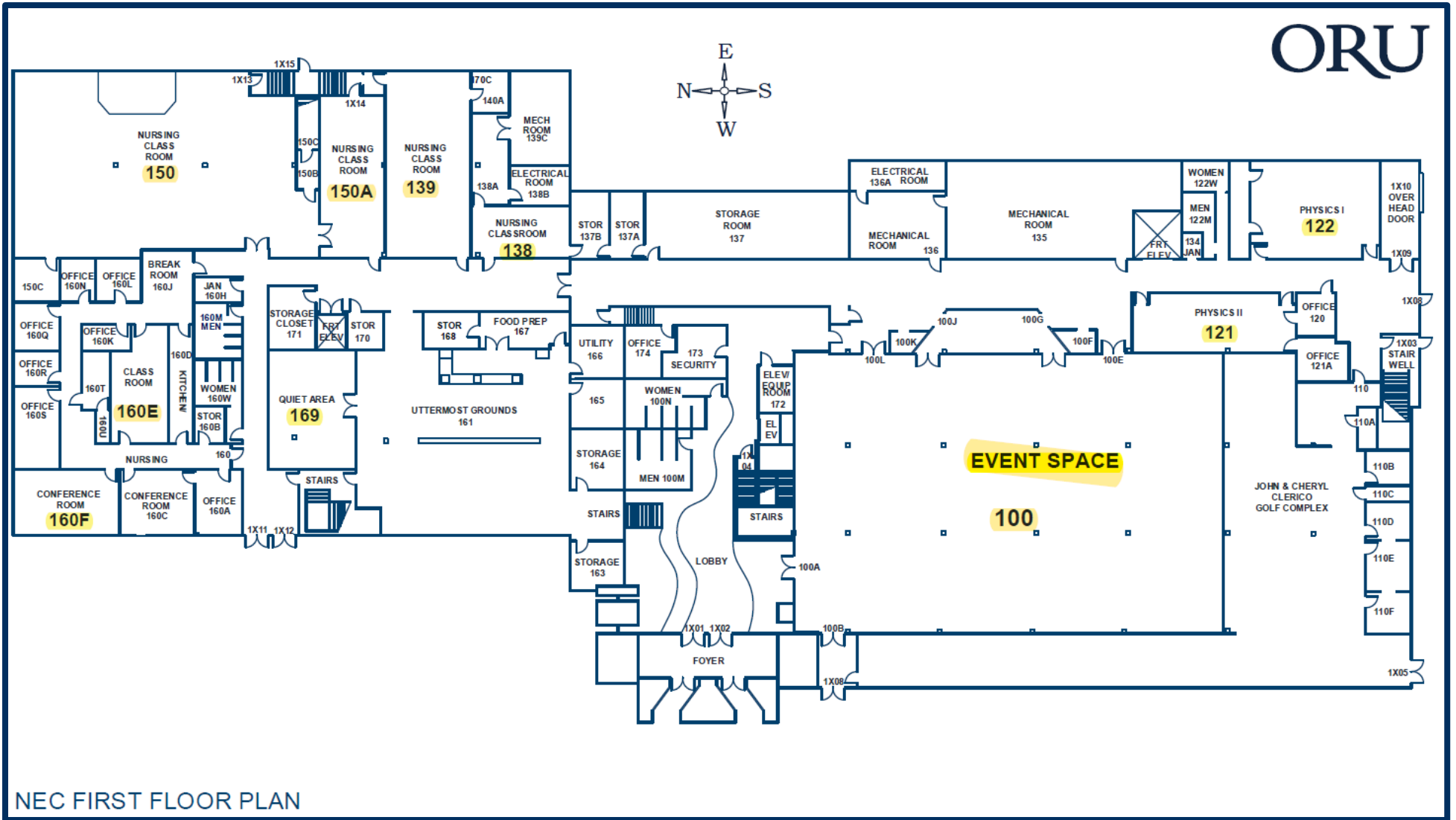
#	Team Leader	Area	Program #1	Program #2	Program #3	Program #4	Program #5
13	Dr. Phillip Nelson	Dept./School	Music	Education (Graduate)	History/Humanities/Government	Computing and Mathematics	
		Program	Music Performance	Teaching and Educational Leadership	Master of Arts in Leadership - Online only	Mathematical Preactuary	
14	Dr. Julie Huntley	Dept./School	Music	Education (Graduate)	History/Humanities/Government	Computing and Mathematics	
		Program	Music Therapy	Education Specialist	Global Studies	Mathematics	
15	Dr. Jonathan Wiley	Dept./School	Music	Nursing (Graduate)	History/Humanities/Government	Engineering	
		Program	Music Education	Doctor of Nursing Practice - Online only	History	Engineering	
16	Dr. Calvin Easterling	Dept./School	Music	Education (Undergraduate)	History/Humanities/Government	Computing and Mathematics	
		Program	Music Production	Elementary Education	International Community Development	Computer Science	
17	Dr. Christopher Foster	Dept./School	Music	Education (Undergraduate)	History/Humanities/Government	Health, Leisure/Sport Sciences	
		Program	Worship Arts	English Language Teaching in the Global Classroom	International Relations	Sports and Leisure Administration - Online only	
18	Prof. Stacey Blaylock	Dept./School	Theatre, Dance and Visual Arts	Nursing (Graduate)	History/Humanities/Government	Health, Leisure/Sport Sciences	
		Program	Art - BA	Master of Science in Nursing - Online only	Political Science	Health and Exercise Science	
19	Dr. Mary Lou Miller	Dept./School	Theatre, Dance and Visual Arts	Nursing (Undergraduate)	History/Humanities/Government	Health, Leisure/Sport Sciences	
		Program	Dance	Nursing	Leadership Studies	Sports Management	

#	Team Leader	Area	Program #1	Program #2	Program #3	Program #4	Program #5
20	Dr. Marcela Chavan	Dept./School	Theatre, Dance and Visual Arts	Education (Undergraduate)	History/Humanities/Government	Biology and Chemistry	
		Program	Theater - BA	Secondary Education	Leadership Studies	Global Environmental Sustainability	
21	Dr. Bill Buker	Dept./School	Theatre, Dance and Visual Arts	Nursing (Undergraduate)	Computing and Mathematics	General Education	
		Program	Art - BFA	Healthcare Administration - Online only	Computer Information Technology	General Education	

c. Department/School Program Improvement Room Assignment

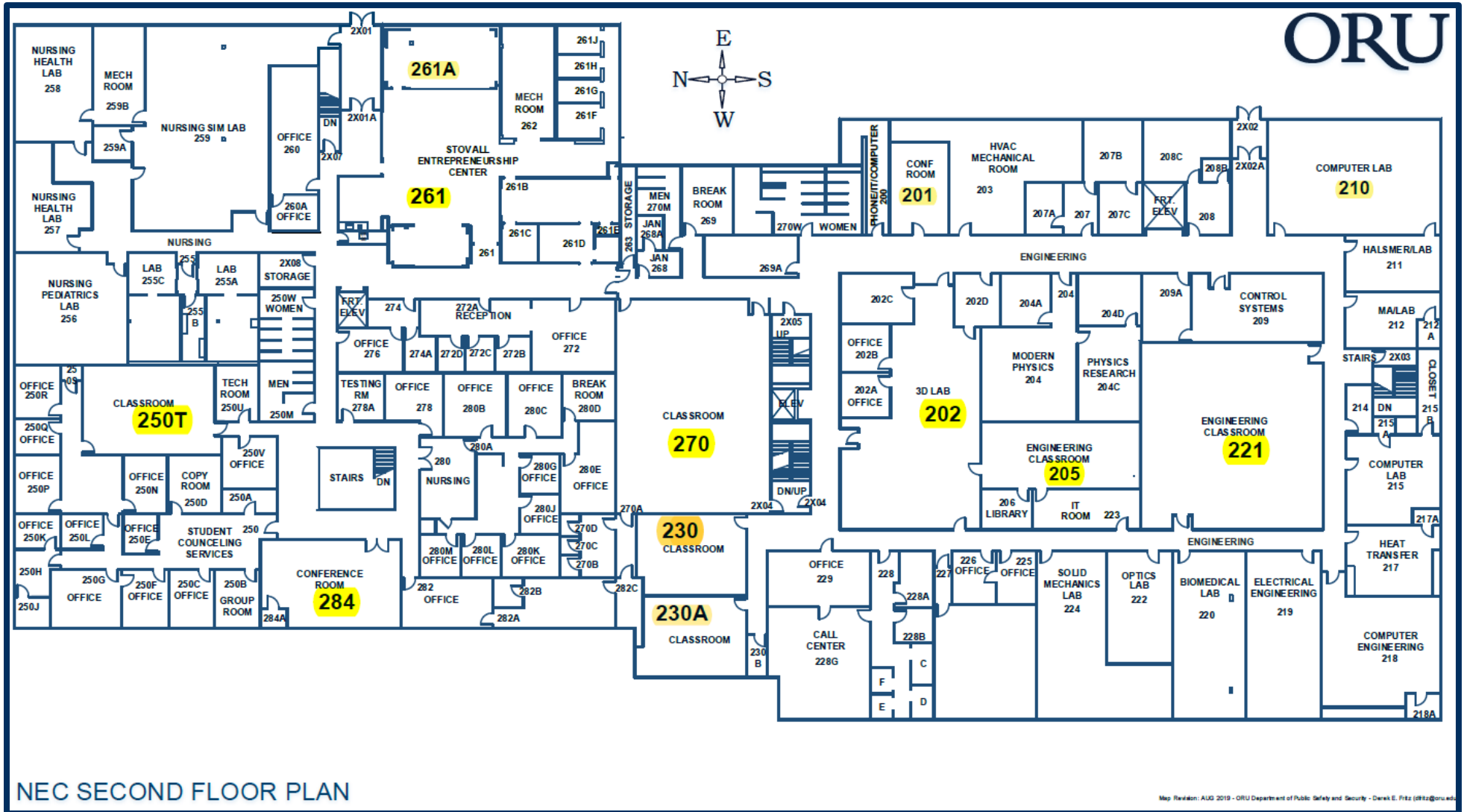
DEPARTMENT/SCHOOL PROGRAM IMPROVEMENT PLANNING MEETING ROOMS 2:00 - 4:15						
Communication & Public Affairs	Liberal Arts	Worship, Media & Performing Arts	Behavioral Science	Biology and Chemistry	Computer Science & Math	Engineering & Physics
Rm 150A	Rm 139	Rm 150	Rm 270	Rm 210	Rm 221	Rm 201
HLSS	UG Education	Grad Education	Business	UG COTM	Grad COTM	Health Sciences
Rm 202	Rm 284	Rm 169	Rm 261	Rm 121	Rm 122	Rm 160F
Additional Rooms Available: 138, 150A, 160E, 230, 250T						

d. NEC Floor 1 Map



NEC FIRST FLOOR PLAN

e. NEC floor 2 Map



f. Coordinator Contact Information

COORDINATOR CONTACT INFORMATION
Dr. Kim Boyd: 918 361 1204 (Floor 1)
Mr. Trevor Ellis: 918 896 5888 (Floor 2)

2) Formative Feedback Team Leader Training

a. Presentation (PDF)

3) Templates

a. Formative Feedback Template

Program Formative Feedback		
Formative Feedback Team Lead	Formative Feedback Team Members	Program

1. Artifact Descriptions

- a. Have all the artifacts been described?
-

2. Artifact and Program Outcome Alignment (please note this was not required)

- a. If this information is provided, is each artifact aligned to a program outcome? If not, which ones are not being assessed?
-

3. Outcome Data

- a. **Program Outcomes**
 - i. Is each program outcome assessed? If not, which one(s) are missing?
 - ii. Please indicate if there are any program outcome scores in the yellow or red zone.

b. Artifact Outcomes

- i. Is each artifact being assessed? If not, which one(s) are missing?

- ii. Please indicate if there are any artifact outcome scores in the yellow or red zone.

c. Criterion Outcomes

- i. Please indicate if there are any criterion outcome scores in the yellow or red zone.

d. Whole Person University Outcomes

- i. Is each whole person university outcome being assessed? If not, which one(s) are missing?

- ii. Please indicate if there are any whole person university outcome scores in the yellow or red zone.

4. Program Assessment Process

- a. Does the report include a detailed description of the process used to analyze data? If not, what is missing?

Yes / No

- b. Are multiple faculty involved in reviewing the data?

- c. Is there evidence that external stakeholders provided feedback?

5. Use of Data for Continuous Improvement

- a. Did the report identify patterns based on data that need addressing?
- b. Does the program have a plan for improvement? **Yes / No**
 - i. How do suggested improvements reflect data results?
 - ii. Is there a plan to measure improvements with a timeline? **Yes/No**
 - iii. Are the goals, measurement tools, and timeline for implementing changes realistic? **Please comment.**
 - iv. Does the plan identify the faculty involved, and responsible, for implementing the changes?
 - v. Where there are no changes recommended, do you agree? Why or why not?
- c. Does the program use additional data not included in the artifacts to inform program improvements? Examples include: Senior exit interviews, alumni surveys, external assessments, etc. If so, please describe how data are used for continuous improvement?

6. Questions

- a. What questions do you have for the program faculty?

7. Program Commendations

- a. Based on your review and discussions, what are commendations of the program?

8. Program Recommendations

- a. Based on your review and discussions, what are recommendations that the program may consider to improve?

9. Other

- a. Please provide any additional information that you believe would be helpful.

b. Program Improvement Planning Template

Program Improvement Planning	
Department Chair	Program Team Members

Please list the recommendations made by the Formative Feedback Team and provide comments.

#	Formative Feedback Recommendations	Will We Do This?		If No, please provide your rationale	Person Responsible & Timeline
		Yes	No		
1					
2					
3					
4					
5					

Please list any recommendations that your Department/School decides to make in addition to those made by the Formative Feedback Team.

#	Department/School Recommendations	Person Responsible	Timeline
1			
2			
3			

4) Shared Folder Hyperlink

a. **Link:** <https://bit.ly/3HDwgSL>

b. Folders and Files

- i. Formative Feedback Leader Team Training (PPT file)
- ii. AM Program Review Reports (folder)
- iii. PM Program Improvement Planning (folder)

5) Team’s Program Assessment Reports for Review