

**ORAL ROBERTS UNIVERSITY
ACADEMIC COUNCIL
MINUTES
January 13, 2020– 11:00 a.m. to 11:37 a.m., GC 3116**

1. **TOPIC:** Opening

Dr. Kathaleen Reid-Martinez, Chair of the Academic Council, opened with prayer.

2. **TOPIC:** Approval of Minutes of the meeting on November 18, 2019.

DISCUSSION: Minutes were sent to members via email. There was a motion to approve the Minutes and it was seconded. The Academic Council unanimously accepted the Minutes.

ACTION: None.

CLOSED

3. **TOPIC:** Update from the Registrar's Office – Dr. Connie Sjoberg

DISCUSSION: Dr. Sjoberg discussed the following Spring deadlines:

- Redline corrections for Fall Course Schedule are due January 17th
- Catalog edits for the department/college front matter are due January 31st
- Degree Plan Sheets were due before Christmas and will be reviewed by the Registrar's Office and posted on the website by February 1st
- Fall Syllabi are due to be uploaded by March 16

Additionally, Dr. Sjoberg presented updates on the following initiatives:

- University Catalog
- Registrar Staff
- University Training
 - FERPA, ePetitions, Vision Advising, Banner screens, etc.
- Graduation Initiatives
 - New Degree Evaluation Specialist and “junior audits”
 - Graduation Fair – Thursday, March 26 at LRC 3rd
 - Online Graduation fair is in the planning process

ACTION: None

CLOSED

4. **TOPIC:** Announcements

DISCUSSION: None

ACTION: None

CLOSED

The Academic Council meeting adjourned at approximately 11:37 p.m.

Respectfully submitted,

Philip Nelson, Ph.D., Academic Council Secretary