

REQUEST FOR AWARD TRANSFER OR RELINQUISHMENT BY ORAL ROBERTS UNIVERSITY

Submit this completed form to the Office of Sponsored Programs when the Principal Investigator plans to do one of the following:

- Transfer an award from a federal or non-profit funding agency to another institution
- Leave Oral Roberts University before the normal end date of a grant, contract, or cooperative agreement

Principal Investigator:	Agency and Award Name:
Name of Award:	Cost Center Number:
Principal Investigator's Phone Number:	Administering Department:

AWARD TRANSFER/RELINQUISHMENT INFORMATION

Attach the funding agency's required transfer forms (if applicable) and complete the questions below. If needed, the Office of Sponsored Programs may contact the Principal Investigator for further information.

(a) Date PI will leave Oral Roberts University (ORU): _____	
(b) Date the award will be relinquished from ORU: _____	
(c) Name of the new institution: _____	
(d) Does this award involve the use of: Human Subjects? Animal Subjects?	<input type="checkbox"/> Yes <input type="checkbox"/> No <input type="checkbox"/> Yes <input type="checkbox"/> No
(e) Does this award involve cost-sharing?	<input type="checkbox"/> Yes <input type="checkbox"/> No
(f) Does this award involve one or more subcontracts? If yes, has the PI/Department notified the subcontractor(s) of the pending transfer? Name of the subcontractor(s): _____	<input type="checkbox"/> Yes <input type="checkbox"/> No
(g) Will any award-acquired equipment be transferred to the new institution? <input type="checkbox"/> Yes <input type="checkbox"/> No If yes, please specify: _____	
(h) Will any portion of this project need to be subcontracted back to Oral Roberts University by the new institution (example: to fund graduate students completing degrees, to cover work that will not be transferred)?	<input type="checkbox"/> Yes <input type="checkbox"/> No
(i) Have any inventions been disclosed under the award, or does the award involve use of patented materials?	<input type="checkbox"/> Yes <input type="checkbox"/> No

Comments:

SIGNATURES DESIGNATING APPROVAL FOR THE TRANSFER/RELINQUISHMENT	
Principal Investigator relinquishing or transferring award	Director of the Office of Sponsored Programs
Department Chair	Other
Dean	Other