# **Appendix B: Required Supplement**

A Required Supplement Prepared for the Higher Learning Commission of the North Central Association of Colleges and Schools

# **Oral Roberts University, 2012**

Institutional Snapshot	B.1
1. Student Demography Headcounts	B.1
2. Student Recruitment and Admissions	B.3
3. Financial Assistance for Students	B.3
4. Student Retention and Program Productivity	B.4
5. Faculty Demography	B.6
6. Availability of Instructional Resources and Information Technology	B.7
7. Financial Data	B.8
Federal Compliance Materials	B.9
Credits, Program Length, and Tuition	B.9
Credits	B.9
Program Length	B.16
Tuition	B.16
Student Complaints	B.17
Transfer Policies	B.17
Verification of Student Identity	B.19
Title IV Program and Related Responsibilities	B.19
General Program Responsibilities	B.19
Financial Responsibility Requirements	B.20
Default Rates	B.20
Campus Crime Information, Athletic Participation and Financial Aid, and Rel	
Student Right to Know	B.22
Satisfactory Academic Progress and Attendance Policies	B.23
Contractual Relationships	B.24
Consortial Relationships	B.24
Institutional Disclosures and Advertising and Recruitment Materials	B.25

Relationship with Other Accrediting Agencies	3.25
Public Notification of Comprehensive Evaluation Visit and Third Party CommentB	3.26
List of Documents in Resource RoomB	3.26
Documents Listed in Alphabetic Order	3.26
Table of Figures	
Figure B.1: Tuition Rates per Credit Hour for Academic Year 2011-2012	3.16
Figure B.2: Change in 2 and 3-year default rates from ORU and peer institutions from 2009-2012 F	3.20
Table of Tables	
Institutional Snapshot 1A: Undergraduate Enrollment by Class Levels	B.1
Institutional Snapshot 1B: Undergraduate Students by Degree Seeking and Non-Degree Seeking Statu	
Institutional Snapshot 1C: Graduate and Professional Programs Students by Degree Seeking and Non- Degree Seeking Status	
Institutional Snapshot 1D: Age Range of Undergraduate Students	B.2
Institutional Snapshot 1E: Number of Students by Residency Status	B.2
Institutional Snapshot 2A: Applications, Acceptances, and Matriculations for Categories of Entering Students	B.3
Institutional Snapshot 2B: Mean Score of Required Instrument for Admission	B.3
Institutional Snapshot 3A: Percentage of Students Who Applied for Need-Based Financial Aid	B.3
Institutional Snapshot 3B: Students Receiving Financial Assistance by Type	B.3
Institutional Snapshot 3C: Tuition Discount Rates	B.4
Institutional Snapshot 4A: Undergraduate Student Retention by Ethnicity	B.4
Institutional Snapshot 4B: Graduate Degrees Conferred by Ethnicity	B.4
Institutional Snapshot 4C: Graduate and Undergraduate Degrees by CIP Code Groups	B.4
Institutional Snapshot 4D-1: Pass Rates for School of Nursing	B.5
Institutional Snapshot 4D-2: Business Seniors Major Area Field Tests	B.5
Institutional Snapshot 4D-3: Biology Seniors Major Area Field Tests	B.5
Institutional Snapshot 4D-4: Certification Examinations for Oklahoma Educators	B.5
Institutional Snapshot 4D-5: Collegiate Assessment of Academic Proficiency—ACT Corp	B.5
Institutional Snapshot 5A: Faculty Headcount by Highest Degree Earned	B.6
Institutional Snapshot 5B: Faculty Headcount of Full-Time and Part-Time by Ethnicity, Gender, and Rank	B.6
Institutional Snapshot 5C: Faculty Headcount by CIP Code Groups	B.7

Institutiona	al Snapshot 6A: Technology Resources Dedicated to Supporting Student Learning	B.7
Institutiona	al Snapshot 7A: Actual Unrestricted Revenues	B.8
Institutiona	al Snapshot 7B: Actual Unrestricted Expenses	B.8
Institutiona	al Snapshot 7C: Methods of Covering Shortfall	B.8
Table B.1:	Range of Credit Hour Requirements for Degree Programs	B.16
Table B.2:	ORU campus crime statistics	B.21
Table B.3:	Athletic Participation and Related Financial Aid in 2010	B.22
Table B.4:	Graduation Rates for First-Time, Full-Time Undergraduate Student Cohort Entering F. 2005	
Table B.5:	Results from Various Oral Roberts University Program Evaluations	B.25

Integrity is central to all procedures, policies, and activities at Oral Roberts University. Hence, following the guidelines of programs in which the institution participates, both governmental and otherwise, is viewed as much an issue of integrity as compliance.

# **Institutional Snapshot**

ORU produces several documents providing data concerning the institution through the Office of Institutional Research. Common documents include the annually updated Trustees' Ledger, the Integrated Postsecondary Education Data System (IPEDS) report, and the Institutional Update.

# 1. Student Demography Headcounts

Institutional Snapshot 1A: Undergraduate Enrollment by Class Levels					
Class Level	Fall 2010	Fall 2011			
Freshman	721	721			
Sophomore	681	674			
Junior	530	587			
Senior	713	694			
TOTAL	2,645	2,676			

T 424 42 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1 1	TT 1		I' IN D	G 1: G( )
Institutional Snapsnot 1B		Undergraduate Students by Degree Seeking and Non-Degree Seek		
		** * * * * * * * * * * * * * * * * * * *		all 2011
Gender/Ethnicity	Degree Seeking	Non-degree seeking	Degree Seeking	Non-Degree Seeking
		Male		
American Indian/Alaskan	7		24	
Asian	40		22	
Black/African American	149		156	
Hispanic/Latino	53		55	
Native Hawaiian/Pacific	3			
Islander			6	
Non-Resident Alien	68		57	
Two or More Races	21		38	
Unknown	138		132	
White	616		609	
Total Male	1,095		1,099	
		Female		
American Indian/Alaskan	9		42	
Asian	59		29	
Black/African American	236		245	
Hispanic/Latino	93		104	
Native Hawaiian/Pacific				
Islander	3		3	
Non-Resident Alien	88		77	
Two or More Races	27		55	
Unknown	188		171	
White	847		851	
Total Female	1,550		1,577	
Total Male & Female	2,645		2,676	

## Institutional Snapshot 1C: Graduate and Professional Programs Students by Degree Seeking and Non-Degree Seeking Status

	Fa	Fall 2010		Fall 2011		
Gender/Ethnicity	Degree Seeking	Non-degree seeking	Degree Seeking	Non-Degree Seeking		
Male						
American Indian/Alaskan	2		6			
Asian	20		6			
Black/African American	38		48			
Hispanic/Latino	9		9			
Native Hawaiian/Pacific						
Islander	2		2			
Non-Resident Alien	52		50			
Two or More Races	1		0			
Unknown	30		30			
White	133		127			
Total Male	287		278			
		Female				
American Indian/Alaskan	1		2			
Asian	10		6			
Black/African American	81		87			
Hispanic/Latino	10		11			
Native Hawaiian/Pacific						
Islander	1		1			
Non-Resident Alien	28		24			
Two or More Races	0		2			
Unknown	35		34			
White	114	·	138	·		
Total Female	280		305			
Total Male & Female	567		583			

Institutional Snapshot 1D: Age Range of Undergraduate Students					
Age	Fall 2010	Fall 2011			
24 and under	2,176	2,306			
25 and above	469	370			
Total	2,645	2,676			

Institutional Snapshot 1E: Number of Students by Residency Status					
Residency Status	Fall 2010	Fall 2011			
In-State	1,276	1,311			
Out-of-State	1,701	1,740			
Non-U.S.	236	208			
Total	3,212	3,259			

# 2. Student Recruitment and Admissions

Institutional Snapshot 2A: Applications, Acceptances, and Matriculations for Categories of Entering Students							
		Fall 2010			Fall 2011		
	Applications	Acceptances	Matriculations	Applications	Acceptances	Matriculations	
Freshman	2,127	742	560	1,997	863	551	
Undergraduate Transfer	754	296	209	821	362	233	
Graduate	242	193	157	309	177	145	
Total	3,123	1,231	926	3,126	1,402	929	

Institutional Snapshot 2B: Mean Score of Required Instrument for Admission (Required: ACT or SAT)						
Fall 2010 Mean Score Fall 2011 Mean Score						
ACT Composite	23.5	23.0				
<b>SAT Verbal</b> 538.3 530.1						
<b>SAT Math</b> 525.2 522.1						

# 3. Financial Assistance for Students

Institutional Snapshot 3A: Percentage of Students Who Applied for Need-Based Financial Aid							
2010 2011							
	Aid Applications	Total Enrolled	Percent	Aid Applications	Total Enrolled	Percent	
Undergraduate	2142	2659	80.56%	2154	2690	80.07%	
Graduate	338	617	54.78%	332	602	55.15%	

Institutional Snapshot 3B: Students Receiving Financial Assistance by Type						
	2010		201	1		
	Number	Percent	Number	Percent		
	All	Forms of Aid				
Undergraduate	2504	94.17%	2373	88.22%		
Graduate	389	63.05%	406	67.44%		
Total	2893	88.31%	2779	84.42%		
		Loans				
Undergraduate	1758	66.12%	1604	59.63%		
Graduate	293	47.49%	292	48.50%		
Total	2051	62.61%	1896	57.59%		
	•	Work Study				
Undergraduate	665	25.01%	982	36.51%		
Graduate	38	6.16%	60	9.97%		
Total	703	21.46%	1042	31.65%		
	Scho	larships/Grants				
Undergraduate	2370	89.13%	2289	85.09%		
Graduate	176	28.53%	205	34.05%		
Total	2546	77.72%	2494	75.76%		
Academic or Merit Scholarships						
Undergraduate	1442	54.23%	1341	49.85%		
Graduate	34	5.51%	152	25.25%		
Total	1476	45.05%	1493	45.35%		

Institutional Snapshot 3C: Tuition Discount Rates						
Fall 2010 Fall 2011						
Undergraduate	44.8%	48.6%				
<b>Graduate</b> 9.3% 11.3%						

# 4. Student Retention and Program Productivity

Institutional Snapshot 4A: Undergraduate Student Retention by Ethnicity					
	(A) Number of Full-time First-time Freshmen in 2010	(B) Number of those in (A) Returning in Fall 2011	(C) Percent Returning		
American Indian/Alaskan	9	5	55.6%		
Asian	4	3	75%		
Black/African American	67	57	85.1%		
Hispanic/Latino	23	14	60.9%		
Native Hawaiian/Pacific Islanders	0	0	0%		
Non-Resident Alien	9	5	55.6%		
Two or More Races	17	14	82.4%		
Unknown	52	42	80.8%		
White	229	186	81.2%		
Total	410	326	79.5%		

	2010/2011	2011/2012
American Indian/Alaskan	1	6
Asian	7	7
Black/African American	35	19
Hispanic/Latino	3	2
Native Hawaiian/Pacific Islander	0	1
Von-Resident Alien	25	20
Two or More Races	0	0
Unknown	12	10
White	57	67
Total	140	132

	2010/2011	2011/2012
Agriculture/Natural Resources (1,3)	0	0
Architecture/Engineering/Engineering Technology (4,14,15)	11	8
Biological and Physical Science (26,40,41)	26	26
Business (52)	150	131
Communications/Communication Technologies/Fine Arts (9, 10, 50)	90	71
Education/Library Science (13, 21, 25)	52	41
Health (51)	36	22
Humanities/Interdisciplinary (5,16, 23, 24, 30, 38, 39,54)	207	189
Law (22)	0	0
Mathematics/Computer Science (11, 27)	3	3
Military Technology/Protective Services (29, 43)	0	0
Personal Services/Consumer Services/Fitness (12, 19, 31)	15	15
Psychology/Social Sciences and Services (42, 44, 45)	62	50
Trades/Production/Transportation Health (46, 47, 48, 49)	0	0
Total Graduates	652	556

Institutional Snapshot 4D-1: Pass Rates for School of Nursing NCLEX-RN Pass Rates 2007-2011									
	2011 2010 2009 2008 2007								
ORU	91.67%	86.11%	100.00%	90.32%	76.32%				
<b>Oklahoma</b> 86.36% 86.77% 86.67% 85.65% 82.07%									
Nation	87.90%	87.42%	88.42%	86.73%	85.47%				

nstitutional Snapshot 4D-2: Business Seniors Major Area Field Tests Average Scores						
Semester	Raw Score	Percentile				
Spring 2012	156	76%				
Fall 2011	153	59%				
Spring 2011	159	80%				
Fall 2010	160	85%				
Spring 2010	165	95%				
Fall 2009	167	95%				
Spring 2009	167	95%				
Fall 2008	160	85%				
Spring 2008	161	85%				
Fall 2007	166	95%				
Spring 2007	155	65%				
Fall 2006	157	75%				
Spring 2006	155	75%				

Institutional Snapshot 4D-3: Biology Seniors Major Area Field Tests						
Average Scores						
2010/2011 2011/2012						
ORU Average	156.4	159.0				
National Average 154.0 152.6						

Institutional Snapshot 4D-4: Certification Examinations for Oklahoma Educators						
28 - Oral Roberts University						
	Number Tested Number Passed Pass Rate Pass					
2007-2008	32	32	100%	98%		
2008-2009	31	31	100%	99%		
2009-2010	24	24	100%	99%		

Institution	Institutional Snapshot 4D-5: Collegiate Assessment of Academic Proficiency—ACT Corp.  ORU Second-Semester Sophomores							
	Mathematics Critical Thinking Science Reasoning Writing Skills							g Skills
	ORU	National	ORU	National	ORU	National	ORU	National
2002	57.6	58.5	62.8	62.4	59.6	61.1		
2006	59.4	58.0	63.9	62.7	60.1	61.2		
2009	56.9	58.5	62.0	62.3	60.2	61.7		
2012	56.4	58.5	63.7	60.6	58.3	61.2	63.7	63.6

# 5. Faculty Demography

Institutional Sna	Institutional Snapshot 5A: Faculty Headcount by Highest Degree Earned						
	Fal	1 2010	Fal	1 2011			
	Full-Time	Part-Time	Full-Time	Part-Time			
Doctorate	101	20	99	13			
Master's	76	43	71	42			
Bachelor's	3	24	1	27			
Associate's	0	1	0	1			
None	0	5	0	3			
Total	180	93	171	86			

Institutional Snapshot 5B: Faculty Headcount of Full-Time and Part-Time by Ethnicity, Gender, and Rank									
	Fal	1 2010	Fall 2	2011					
	Full-Time	Part-Time	Full-Time	Part-Time					
	Ethnicity								
American Indian/Alaskan	2	1	2	2					
Asian	7	5	3	1					
Black/African American	12	10	10	7					
Hawaiian/Pacific Islander	0	0	0	0					
Hispanic/Latino	2	1	3	2					
Nonresident Alien	0	0	5	0					
Two or More Races	0	0	3	0					
Unknown	0	0	16	23					
White, non-Hispanic	157	76	129	51					
Total	180	93	171	86					
		Gender							
Female	67	49	62	51					
Male	113	44	109	35					
Total	180	93	171	86					
		Rank							
Professor	49	5	49	3					
Associate Professor	38	2	37	2					
Assistant Professor	66	12	63	12					
Instructor	26	47	22	42					
Lecturer	1	27	0	27					
Total	180	93	171	86					

Institutional Snapshot 5C: Faculty Headcount by CIP Code Groups						
	2010	-2011	2011-	-2012		
	Full-Time	Part-Time	Full-Time	Part-Time		
Agriculture/Natural Resources (1,3)	0	0	0	0		
Architecture/Engineering/Engineering Technology (4,14,15)	5	2	5	1		
Biological and Physical Science (26,40,41)	18	1	18	3		
Business (52)	15	7	15	5		
Communications/Communication Technologies/Fine Arts (9, 10, 50)	34	29	34	27		
Education/Library Science (13, 21, 25)	22	4	16	1		
Health (51)	7	14	7	16		
Humanities/Interdisciplinary (5,16, 23, 24, 30, 38, 39,54)	52	27	50	20		
Law (22)	0	0	0	0		
Mathematics/Computer Science (11, 27)	8	1	8	1		
Military Technology/Protective Services (29, 43)	0	0	0	0		
Personal Services/Consumer Services/Fitness (12, 19, 31)	9	6	7	8		
Psychology/Social Sciences and Services (42, 44, 45)	10	2	11	4		
Trades/Production/Transportation Health (46, 47, 48, 49)	0	0	0	0		
Total	180	93	171	86		

# 6. Availability of Instructional Resources and Information Technology

Institutional Snapshot 6A: Technology Resources Dedicated to Supporting Student Learning								
University-wide Wired Network	Desire 2 Learn							
Off-campus Access to Network Resources	Email Accounts							
Library	PowerPoint Projectors in Classrooms							
Helpdesk	Residence Halls							
University-wide ePortfolio	Podcasting							
Scanners and Digital Cameras in Every Department	Wireless Access							
Computer Labs	Videoconferencing Technologies							
Turn It In Plagiarism Detector	VISION							

# 7. Financial Data

Institutional Snapshot 7A: Actual Unrestricted Revenues						
	2009-2010	2010-2011				
Tuition and Fees (net)	\$31,900,989	\$34,522,599				
State/Local Appropriations	0	0				
Denominational Income	0	0				
Investment and Annuity Income	-916,064	-1,362,449				
Contributions	50,394,661	16,703,109				
Auxiliary	18,682,318	20,150,861				
Other	5,899,063	3,945,217				
Total Unrestricted Revenue	\$105,960,967	\$73,959,337				

Institutional Snapshot 7B: Actual Unrestricted Expenses							
	2009-2010	2010-2011					
Instruction/Departmental/Library/Academic Support	\$20,937,247	\$21,624,050					
Student Services	6,446,657	5,946,732					
Operation and Maintenance of Plant	15,218,499	15,899,465					
Administration	18,113,371	15,756,120					
Fundraising	1,609,796	1,194,761					
Auxiliary	16,222,483	16,973,119					
Other	3,240,214	2,644,617					
Total Unrestricted Expenses	\$81,788,267	\$80,038,864					

### **Institutional Snapshot 7C: Methods of Covering Shortfall**

If, in either of the past two completed fiscal years, the total in 7B exceeded the total in 7A above, how did the institution cover its shortfall?

- Investment and Annuity Income includes depreciation on rental property in the amount of \$3,594,347 in 2009-2010 fiscal year and \$3,525,433 in 2010-2011 fiscal year.
- Depreciation on University Plant assets were \$7,579,866 for the 2009-2010 fiscal year and \$8,470,261 for the 2010-2011 fiscal year.

# **Federal Compliance Materials**

# **Credits, Program Length, and Tuition**

As stated in the University Catalog, ORU meets or exceeds the following requirements in the federal definition of credit hour:

Federal Credit Hour Definition: A credit hour is an amount of work represented in intended learning outcomes and verified by evidence of student achievement that is an institutionally-established equivalency that reasonably approximates not less than (1) one hour of classroom or direct faculty instruction and a minimum of two hours of out-of-class student work each week for approximately 15 weeks for one semester or trimester hour of credit, or 10 to 12 weeks for one quarter hour of credit, or the equivalent amount of work over a different amount of time; or (2) at least an equivalent amount of work as required in paragraph (1) of this definition for other activities as established by an institution, including laboratory work, internships, practica, studio work, and other academic work leading toward to the award of credit hours.

#### **Credits**

This section contains data drawn from the *University Catalog*, web-accessible class schedule information, the Office of the Registrar, and information from course syllabi organized and presented through formatting consistent with the HLC-provided *Worksheet for Use by Institutions on Credits and Program Length and Clock Hours*, dated January 2012.

#### STANDARD TERMS

### Semesters/Trimester

X 14-17 weeks or equivalent/courses that extend the full term
 X 14-17 weeks composed of shorter terms for courses
 X Other (explain)

• As of fall 2012, ORU online (distance learning) courses are 7-week courses for semester credit. Prior to fall 2012, online courses were 8-week courses. (2 sessions offered during fall, 2 sessions during summer, 2 sessions during spring)

Y Summer—Y or N

3 Length of term in weeks

Type of credit awarded: X Semester credits

• Residential (on-campus) summer courses are 3-week courses for semester credit. (4 sessions offered during summer)

PART TWO – Credit Hour Assignments

A. Term Length and Type of Credit

Use Most Recent Fall Semester Data		Column 1 Term Length: Number of weeks	Column 2 Type of Credit: Semester or Quarter Hours
Semester/ Trimester	Standard Format: 14-17 week term	<u>16</u>	<u>Semester</u>
Institutions	Compressed Formats: 4, 8 or other week terms within the semester calendar <sup>1</sup>	<ul> <li>Online—8 weeks (as of 2012 terms are 7 week sessions)</li> <li>Residential summer—3 weeks</li> </ul>	<u>Semester</u>

If an institution offers a summer term that is different in length than the typical fall semester, it should report summer term information in this section.

### B. Format of Courses and Number of Credits Awarded

# Term Length: 2011 fall semester 16-week term

			Course Formats					
# Credits Awarded	Instructional Time	1. FTF Courses	2. Mixed FTF Courses	3. Distance Courses	4. Corresp. Courses	5. Independent/ Directed Study Courses	6. Evening/ Weekend Courses	7. Internship/ Practica Courses
	# of courses	133	6		1	7		
1 Credit	# of meetings	16-75	5-16			16		
	Length of each meeting	1-4	0.5-10			1-1.5		
	# of courses	27	2	1		33		3
2 Credits	# of meetings	16-48	3-16			16		16
	Length of each meeting	1-3	1.5-8			1-2		1
	# of courses	352	39	14	6	32		41
3 Credits	# of meetings	16-48	4-32			16		16-75
	Length of each meeting	1-3	1-8			1-2		1-3
	# of courses	16						15
4 Credits	# of meetings	32-80						16-48
	Length of each meeting	1-9						4
	# of courses							
5 Credits	# of meetings							
	Length of each meeting							
	# of courses							1
6 Credits <sup>1</sup>	# of meetings							15
	Length of each meeting							1
	# of courses							1
10 Credits <sup>1</sup>	# of meetings							75
	Length of each							8

<sup>&</sup>lt;sup>1</sup>Institutions offering courses with **six or more credits awarded** should list those courses in these spaces. Identify the number of credits awarded in the first column. Add additional rows, if needed. **In a separate attachment, identify the course(s) and explain the reasoning behind the credit allocated to those courses.** 

#### **Examination of Courses with Six or More Credits Awarded**

#### 6 credit offering: SWK 443-01 Practicum 3: Professional Application

The SWK 443-01 Practicum 3: Profession Application course offered for 6 credits in the Department of Behavioral Sciences provides students senior practicum experience in the professional social work for generalist practice. Students are placed in a social service agency under the supervision of a person with a Masters in Social Work (MSW) degree and perform roles and job descriptions similar to those of the professional social workers of the agency.

Students in this course are required to participate in 480 hours of practicum experience while meeting with the ORU instructor and other class participants weekly for one hour. Assessment of the experience occurs primarily through evaluation of written material submitted by the student including action plans, agency analyses, case records, article critiques, weekly journals, and field evaluations.

#### 10 credit offering: GPED 650-01 Student Teaching Away

The GPED 650-01 Student Teaching Away course offered for 10 credits in the School of Education provides Education majors the opportunity to fulfill student teaching obligations at educational institutions located in states and school districts of the student's choosing—normally outside of Oklahoma. This availability provides students the opportunity to develop networking relationships with school districts in anticipation of potential employment.

The course includes a teaching supervision fee of \$1,300 as the course requires a supervising instructor to travel to the distant site and observe the student during the student teaching experience. Assessment of the 600 hour long educational experience occurs through on-site evaluation from both the ORU instructor and the local teacher.

Term Length: 2011 fall semester online 8-week terms (including fall A and fall B terms)

			Course Formats						
# Credits Awarded	Instructional Time	1. FTF Courses	2. Mixed FTF Courses	3. Distance Courses	4. Corresp. Courses	5. Independent/ Directed Study Courses	6. Evening/ Weekend Courses	7. Internship/ Practica Courses	
	# of courses			6					
1 Credit	# of meetings								
	Length of each meeting								
	# of courses			1					
2 Credits	# of meetings								
	Length of each meeting								
	# of courses			61					
3 Credits	# of meetings								
	Length of each meeting								
	# of courses								
4 Credits	# of meetings								
	Length of each meeting								
	# of courses								
5 Credits	# of meetings								
	Length of each meeting								
	# of courses								
Credits <sup>1</sup>	# of meetings								
	Length of each meeting								
	# of courses								
Credits <sup>1</sup>	# of meetings								
	Length of each meeting								

<sup>&</sup>lt;sup>1</sup>Institutions offering courses with **six or more credits awarded** should list those courses in these spaces. Identify the number of credits awarded in the first column. Add additional rows, if needed. **In a separate attachment, identify the course(s) and explain the reasoning behind the credit allocated to those courses.** 

Term Length: 2011 summer semester 3-week terms (including all 4 sessions from 2011)

		Course Formats						
# Credits Awarded	Instructional Time	1. FTF Courses	2. Mixed FTF Courses	3. Distance Courses	4. Corresp. Courses	5. Independent/ Directed Study Courses	6. Evening/ Weekend Courses	7. Internship/ Practica Courses
	# of courses	19	2			3		2
1 Credit	# of meetings	15	4					
	Length of each meeting	3	1					
	# of courses	4	4			1		
2 Credits	# of meetings	15	5					
	Length of each meeting	3	4-8					
	# of courses	162	24			20		30
3 Credits	# of meetings	15	4-10					
	Length of each meeting	3	3-8					
	# of courses	7	2					
4 Credits	# of meetings	15	8-15					
	Length of each meeting	4	3-4					
	# of courses	4						
5 Credits	# of meetings	15						
	Length of each meeting	5						
	# of courses							
Credits <sup>1</sup>	# of meetings							
	Length of each meeting							
	# of courses							
Credits <sup>1</sup>	# of meetings							
Credits	Length of each meeting							

<sup>&</sup>lt;sup>1</sup>Institutions offering courses with **six or more credits awarded** should list those courses in these spaces. Identify the number of credits awarded in the first column. Add additional rows, if needed. **In a separate attachment, identify the course(s) and explain the reasoning behind the credit allocated to those courses.** 

PART THRE	E – Policy	on Credi	it Hours					
The institution	on has a po	olicy for a	ssigning c	redit:				
X	Yes			No				
The institution	on has poli	icies rega	rding assig	gnment of	credit at the fo	ollowing le	vels:	
2	K Institu	ution-wid	e					
PART FOUR	2 – Total C	Credit Hoi	ır Genera	tion				
Provide the to spring terms:		er of cred	it hours ge	enerated b	y the institution	on in the m	ost recent fa	ll and
	42,839	Total Nu	mber of C	redit Hou	rs Fall 20	011		
	39,216	Total Nu	mber of C	redit Hou	rs Spring	g 2012		
	nats identi	fied by th	e institutio		redit hours bei form in Section			
		T		(	Course Formats			
	FTF Courses	Mixed FTF Courses	Distance Courses	Corresp. Courses	Independent/ Directed Study Courses	Evening/ Weekend Courses	Internship/ Practica Courses	Compresse Format Courses (any forma
Credit hours generated in fall 2011	91.6%	4.5%	0.6%	0.1%	2.3%		1.0%	5.1%
	nost recer	nt fall and	_		n 18 undergrad imesters or the		_	
	192 M	ost Recen	t Fall Terr	n	2011			
	240 Me	ost Recen	t Spring T	erm	2012			
The institution programs for	-		irs to the U	J.S. Depar	rtment of Educ	cation with	regard to so	me
	Yes		X	No				

#### **Program Length**

ORU offers academic programs leading to bachelor, master, and doctoral degrees. While the *University Catalog* provides significant detail concerning these programs, Table 6.1 offers an overview of the range of credit hour requirements for each of the degree levels.

Level of Degree Program	Range of Credit Hour Requirements for Graduation
Bachelor	128-139 (128 hours minimum)
Master	36-87.5
Doctor	37.5-60.5

**Table B.1: Range of Credit Hour Requirements for Degree Programs** 

#### **Tuition**

Tuition rates at ORU vary based on location of student, academic session, level of academic study, and choice of academic program as shown in Figure 6.1.

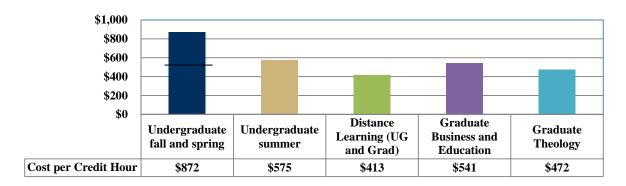


Figure B.1: Tuition Rates per Credit Hour for Academic Year 2011-2012

The undergraduate residential fall and spring tuition rate at ORU is based on a full-time course load of 12.0 to 18.5 credit hours. For the academic year 2012-2013, the undergraduate residential tuition rate is \$10,431 per semester or \$20,862 per academic year, which is approximately \$2,000 less than the average tuition rate of Council for Christian Colleges and University (CCCU) institutions. This semester rate translates into a range of \$564 to \$869 per credit hour depending on individual student registration. For students taking less than 12.0 hours, the tuition rate is \$872 per credit hour, which is the same rate for additional hours taken by students over the 18.5 hour maximum recommended limit.

The tuition rate for undergraduate residential 2012 summer school courses is set at \$575 per credit hour.

The 2012-2013 tuition rate for courses (undergraduate or graduate) delivered through distance learning is \$413 per credit hour. Residential students may participate in distance education courses by enrolling in identified sections of these courses and paying the distance education tuition in addition to any tuition required for residential courses.

Graduate students are charged tuition on a credit hour basis. Students enrolled in nine credit hours are considered full-time. In the Graduate School of Business and the Graduate School of Education, the tuition rate for academic year 2012-2013 is \$541 per credit hour while the tuition rate in the Graduate School of Theology and Ministry is \$472 per credit hour.

## **Student Complaints**

ORU has a clear process for students to file complaints of a nonacademic nature as described in the Student Handbook. Any student may initiate (with the Dean of Men, the Dean of Women, or the dean of the respective graduate school) a grievance procedure to resolve problems or complaints "in regard to discrimination based on race, color, national or ethnic origin, sex, age, disability, or status as a veteran." For academic grievances students engage with the Student Academic Grievance Procedures developed based on Matthew 18:15, which encourages "If your brother sins against you, go and show him his fault, just between the two of you. If he listens to you, you have won your brother over." When a student would feel threatened discussing his or her grievance with the other party in the dispute in private, the grievance procedures should be initiated by the student by taking the grievance to the immediate supervisor of the other party in the dispute, in accordance with the procedures.

The University compliance officer receives student comments submitted through the ORU website and forwards each to the appropriate vice president for action. For the time period covering January 2009 through January 2012, ORU received 302 comments and suggestions through this procedure. University administration responds in a timely manner to all issues received and records the disposition of such matters.

#### **Transfer Policies**

As listed in the *University Catalog* and online, ORU's transfer policies, practices, and guidelines create an environment supportive of the mobility of learners. Credit can be transferred to ORU in several ways.

#### Transferring Credit before Matriculation

ORU accepts liberal arts courses from regionally accredited institutions. ORU also accepts credits from schools accredited by the Association for Biblical Higher Education, and the Association of Theological Schools. Technical or vocational courses are not ordinarily considered for transfer. No credit is given for any course with less than a "C" level grade. Transfer credits from institutions not regionally accredited may be accepted on the same basis that they are accepted by the reporting institution in their own state. Known internally as the "three-letter rule," ORU may accept courses demonstrated as acceptable to at least three regionally accredited institutions.

Transfer credit for ORU equivalency is based on transfer guidelines. Courses that do not have an ORU equivalent but are academic in nature are counted as general elective credit unless transferred in to meet a specific requirement through a petition to transfer course.

ORU accepts test-out credit from regionally accredited institutions with grades of "A," "B," and "C" recorded as "TPC" on the ORU transcript. Grades of "D" and "F" are recorded as an "NTD"

on the ORU transcript, but no credit is given. The words "test-out" appear as part of the course title on the ORU transcript.

For students entering ORU fall 2006 or later from a community or junior college, a maximum of 72 semester hours may be transferred to ORU. For students entering before fall 2006, a maximum of 64 semester hours may be transferred to ORU. A maximum of 98 hours can be transferred from four-year institutions. The last 30 semester hours of a degree program, including at least six hours in the major field and the senior paper or project, must be taken at ORU.

#### Transferring Credit from Oklahoma Colleges and Universities

Oral Roberts University participates in the Course Equivalency Project (CEP) sponsored by the Oklahoma State Regents for Higher Education. CEP is a postsecondary education resource service that provides course equivalency information to facilitate student transfer within the Oklahoma System of Higher Education. Its database contains faculty-generated course equivalency information for hundreds of courses offered at most institutions in Oklahoma. The courses are organized by discipline: biology, history, etc. Within each discipline, several equivalency groups appear, each containing a collection of courses from sponsoring institutions. Credit for a course within a group can be transferred to any system institution that sponsors a course in that group. The entire matrix of courses and their transferability can be found at http://www.okhighered.org/student-center/transfer-stdnts/course-transfer.shtml. Prerequisites for these courses must be met.

#### Transferring Credit from Concurrent Enrollment

College credit hours earned while concurrently enrolled in high school are eligible for transfer credit in accordance with ORU transfer guidelines if the hours were earned at a regionally accredited institution or otherwise recognized institution. College credits earned prior to high school graduation eligible for transfer credit as ORU 100- and 200-level courses are automatically transferred in. College credits earned prior to high school graduation that would transfer in as ORU 300- and 400-level courses, including general elective credit, are eligible for transfer credit by Petition for Policy Exception only.

#### Transferring Credit into Professional Programs

Transfer of courses into any program that prepares students for professional certification or licensure may not apply to degree requirements if such transfer courses are prohibited or restricted by state law, the Oklahoma State Regents for Higher Education, or specific requirements for professions, certification, accreditation, or licensure. For example, in the teacher education programs, ORU cannot normally accept credit from junior colleges or community colleges to meet upper-division teacher education requirements.

#### Transferring Credit from Non-Accredited (Regional) Institutions

Certification, diploma, associate degree, and other pre-bachelor degree programs issued by institutions not accredited by regional accrediting agencies and without articulation agreements are not accepted for block credit. Courses in these programs may be evaluated individually according to ORU credit transfer policies.

Credit earned in military service schools or through the U.S. Armed Forces Institute is reviewed by the Registrar's Office. Credit may be granted if approved by petition. Basic Military Training meets the ORU general education requirements for Health Fitness I and II.

### Transferring Credit from Examinations

Credit granted through Advanced Placement (AP), the College Level Examination Program (CLEP), and Advanced Level (A Level) examinations set by the General Certificate Examination (GCE) Boards appear on student transcripts as accepted credit regardless of whether the students graduate from ORU.

#### Transferring Credit from Foreign Institutions

ORU generally follows the guidelines set forth by the National Association of Foreign Student Affairs (NAFSA) and the American Association of Collegiate Registrars and Admissions Officers (AACRAO) when transferring foreign academic credit. The amount of credit granted may vary at the discretion of the degree granting dean.

## **Verification of Student Identity**

Distance Learning recognizes the importance of identity verification. The potential of cheating jeopardizes the integrity of online education. Identity verification is an evolving science, and ORU will continue to monitor best practices and remain in full compliance. ORU adheres to all FERPA regulations.

- 1. ORU is a values-based university. All students (including distance students) are required to sign the Honor Code upon acceptance to the University. Contained within the Honor Code is a commitment to academic integrity.
- 2. Distance students use an ORU-generated student ID number and user-selected pass code for accessing secure online course and enrollment resources. Social Security Numbers are not used as part of the identity verification process.
- 3. Distance Learning will continue to evaluate additional solutions, such as Securexam Remote Proctor, which includes fingerprint scanning, restricting the computer's functions, and video and audio monitoring.

# Title IV Program and Related Responsibilities

ORU participates in a wide range of Title IV and other federal and state programs such as the Pell Grant, Supplemental Educational Opportunity Grant, Federal Work Study program, Oklahoma Tuition Aid Grant, Oklahoma Tuition Equalization Grant, Oklahoma's Promise, Direct Subsidized and Unsubsidized Loans, Direct PLUS Loan, and Perkins Loan. ORU upholds the highest standards of ethical and legal conduct in all aspects of the aid process, using a Title IV Aid - School Code of Conduct Policy as the basis for professional standards.

#### **General Program Responsibilities**

The ORU Financial Statements dated April 30, 2011 and 2010 with Independent Auditors' Report indicates no findings and reports that "the results of [audit] tests disclosed no instances of noncompliance or other matters that are required to be reported under *Government Auditing Standards*."

#### **Financial Responsibility Requirements**

According to the Hogan Taylor, LLP *Independent Auditors' Report on Compliance with Requirements Applicable to Each Major Program and Internal Control over Compliance in Accordance with OMB Circular A-133*, ORU "complied, in all material respects, with the requirements referred to that are applicable to each of its major federal programs for the year ended April 30, 2011." The audit "did not identify any deficiencies in internal control over compliance that [the auditors] consider to be material weaknesses," nor any "significant deficiencies that are not considered to be material weaknesses." The independent auditors also reported that no "audit findings disclosed that are required to be reported in accordance with section 510(a) of Circular A-133" with no financial statement findings nor finding and questioned costs for Federal awards.

#### **Default Rates**

Over the period of the last ten years, ORU has maintained a default rate that compares well with peer institutions. With the change in reporting requirements to use three-year default rates, the new rates indicate higher values than the previously used two-year rates as the new rates include a full additional year of alumni data. Figure 6.2 indicates a comparison between two-year and three-year default rate reporting along with average peer institution rates as reported through the National Student Loan Data System (NSLDS).

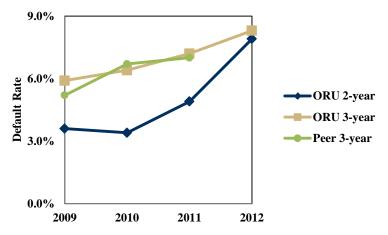


Figure B.2: Change in 2 and 3-year default rates from ORU and peer institutions from 2009-2012

The increase in default rates reported by peer institutions and ORU, especially in 2012, probably reflects the overall effect of the economy, which has had significant impact on the earning potential of recent graduates. However, even at these higher rates, the default rates reported by ORU are far below the Department of Education threshold values of 27%. Nevertheless, the Financial Aid department continues to work with alumni to lower the default rate by individually contacting those who appear on the delinquency report, which indicates participants who may be about to default. By assigning staff to interact with alumni prior to default with warnings of consequences and recommendations for avoiding default, ORU assists alumni to prioritize loan repayment.

While students who receive loans participate in the federally required exit interviews, the Director of Financial Aid now requires all incoming students to participate in a group entrance counseling lecture on loans, responsibilities, and consequences.

# Campus Crime Information, Athletic Participation and Financial Aid, and Related Disclosures

ORU discloses information to students concerning a variety of issues through the "current students" section of the University's web pages. Similar types of information are grouped together and made available not only for current students but for any interested constituent.

#### Campus Crime Information

The Department of Public Safety and Security provides access to many valuable resources concerning emergency information, regulations, and safety tips including mobile access to e-alert through the Public Safety section of the ORU web site. The page also provides direct access to the Cleary Act Annual Security and Fire Report. Data from the 2011 report is summarized in Table 6.2.

Total crimes reported for:	OR	U Cam	pus	No	n-Cam	pus	Pub	lic Prop	erty		Total	
Offense Type	2008	2009	2010	2008	2009	2010	2008	2009	2010	2008	2009	2010
Murder	0	0	0	0	0	0	0	0	0	0	0	0
Manslaughter	0	0	0	0	0	0	0	0	0	0	0	0
Forcible Sex Offences	0	0	0	0	0	0	0	0	0	0	0	0
Non-forcible Sex Offenses	0	0	0	0	0	0	0	0	0	0	0	0
Robbery	0	0	0	0	0	0	0	0	0	0	0	0
Aggravated Assault	0	0	0	1	0	0	0	0	0	1	0	0
Burglary	2	2	4	2	0	0	0	0	0	4	2	4
<b>Motor Vehicle Theft</b>	0	0	0	0	0	0	0	0	0	0	0	0
Arson	1	0	1	0	0	0	0	0	0	1	0	1
<b>Hate Crimes (by prejudices)</b>												
Race	0	0	0	0	0	0	0	0	0	0	0	0
Gender	0	0	0	0	0	0	0	0	0	0	0	0
Religion	0	0	0	0	0	0	0	0	0	0	0	0
Sex Orientation	0	0	0	0	0	0	0	0	0	0	0	0
Ethnicity	0	0	0	0	0	0	0	0	0	0	0	0
Disability	0	0	0	0	0	0	0	0	0	0	0	0
<b>Liquor Law Violations</b>												
Arrest	0	0	0	0	0	0	0	0	0	0	0	0
Referral	0	0	0	0	0	0	0	0	0	0	0	0
<b>Drug Law Violations</b>												
Arrest	0	0	0	0	0	0	0	0	0	0	0	0
Referral	0	0	0	0	0	0	0	0	0	0	0	0
Weapons Law Violations												
Arrest	0	0	0	0	0	0	0	0	0	0	0	0
Referral	0	0	0	0	0	0	0	0	0	0	0	0

**Table B.2: ORU campus crime statistics** 

#### Athletic Participation and Financial Aid

ORU as a NCAA Division I school provides information regarding athletic participation and financial aid through the Golden Eagles web site and through both the NCAA reporting and the Summit League Academic Service Review. The Equity in Athletics Disclosure (EADA) report is available online, and Table 6.3 summarizes information related to financial aid submitted for 2010-2011.

Key Item	Sport	Men's Team	Women's Team	Total Team
Athletic Participation	Baseball	39		39
	Basketball	17	13	30
	Track	21	20	41
	Golf	9	8	17
	Soccer	27	24	51
	Tennis	10	9	19
	Volleyball		14	14
Athletic Student Aid		\$1,680,043	\$1,867,867	\$3,547,910
<b>Total Expenses</b>		\$4,931,479	\$3,590,242	\$10,904,648 (with general exp.)
Total Revenue (with institutional support)		\$4,924,971	\$3,584,930	\$11,010,833 (with general rev.)

Table B.3: Athletic Participation and Related Financial Aid in 2010

#### **Student Right to Know**

Students may access to Right to Know data, policies, and procedures through the ORU Institutional Research and the Student Resources web sites with additional information found in the *University Catalog* and the *Student Handbook*.

#### *Graduation and Completion Rates*

Graduation rates for first-time, full-time Bachelor degree seeking students who initiated study at ORU during fall 2005 and finished their programs within 150% of normal time appear in Table 6.4.

	Enrolled in 2005	Graduated by Spring 2011	Graduation Rate
Overall	422	229	54%
Female	268	136	51%
Male	154	93	60%
Nonresident Alien	24	17	71%
Black, non-Hispanic	80	36	45%
Indian/Alaska Native	6	5	83%
Asian/Pacific Islander	11	9	82%
Hispanic	24	10	42%
White, non-Hispanic	252	134	53%
Undeclared/Unknown	25	18	72%
Received Pell grant	132	59	45%
Received Stafford but no Pell grant	101	60	59%
Received neither Pell nor Stafford	189	110	58%

Table B.4: Graduation Rates for First-Time, Full-Time Undergraduate Student Cohort Entering Fall 2005

#### Student Withdrawal Process

As indicated in the *University Catalog*, a student withdrawing from the University must initiate the process by completing paperwork in the Student Development Office. If a student leaves campus before going to the Student Development Office, he or she must submit, in writing, a notice of withdrawal to the Student Development Office. The date that the notice is received constitutes the official date of withdrawal, and all applicable financial and academic policies will apply. The last day to withdraw from the University is the date for the final day of class.

#### Refund and Return of Title IV Funds Policy

ORU's Refund and Return of Title IV Funds policy is stated in the *University Catalog* as follows:

"Federal law requires that when a student withdraws during a payment period or period of enrollment, the amount of financial aid 'earned' up to that point be determined. If the student received less financial aid than the amount earned, the student will be able to receive those additional funds; if the student has received more financial aid than the earned amount, the excess funds will be returned to their sources and the student may owe ORU for institutional charges.

The amount of assistance earned is determined on a pro-rated basis. For example, if 30% of the payment period or period of enrollment has been completed, the student has earned 30% of the originally scheduled financial assistance. Once the student has completed more than 60% of the payment period or period of enrollment, all assistance is earned."

#### Access to Additional Information

The ORU web site provides students information related to all current academic programs, cost of attendance, faculty, accrediting agencies, and description of facilities for disabled students.

As a mission-related experience, students are encouraged to participate in study abroad opportunities. ORU's Study Abroad advisor interacts with students assisting with their understanding of policies and completion of procedures to participate in the various opportunities available. Student participants in study abroad activities continue to integrate their experiences abroad with domestic college experiences through a student-led social club and Facebook community that focuses on assisting students readjust to college life after foreign travel.

#### **Satisfactory Academic Progress and Attendance Policies**

Students will find both ORU's Satisfactory Academic Progress policy and attendance policy in the University Catalog. For clarity and consistency, the syllabus of every ORU course includes specific application of the attendance policy for the individual course. While syllabi for distance courses also include the attendance policy, individual online instructors interpret the policy as appropriate for participation in the varied online learning experiences.

#### Satisfactory Academic Progress

ORU's Satisfactory Academic Progress policy requires students to maintain satisfactory academic progress (SAP) to receive financial aid. Students who do not meet the minimum GPA/hour requirements after the scheduled academic year (fall/spring) are not eligible to receive further financial assistance until they have met the requirements. The Registrar's decision concerning enrollment at ORU is separate from the decision of eligibility for financial aid. The minimum SAP requirements at the end of each academic year (fall/spring) are as follows:

Attempted hours	GPA
1-26	1.50
27-59	1.75
60+	2.00

In addition to these GPA/hour requirements students must complete at least 75% of their hours attempted each academic year and cannot exceed 192 total attempted hours. Transfer students are positioned relative to the number of college credits accepted by ORU. Credit is not awarded for noncredit or audited courses, or for grades of F, I, or W. Graduate students must meet all requirements for retention in their respective graduate programs (including GPA) as listed in the college sections of the University Catalog.

Students not meeting the requirements can take summer courses to remove deficiencies. Freshmen and sophomores are given an automatic year of probation when not making satisfactory academic progress, but must be making progress by the conclusion of the sophomore year in order to receive additional aid. Juniors and seniors may appeal a denial of aid with proper documentation when extenuating circumstances exist.

#### Attendance Policy

As stated in the catalog, regular class attendance is required as a condition of receiving credit for work done in the class. A student absent from a class or laboratory period is subject to a loss of "privilege status," and the instructor may reduce the student's grade or deny credit for that course unless the student satisfactorily accounts for the absence. Students who wish to appeal the instructor's decision may do so by meeting with the department chair for resolution of the excuse, then with the dean of that particular college, and ultimately with the Vice President for Academic Affairs. As the attendance policy for each course is stated in the syllabus for that course, all matters of attendance and the privilege of making up assignments or tests, except for administratively excused absences, are between the student and the professor.

#### **Contractual Relationships**

As indicated in the most recent Institutional Update, ORU does not engage in any contractual relationships with third-party entities not accredited by a federally recognized accrediting agency.

#### **Consortial Relationships**

As indicated in the most recent Institutional Update, ORU does not engage in any consortial relationships with other entities accredited by a federally recognized accrediting agency.

## **Institutional Disclosures and Advertising and Recruitment Materials**

ORU provides accurate, timely, and appropriately detailed information concerning accreditation to current and prospective students through links prominently displayed on the University's primary webpage. In addition to promoting the University's relationship with the NCA-HLC, the webpage provides links to the Evangelical Council for Financial Accountability (ECFA), the Council for Christian Colleges and Universities (CCCU), and the National Collegiate Athletic Association (NCAA). Additional external accreditation of academic programs is provided by National

Promotional materials inform prospective students about available programs and notify current students of developing programs while the *University Catalog* specifies specific degree requirements. The *Student Handbook* provides information concerning policies and procedures addressing issues of concern to students.

# **Relationship with Other Accrediting Agencies**

In addition to professional memberships in NCA-HLC and the CCCU, ORU participates as a member in the Oklahoma Independent Colleges and Universities (OICU) and Council of Independent Colleges (CIC) to remain engaged with best practices in educational leadership.

ORU engages with nationally recognized accrediting associations to validate several programs within ORU. Table 6.4 provides links to the self-study reports and the results from the most recent site visit for particular agencies that review ORU colleges, departments, and schools.

School/Department	Accrediting Agency	Most Recent Self-Study Report(s)	Next Scheduled Visit
University-Wide	Higher Learning Commission of the North Central Association (HLC)	Report, 2007 Progress report on leadership, governance, and finance, 2009	2012
Music	National Association of Schools of Music (NASM)	Report, 2009	2018
Theology	Association of Theological Schools in the U.S. and Canada (ATS)	Report 2008 Progress report on governance, Sept 2011	2018
Social Work	Council on Social Work Education (CSWE)	Report, 2009	2019
Engineering	Accreditation Board for Engineering and Technology (ABET)	Report, 2011	2016
Nursing	Oklahoma Board of Nursing (OBN)	2011	2016
	Commission on Collegiate Nursing Education (CCNE)	Report, 2011	2021
Education	National Council for Accreditation of Teacher Education (NCATE) and the Oklahoma Commission for Teacher Preparation (OCTP)	Report, 2006	2014
Business	Association of Collegiate Business Schools and Programs (ACBSP)	Report, 2007	2017

**Table B.5: Results from Various Oral Roberts University Program Evaluations** 

# **Public Notification of Comprehensive Evaluation Visit and Third Party Comment**

To facilitate community celebration of ORU, this self-study report and supporting documentation is publically available on the website <a href="http://selfstudy.oru.edu">http://selfstudy.oru.edu</a>. In compliance with the federally-required third-party comment process, ORU provides all of its constituents with a link to the Higher Learning Commission's third-party comment form on the ORU self-study website. Additionally, articles announcing the site team visit and providing information concerning third-party comment have been provided on the University's main web page, in alumni publications, and in the local paper, *Tulsa World*.

ORU adheres to all rules, guidelines, laws, and statues in both spirit and letter. It is the intent of the institution to model the same high level of integrity and support for authority that it expects from its students.

#### **List of Documents in Resource Room**

The following list contains the documents included in the fully electronic Resource Room. Links within the text of the self-study report provide direct access to the documents. The Resource Room Document Finder will be available in the physical resource room to provide detailed information concerning the presence, use, and type of all Resource Room documents along with an opportunity to sort through the documents based on a variety of protocols.

#### **Documents Listed in Alphabetic Order** (linked to files on flash drive)

Academic Peer Advisor program

Academic-All Steinway Schools

Academics web page

Academics-Audit results on German Language program

Academics-Communication Arts newsletter

Academics-Comparison of general education in ORU versus CCCU

**Academics-Doctoral Programs** 

Academics-Engineering annual report

Academics-General education program from catalog

Academics-Grad School of Business

Academics-Grad School of Education

Academics-Grad School of Theology

Academics-Grade Inflation Committee analysis report

Academics-Health professional society

Academics-Master of Divinity program

Academics-Nursing annual report 2010

**Academics-ROTC** 

Academics-Writing across the curriculum

Accreditation-Business

Accreditation-Business self-study report

Accreditation-Delaware study report

Accreditation-Education

Accreditation-Engineering

Accreditation-Engineering self-study report

Accreditation-Higher Learning Commission

Accreditation-Music

Accreditation-Music self-study report

Accreditation-NCAA self-study

Accreditation-Nursing

Accreditation-Nursing self-study report

Accreditation-Oklahoma Board of Nursing

Accreditation-ORU public information

Accreditation-Social Work

Accreditation-Social Work self-study report

Accreditation-Summit League Academic Service Review

Accreditation-Theology

Accreditation-Theology self-study report

Additional Location-Livets Ord Theological Seminary

Advancement-Engineering grant

Advancement-OneOK Executive Boardroom

Advancement-ORU Studio One makeover

Advancement-Whole Person Scholarship donation drive

Affiliation-AACU

Affiliation-Bethany University

Affiliation-Council of Christian Colleges and Universities

Affiliation-Council of Independent Colleges

Affiliation-Oklahoma State Medical School

Agenda-New faculty orientation

Alumni Association web page

Alumni eNewsletter

Alumni Excellence magazine

Alumni-Business council meeting

Alumni-Education council meeting

Alumni-Golden Hire Network

Alumni-Nursing council meeting

Assessment-2010 Assessment Catalog

Assessment-AACU Value rubrics

Assessment-Audit of Academic Indicators

Assessment-Academic audit response ORU

Assessment-Barron's survey

Assessment-BCSSE results

Assessment-CAAP results

Assessment-College Board

Assessment-Curriculum Map

Assessment-Education Cooperating Teacher analysis results

Assessment-Education Principal exam results

Assessment-ePortfolio submission example

Assessment-Institutional Improvement and Student Learning Committee minutes April

Assessment-Institutional Improvement and Student Learning Committee minutes Feb

Assessment-Learning Outcomes summary page example

Assessment-need for student learning outcomes

Assessment-Noel Levitz SSI presentation

Assessment-Noel Levitz SSI results

Assessment-NSSE 2011 benchmark report

Assessment-NSSE 2011 Carnegie peer group

Assessment-NSSE 2011 writing comparison group

Assessment-NSSE multi-year benchmark report

Assessment-NSSE ORU student experience

Assessment-ORU assessment process

Assessment-Program review schedule

**Assessment-Student Learning Outcomes** 

Assessment-Whole Person Assessment

Assessment-Whole Person Assessment Co-curricular Handbook

Assessment-Whole Person Assessment control rubrics

Assessment-Whole Person Assessment course syllabus GEN 099

Assessment-Whole Person Assessment departmental handbooks

Assessment-Whole Person Assessment General Education Handbook

Assessment-Whole Person Assessment linked to Scholarships presentation

Assessment-Whole Person Assessment multi-year data analysis

Assessment-Whole Person Assessment rubric revision process

Assessment-winning the CHEA award

Athletics-Academic tutoring

Athletics-Golden Eagles web pages

Athletics-Graduation rates

Athletics-NCAA

Board of Reference listing

Board of Regents 2007 open letter

**Board of Trustees Code of Ethics** 

Board of Trustees Honor Code Pledge

**Board of Trustees listing** 

Board of Trustees organizational chart April 2012

Board of Trustees-Alumni forum 2011

Board of Trustees-Faculty forum 2011

Bylaws-Faculty Senate

Bylaws-ORU in 2004

Bylaws-ORU in 2010

Bylaws-Revised Articles of Incorporation

Career Services ORU

Catalog-University

CityPlex Towers

Code of Honor Pledge

Committee-Multiethnic

Committee-Standards and Evaluations

Community Service Learning-Behavioral Sciences requirements

Community Service Learning-Chemistry outreach

Community Service Learning-Collegiate academy

Community Service Learning-Media capstone experience

Community-Chapel giving projects

Community-Chapel giving projects Thank you notes

Community-Chapel offering report

Community-Lets can hunger Student SIFE project

Community-Local outreach

Community-Music to the Nations

Community-ORU iPhone App

Community-ORU Outreach annual report

Community-Outreach flyer

**Community-Outreach Ministries** 

Community-Outreach student debrief

Community-Outreach student debrief analysis

Community-Outreach videos

Community-Student missions trips

Community-Student missions trips 2012

Community-Student prayer movement

Community-Twitter feed of Presidential Forum

Comprehensive Advisement Center

**Counseling Services** 

Default rate report

Deferred Maintenance-Chemistry labs

Deferred Maintenance-summer 2008 projects

Deferred Maintenance-summer 2009 projects

Deferred Maintenance-summer 2010 projects

Deferred Maintenance-summer 2011 projects

Deferred Maintenance-summer 2012 projects Development-Hammer Alumni Student Center

Development-Prayer Tower renovations

**Disability Services** 

**Disability Services** 

Distance Learning

Distance Learning-Faculty training about D2L learning management system

Distance Learning-Library services

Distance Learning-Quality Matters agreement

Diversity statement in Faculty and Administration Handbook

EADA athletic participation report 2011

Eagle Card Center

Ecumenical commitments of ORU

Enrollment-Noel Levitz marketing and recruitment award

**Enrollment-Trustees Ledger** 

**Enrollment-Trustees Ledger graphs** 

Enrollment-Whole Person Scholarship

Evangelical Council for Financial Accountability ORU profile

Faculty Awards web page

Faculty Development-Center for Faculty Excellence

Faculty Development-Lunch & Learning faculty videos

Faculty Development-Participation with The Eighth Floor opportunities

Faculty Development-Promotion policy from handbook

Faculty Development-Teaching Excellence program

Faculty Development-The Eighth Floor

Faculty Development-Training of adjunct faculty

Faculty hiring procedures revised

Faculty profiles

Finance web page

Finance-Council of Independent Colleges Financial Indicators Tool

Finance-Council of Independent Colleges Key Indicators Tool part A

Finance-Council of Independent Colleges Key Indicators Tool part B

Finance-Fall 2011 completed with no line of credit

Finance-Federal Composite Scores

Finance-Joint Venture between University and Endowment Trust

Finance-NCAA financial dashboard extracted information

Financial Aid

Financial statements available online

Financial statements for fiscal year 2009 and restated 2008

Financial statements for fiscal year 2010

Financial statements for fiscal year 2011

Founders Day celebration

Golden Eagle Broadcasting-ORU's television station

Governance structure of Office of the President

Governance structure of University

Governance structure of University Faculty

Governance-faculty review task force

Governance-Green family 62 million dollar proposal

Governance-InTrust article part 1

Governance-InTrust article part 2

Governance-InTrust article part 3

Governance-InTrust journal interest

Governance-Mark Rutland ministry background

Governance-Proposal concerning Academic Deans from University Faculty

Governance-Student association

Handbook-Employee

Handbook-Faculty and Administration

Handbook-Student

**Hispanic Center** 

HLC-2007 ORU Self Study Report

HLC-2007 Team report Assurance section

HLC-2009 ORU Progress Report

HLC-2009 Staff analysis of progress report

HLC-2010 Substantive change request

HLC-2010 Team report Assurance section

HLC-2012 Self Study design

HLC-Statement of Affiliation Status indicating 2009 Progress Report

**Honors Contracts** 

**Honors Council** 

**Honors Program** 

Honors reception 2011

**Honors Research** 

Hooding ceremonies 2011

Institutional research

Institutional Research-Institutional Update

Institutional Research-IPEDS 2012

Institutional Update 2012

**International Worship Ministries** 

*iTunesU* 

Leadership Studies program

Leadership-2008 presidential opportunity statement

Leadership-2012 presidential opportunity statement

Leadership-2012 presidential search committee

Leadership-2012 presidential search process

Leadership-2012 presidential succession plan

Learning outcomes defined in handbook

Learning outcomes identified in every syllabus

Library-Ask a Librarian

Library-Resource guides

Library-resources for faculty

Library-services

Library-student workshops

Minutes-Organizing committees including self-study committee

Mission-1965 article on dedication

Mission-1965 dedication

Mission-1970 reaffirmation

Mission-College mission statements

Mission-Departmental mission statements

Mission-Faculty retreat on mission and integrity

Mission-Founding Vision and Mission

Mission-Holy Spirit Empowerment in 21st Century

Mission-JOSTL mission statement

Mission-Library mission statement

Mission-Presidential mailings

Mission-School of Education mission statement

Mission-Web page on ORU mission and vision

Online chapel services

ORU fact sheet 2010

ORU new article on debt elimination

ORU news article on Mark Rutland

ORU news article on ORU becoming an All Steinway School

ORU news article on staff reduction-in-force

Plagiarism defined by Library Services

Plagiarism defined by Writing Across the Curriculum

Plagiarism policy in all syllabi

Planning for giving campaign

Planning for initial Green donation

Planning-Advancement plan part of Master Strategic Plan

Planning-advancement report to Trustees

Planning-Board authorization of University Planning Council

Planning-Brand Strategy for Athletics

Planning-Brand Strategy for University

Planning-Deficit Reduction Plan

Planning-Educational technologies iDevices minutes

Planning-Facilities Capital Action Plan

Planning-faculty compensation comparison with CCCU premier

Planning-Faculty compensation task force

Planning-Information Technology

Planning-Noel Levitz Recruitment annual plan

Planning-ORU Enrollment plan part of Master Strategic Plan

Planning-ORU Long Term Strategic Plan part of Master Strategic Plan

Planning-Provost planning document

Planning-staff support comparison with CCCU premier cohort

Planning-Trustees adopt enrollment plan

Policy-Accounts payable

Policy-Affiliated organizations

Policy-Board review of IRS Form 990

Policy-Copyright and Fair Use

Policy-Definition of student served

Policy-Document retention

Policy-Executive Compensation

Policy-Faculty grievance

Policy-Fixed assets

Policy-Gift Acceptance

Policy-Honorary Degree

Policy-Intellectual Property

Policy-IRB

Policy-Joint Venture

Policy-Library collection development

Policy-Political activities

Policy-Private Benefit

Policy-Purchasing procedure

Policy-Satisfactory Academic Progress

Policy-Student Grievance

Policy-Travel expense reimbursement

Policy-University credit card

Policy-Whistleblower

Professional Conferences at ORU-C.S. Lewis

Professional Conferences at ORU-Science Fiction and the Imagination

Professional development-college budgets

Professional Development-Faculty newsletter

Professional Development-Faculty planning form

Professional Development-ORU's Journal of the Scholarship of Teaching and Learning

Public Relations-ORU main page

Public Relations-ORU News

**Public Safety** 

Registrar-Vision online registration

Resources web page for faculty

Resources web page for staff and faculty

Roster of faculty members and teaching assignments for fall 2012

Security and Fire Report 2011

Staff employment application

**Student Association** 

Student chaplaincy program newsletter

**Student Clubs** 

Student Co-curricular Oklahoma Intercollegiate Legislature

Student Co-curricular Partiestival

Student Co-curricular Students in Free Enterprise

**Student Health Services** 

Student newspaper award

Student newspaper Oracle

Student resources

**Student Success and Retention** 

Student/Faculty ratio by department

Student-academic peer advisors

Student-Harbor new student experience

Students in professional societies

Student-Speak Up program

Study Abroad

Study Abroad procedures

Survey of alumni

Survey of employers

Survey of faculty

Survey of faculty concerning use of learning management system D2L

Survey of faculty summary

Survey of staff

Survey of students

Syllabus-ENG 420

Syllabus-GEN 099

Syllabus-THE 103

Tenure contract revised

Tenure definition in handbook

Tenure policy revised

Third Party Comment notification-Alumni

Third Party Comment notification-ORU main web page

Third Party Comment notification-self-study web page

Third Party Comment notification-Tulsa World local paper

Title IV Code of Conduct

Title IV federal grant programs

Title IV federal loan programs

Transfer agreements-OK Course Equivalency Project

Transfer guidelines

Transfer resources

Tuition-Comparison of ORU with CCCU

Tuition-Cost of ORU Education

**Tuition-Distance Learning** 

**Tuition-Grad Business** 

**Tuition-Grad Education** 

**Tuition-Grad Theology** 

Tulsa World article on Mark Rutland

Tulsa World article on Mart Green

Tulsa World article on ORU acceptance of offer

Tulsa World article on ORU free from debt

Tulsa World article on ORU's four dragons

Tulsa World article on ORU's future

Tulsa World article on Roberts' resignation

Tulsa World article on Value of ORU

Tulsa World on Alumni Student Center

Veterans Lounge

Veterans Lounge renamed

Web access to course syllabi