

ARTICLE VI

Responsibilities

Proposed Amendment 2 to the Faculty By-laws

Section 1

The Faculty Senate President as convener of the Faculty Senate shall call monthly meetings and ensure that senators and faculty committees are faithfully using all appropriate communication tools. The President shall also be the representative of the Senate to the Provost and at any official functions of the University when invited.

Section 2

The Faculty Senate President as convener of the University Faculty meetings shall call the University Faculty to meet together for discussion at least once a semester.

Section 3

The Faculty Senate Vice President shall maintain records and minutes of all Faculty Senate meetings. Also, the Faculty Senate Vice President shall maintain a listing of all recommendations approved by the Faculty Senate.

Section 4

The Faculty Senate shall consider and recommend to the University Faculty formal proposals consistent with University academic outcomes concerning curriculum, graduation requirements, faculty appointment procedures, and modifications to the catalog and the Faculty and Administration Handbook. This includes consideration of any financial requirements connected to implementing the proposals.

The Faculty Senate shall provide and ensure use of faculty communication tools to properly maintain and assure implementation of the open meeting policy.

Section 5

Following every session of the Faculty Senate, resulting in approved formal recommendations except those accepted by the Senate pro-tem, (including proposed amendments to the Bylaws), the Faculty Senate Vice President shall work with the Director of Institutional Research to prepare and collect electronic votes from the University Faculty concerning the recommendations and/or the proposed amendment(s) to the Bylaws.

Section 6

Any formal recommendation (including proposed amendments to the Bylaws) receiving positive votes from greater than 50 percent of the participating university faculty shall be submitted with vote tallies from the Faculty Senate vote and the University Faculty vote to the Vice President for Academic Affairs.

Any recommendation (including proposed amendments to the Bylaws) receiving positive votes from 50 percent or less of the participating university faculty shall be returned to the Faculty Senate for further consideration.