

**ORAL ROBERTS UNIVERSITY
UNIVERSITY FACULTY
MINUTES**

February 22, 2016 – 11:00 a.m., Trustees Dining Room

Attendees: 150 full-time faculty members including the President and the Provost, 10 adjunct faculty, and 9 guests. Individual names attached following minutes.

1. **TOPIC:** Luncheon

Lunch was served followed by a distribution of door prizes in celebration of spring awarded by Mrs. Lisa Wilson to randomly selected faculty members in attendance

2. **TOPIC:** Devotion—Larry Hart

Dr. Larry Hart presented a devotional on “What happened to ...?” reviewing differences in methods of the Holy Spirit over the years while maintaining the importance of evangelism, discipleship, baptism in the Holy Spirit, teaching, and worship. Faculty members are encouraged to read two important books, “Christianity in 3D” and “For God so Loved the World” both written by Dr. Larry Hart

3. **TOPIC:** President’s Report—President

- Review of CCCU President’s Conference—conversations with other CCCU Presidents centered primarily on cultural issues
- Recruitment strategy for ORU online programs—as of February 1, ORU converted from external recruitment for online learners to an internal system with the hire of a Director of Admissions Marketing and an Executive Director of Online Enrollment as introduced by Dr. Nancy Brainard
- FY17 Budget—process continues moving forward with a budget to be presented to the Board of Trustees in April 2016
- Global Learning Center—building progress continues with office spaces now framed
- University Planning Council (UPC)—will meet on March 10 to review and adjust the Five-Year Adaptive Plan
- Faculty Life Committee—(1) scheduling Faculty Retreat to occur on Aug 1-3, 2016; (2) developing a retirement process for future years and will present a plan to the Board of Trustees in November 2016

MOTION: University Faculty Order and Procedures document submitted by Faculty Life Committee (attached to these minutes) and read by Dr. Marcia Livingston, Faculty Life Committee secretary. Document recommended to be submitted to the Board of Trustees for inclusion into the *Faculty and Administration Handbook*.

DISCUSSION: Dr. Linda Gray recommended editing language in document to present tense; Dr. David Burkus recommended a reconsideration of quorum definition with correlated 50% aye vote required for proposal passage

ACTION:

- Quorum definition will be reconsidered by Faculty Life Committee for possible revision
- Motion forwarded to a vote—137 faculty members present stood in support of motion; 8 stood in opposition; and 4 stood to abstain; motion passed

Note: Edits as proposed by Linda Gray will be made in the final version.

**ORAL ROBERTS UNIVERSITY
UNIVERSITY FACULTY
MINUTES**

4. **TOPIC:** Provost Report—Provost
 - Singapore Update—Barclyne College, a college preparatory program, signed an MOU with ORU for recruitment, possible articulation, and ORU Advantage program participation
5. **TOPIC:** Academic Council Report (Summary of meeting minutes)—Provost
 - Report (attached to these minutes) read by Provost
 - Curriculum changes adopted by the Academic Council—(1) creation of COMP 099 Preparation for Composition 1 online course primarily (but not exclusively) targeting ELL students; (2) elimination of the policy allowing students to interchange between B.A. and B.S. degrees within the same academic program; (3) modification of language in the transfer policy changing from “last 30 hours” to “30 hours” required at ORU
 - Summer School—students are only required to move dorm rooms during the summer to accommodate dorm renovations

MOTION: To accept report from Academic Council; moved and seconded

DISCUSSION: Degree specific requirements may be included in the catalog; chairs continue to have the responsibility of authorizing transfer credit

ACTION: Motion forwarded to a vote—unanimous vocal support of motion; 0 against; and 0 abstain; motion passed
6. **TOPIC:** HLC Criterion Review
HLC Criterion review deferred to future meeting due to time constraints
7. **TOPIC:** 50th Anniversary Reflection—History of Student Life at ORU (video presentation)
8. **TOPIC:** Meeting closed by the President at 12:45 p.m.

Respectfully submitted,
Kenneth Weed

ORAL ROBERTS UNIVERSITY
UNIVERSITY FACULTY
Handouts provided during February 22, 2016 meeting

PROVOST'S SUMMARY REPORT
OF
ORU ACADEMIC COUNCIL MINUTES
Meeting Date: February 15, 2016

After approval of the November 16, 2015, meeting minutes, the following topics were discussed. General Education Curriculum. The committee brought forward two items for discussion and vote. These included a proposal for the addition of a preparation course for composition and a proposal to bring clarification of the BA and the BS degrees.

1. COMP 099: The Academic Council approved the General Education Curriculum Committee proposal for a new online leveling course, COMP 099 "Preparation for Composition I" (3 credit hours) for ELL students. In line with other 099 courses, this course does not count toward any degrees, but does meet full-time course load requirements. Students will be placed into this course based upon TOEFL scores.
2. BA/BS: The Academic Council approved the General Education Curriculum Committee proposal to clarify the distinctions between the BA degree and the BS degree at ORU and to eliminate the flexibility to "redesign" a degree from one to the other by simply taking two modern language courses versus two additional courses in math and/or laboratory science or vice versa. In response to this approval, individual departments will need to develop separate degree plans in order to allow students the option between a BS or a BA or versions of both within each department.

Last 30 Hour Policy. The Academic Council continued discussion of and voted on the registrar's proposal to change the current university policy from the last 30 hours of coursework to be taken at ORU to 30 hours of coursework to be taken at ORU. The purpose of the proposed change was to have ORU policy align with university best practices in the state of Oklahoma and ORU increase ORU's ability to respond to Federal Compliance requirements that students be supported to graduate in a timely manner. The proposed change continued ORU policy regarding decision making at the departmental level for major course requirements. After discussion, the Academic Council voted to approve the change. This policy change does not require any changes to current ORU transfer, general education, or departmental program requirements. Below are the policy in the current University catalog and the revised policy revised by the Academic Council.

1. The current policy on page 30 of the University catalog reads:
A maximum of 72 semester hours may be transferred into ORU from a community or junior college. A maximum of 98 hours can be transferred from four-year institutions. The last 30 semester hours of a degree program, including at least six hours in the major field and the senior paper or project, must be taken at ORU. Transcripts submitted to ORU become the property of ORU and are stored in students' permanent files. They cannot be copied or reissued except for on-campus advisement purposes, in which case the documents are delivered directly to academic departments.
2. The revised policy approved by the Academic Council:
A maximum of 72 semester hours may be transferred into ORU from a community or junior college. A maximum of 98 hours can be transferred from four-year institutions. Thirty semester hours of a degree program, including at least six hours in the major field

ORAL ROBERTS UNIVERSITY
UNIVERSITY FACULTY
Handouts provided during February 22, 2016 meeting

and the senior paper or project, must be taken at ORU. Transcripts submitted to ORU become the property of ORU and are stored in students' permanent files. They cannot be copied or reissued except for on-campus advisement purposes, in which case the documents are delivered directly to academic departments.

Summer School. In response to concerns at the December meeting of the Academic Council that summer school students were frequently moving among different dorms throughout the summer, Dr. Mark Hall, Dean of the College of Arts and Cultural Studies, reported that last summer's students were asked to move only because of summer campus renovations in various dorms.

Announcements. Mrs. Corie VanArsdale announced the campus-wide cultural event on Friday February 19. Dr. Reid-Martinez announced that visitors from Singapore were on campus for the week.

Respectfully submitted,
Provost Kathaleen Reid-Martinez, Ph.D.

ORAL ROBERTS UNIVERSITY
UNIVERSITY FACULTY
Handouts provided during February 22, 2016 meeting

Oral Roberts University
Faculty Meeting
Order and Procedures

Overview

As a participating body in faculty governance, the University Faculty consists of voting members and non-voting members. The voting members include all faculty members with full-time status including the President, the Provost and Chief Academic Officer, all college deans, the Dean of Online and Lifelong Learning, the Dean of Learning Resources, the Dean of Institutional Research and Effectiveness, and all other faculty with full-time status. The non-voting members include all adjunct faculty members.

The President serves as the Chair of the University Faculty. The University Faculty as a governance body meets on the fourth Monday of each month from 11:00 a.m. to 12:30 p.m. The University Faculty as a governance body manages the following responsibilities.

- Receives monthly reports from the following:
 - President, which may include comments concerning the University's philosophy, policies, and values; strategic shifts in University planning; actions taken by the Board of Trustees; and additional updates as needed
 - Provost and Chief Academic Officer as Chair of the Academic Council
 - Chair of the Faculty Life Committee
 - Chairs of Ad Hoc Committees as needed
- Assures academic programs align with the University mission, purpose, and academic outcomes
- Affirms the University's philosophy, policies, and values
- Approves appropriate University-wide initiatives

(Faculty and Administration Handbook November, 2015)

Agenda

The agenda for the University Faculty meeting shall be formed by the President's office in consultation with the Faculty Life Committee. Requests for matters to be addressed on the agenda should be forwarded to the Faculty Life secretary or the President's office in advance of the Faculty meeting. During University Faculty meetings the Faculty Life Committee will serve as the motions committee and also as consultants to the moderator.

Moderator

The President shall serve as the moderator of the University Faculty meeting. He is a faculty member with vote but as moderator he shall remain neutral. Should the President decide or be required to speak on an issue he will designate an interim moderator (normally the Provost) allowing him to engage the issue and then return to the role of moderator following his comments.

ORAL ROBERTS UNIVERSITY
UNIVERSITY FACULTY
Handouts provided during February 22, 2016 meeting

Process

Simplified principles of Robert's Rules of Order shall be used in moderating the University Faculty in Business Session. A motion and second will be required to bring a matter to the floor. In discussion, the moderator will seek to have both for and against comments shared as possible. Due to the limited time for faculty meetings speeches are encouraged to remain within reasonable time limits and can be further limited by the faculty itself.

If a committee with more than one faculty member serving on it brings a matter to the University Faculty no motion or second will be required for consideration by the body. The committee report will be viewed as the motion.

Voting

In keeping with Robert's Rules of Order, voting during the University Faculty meeting can be done in a variety of ways. The normal vote will be by voice or when necessary by physical gesture (standing, raising of hands, etc.). When the moderator (and/or consultants) is unable to discern the pleasure of the body through these means or the moderator and consultants discern (during the meeting or prior to the meeting) that it would be wisdom given the issue at hand, then a ballot or secret ballot vote can be taken. The Faculty Life Committee secretary and/or committee members will count the votes and report back to the moderator the results for announcement to the body. A simple majority of votes is required to pass a motion. (Note: As procedures develop, the University Faculty may choose to designate some matters that would require a two-thirds majority vote.)

Electronic Voting

In matters of urgent necessity between semesters or between University Faculty meetings an electronic vote can be initiated by the President's office. Fifty percent of the eligible University Faculty members (full-time) voting shall constitute a quorum and is required for any issue to pass. Faculty members shall respond between semesters as requested on a vote. Proper notice and an attempt for e-discussion shall be expected when possible before a matter is brought to vote.

Quorum

A quorum of the University Faculty shall be fifty percent or more of the eligible voting members of the University Faculty.

Faculty Life Committee

The purpose of the Faculty Life Committee is to assist the President and serve the faculty. The committee:

- Functions as a sounding board for the President on faculty concerns
- Advises the President in the formation of the monthly University Faculty meeting agenda
- Encourages the faculty as whole persons by coordinating opportunities to promote
 - Spiritual well-being (e.g., faculty worship and/or other activities for renewal and growth)
 - Physical health (e.g., exercise, nutrition, and a wholesome lifestyle)
 - Intellectual advancement (e.g., university-wide academic conferences and facilitation of interdisciplinary discourse)

ORAL ROBERTS UNIVERSITY
UNIVERSITY FACULTY
Handouts provided during February 22, 2016 meeting

- Faculty fellowship and social activities (e.g., faculty gatherings and special events)
- Advises on the selection of honorary doctorates and special faculty appointments
- Serves as an advisory group on faculty HR concerns (e.g., retirement and benefits)

Ad hoc subcommittees will be organized as needed to carry out projects such as those listed above. Faculty members not currently serving on the Faculty Life Committee may be invited to serve on these groups.

The majority of the members are appointed by the President in consultation with the Provost and Deans. Membership includes a representative from each College, one representative from the University Library, and one representative from the Dean's Academic Council. The current Chair of the Tenured Faculty will automatically be a member. Except for the Tenured Faculty Chair who is elected annually, Faculty Life Committee members serve staggered two-year terms. The President is the standing chair of the Faculty Life Committee.

(Faculty and Administration Handbook November 2015)

LIST OF ATTENDEES
UNIVERSITY FACULTY
February 22, 2016

Full-time Faculty

Lois Ablin
Robin Akbar
Joann Allen
Ardith Baker
Rafael Barreiro
Richard Berumen
Myra Bloom
Chancey Bosch
Sonny Branham
James Breckenridge
Joyce Bridgman
Fleta Buckles
Rachel Budavich
William Buker
David Burkus
Lenore Butay
Robert Canada
Patricia Catts
Carlos Chale'
Stephanie Coker
William Collier
Even Culp
James Davidson
Linda Dunham
David Dyson
Cal Easterling
Timothy Ekblad
William Elliott
William Ellis
William Epperson
Cristi A Eschler-
Freudenrich
Albert Essandoh
Agena Farmer
David Farnsworth
Randall Feller
Joseph Fulton
Joel Gaikwad
Rhonda Gallagher
Beverly Garrison
Jay Gary
George Gillen
Keith Gogen
Bill Gordon
Linda Gray

Elena Gregg
M. Ray Gregg
Trevor Grizzle
Solomon Hailu
Mark Hall
Dominic Halsmer
Larry Hart
Harley Hatley
Dana Higeons
Laura Holland
Jason Howell
Gwetheldene
Holzmann
Fritz Huber
Hallett Hullinger
Julie Huntley
Cheryl Iverson
John Jenkins
Bill Jernigan
Kenda Jezek
Scarlet Jost
Lori Kanitz
Robert Kiel
Catherine Klehm
John Korstad
Laura Krohn
Mark Labash
Jeffery Lamp
Gerald Landers
Barbara Law
Robert Leland
Ruby Libertus
Evalynne Lindberg
Xiao Fan Sophie Liu
Marcia Livingston
Leighanne Locke
Kerry Loescher
William Lyons
Xiaomin Ma
Jane Malcolm
Nancy Mankin
Charlene Martin
Rinne Martin
Tom Mathew
John Matsson

Sergio Matviuk
Judith Mayton
William McDonald
Susan McMurray
Denise Miller
Mary Lou Miller
Lenore Mullican
Jim Myers
Eric Newburg
Eloy Nolivos
James Norwood
James B. Osborne
John Otto
Edward Pierce
Rebecca Poore
Gary Pranger
Kenneth Preston
Christie Putman
William Ranahan
Sandra Richardson
Warren Rieger
Mark Roberts
Joe Ann Robinson
James Russell
Steven Rydin
Angela Sample
Courtneay Sanders
Kevin Schneider
Terry Shannon
James Shelton
Sally Shelton
Connie Sjoberg
Glenn Smith
Raymond Smith
Debra Sowell
Bob Steward
Cheryl Swanson
Sherri Tapp
Daniel Thimell
John Thompson
Robert Thorpe
George
Thyvelikakath
Rhesa Chene Tucker
Terry Unruh

Enrique Valderrama
Rachel Valentz
Corinne VanArsdale
Paul Vickery
Annette Villines
Andrea Walker
Mary Walker
Vicki Walker
Charles (Tim) Waters
Angela Watson
Edward Watson
Kenneth Weed
Jonathan Wiley
Daniel Williams
Marshal Wright
Daobin Zhang
Charles Zwick
Kathaleen Reid-Martinez,
Provost
William M. Wilson,
President

Adjunct Faculty

Garnet Baker
Mandel Chenoweth
Cassandra Choflet
Jenny Fang
Jayne Ann Harder
Mark Lindberg
Judi Nation
Aleksandra Turtova
Stephanie Wade
Christina Woodrow

Number Attending

Full-time Faculty 150
Adjunct Faculty 10
Guests/Others 9
Total 169