

ORAL ROBERTS UNIVERSITY

7777 S. Lewis Ave., Tulsa, OK. 74171

ORU Vendor/Supplier Registration Form

918-495-7549/753 918-495-7907 Fax

E-mail form: rjohnson@oru.edu or mcrosby@oru.edu

Company/Individual Name on IRS Record		Phone	Fax
Company DBA name - <i>Payments will be made to this name</i>		Phone	Fax
Contact Name		Phone	Fax
(PR/PO) Primary Business Address.Purchase Order Information		Phone	Fax
Physical Street, City, State, 9-Digit Zipcode		E-Mail Address	
Contact Name		Title	
Remit to Information (if different from above). Mailing address for checks.		Phone	Fax
PO Box or Street, City, State, OK 9-Digit Zipcode		E-mail Address	
Contact Name		Title	
Parent Company Name and address			
Relationship Disclosure (Please check all that apply):			
Are you or any Officer, Owner or Partner in this company an employee of Oral Roberts University?		___ Yes ___ NO	
Is a direct family member of any of the above employee of Oral Roberts University?		___ Yes ___ NO	
Are you an Alumni of Oral Roberts University?		___ Yes ___ NO	
Substitute IRS Form W-9 Certification			
Part I: Taxpayer Identification Number (TIN)			
Enter your TIN in the appropriate box. For Individuals enter your Social Security Number (SSN). For other entities, it is your employer identification Number (EIN).		Social Security Number	Employee Identification Number
IRS Business Classification (Must Check One)			
(IS) ___ Individual/Sole Proprietor (CP) ___ Corporation (PR) ___ Partnership (OT) ___ Other			
(LL) ___ Limited Liability Entity (D-Disregarded Entity, C-Corporation, P-Partnership) (NP) ___ Non-Profit			
Designated State Domicile Registration: _____			
Part II: Certification			
Under penalties of perjury, I certify that:			
1. The number shown on this form is my correct taxpayer identification number, and			
2. I am not subject to backup withholding because: (a) I am exempt from backup withholding, or (b) I have not been notified by the Internal Revenue Service (IRS) that I am subject to backup withholding as a result of a failure to report all interest or dividends, or (c) the IRS has notified me that I am no longer subject to backup withholding, and			
3. I am a U.S. citizen or other U.S. person (and authorized to sign an IRS Form W-9).			
<i>Certification instructions: You must cross out item 2 above if you have been notified by the IRS that you are currently subject to backup withholding because you have failed to report all interest and dividends on your tax return. For additional information refer to: www.irs.gov and form W-9.</i>			
Submission of this form is not a contract between Oral Roberts University and any party.			
Signature of U.S. Person		Date	Title