

Aleksandra Turtova

Work email: aturtova@oru.edu

SUMMARY OF QUALIFICATIONS

- Developed and ran instructional design of curriculum and taught English courses in ESL and EFL setting
- Provided instructional and curriculum design for academic courses
- D2L Brightspace proficiency skills
- QM certified peer-reviewer, master reviewer, and facilitator
- Professional experience in English-Bulgarian, Bulgarian-English translation for over 20 years -- written and oral (simultaneous and consecutive) translation between English and Bulgarian languages in academic, church and governmental settings; the level of advanced language proficiency met governmental standards
- Organized marketing campaigns promoting education and student recruitment and enrollment
- Promoted church activities and understanding of protestant, Pentecostal theology nation and regionally to the broader community, including business and governmental agencies, following the demise of communism within Bulgaria
- Coordinated meetings and conferences at various levels
- Directed service learning opportunities at orphanages and other community work
- Demonstrated excellence and consistently used skills in Microsoft: Word, Excel, PowerPoint, and Outlook

PROFESSIONAL MEMBERSHIPS

- Member of Sigma Beta Delta Honor Society
- International Language Testing Association
- TESOL International Association

EDUCATION AND TRAINING

September 2018 – currently enrolled and perusing PhD in Applied Linguistics, Mary Immaculate College, Ireland.

August 31, 2011 – May 31, 2014 MBA with emphasis in accounting, Mid-America Christian University, Oklahoma City, U.S.A.

- Academic Honors - membership in Sigma Beta Delta

August 26, 2002 – December 18, 2005 M.Ed. in TESOL, Regent University, Virginia Beach, U.S.A

January 22, 1996 – May 17, 1997 B.A. in Bible and Theology, with minor in Missions, Continental Theological Seminary, St. Peeters-Leeuw, Brussels, Belgium

CERTIFICATIONS

- Connecting Learning Theories to Teaching Strategies
- Evaluation of Course Design
- Learner Assessment
- Orienting Learners
- Policy Awareness
- QM Peer Reviewer
- QM Master Reviewer
- APPQMR course facilitation

EXPERIENCE

August 11, 2014 - presently employed as Instructional and Curriculum Design for Online and ESL courses at Oral Roberts University

Supervisors: Dr. Kathleen Reid-Martinez, Provost; Contact Information: 918 495-7855 and Dr. Even Culp, Director - The Center for Faculty Excellence; Contact Information: 918 495-6722

- Teaching COMP 101 English Composition for International Students as a regular course in Fall and Spring semesters (2016 to present)
- Teaching WRT 112 Reading and Writing Lab as regular courses in Fall and Spring semesters (2014 to present)
- Online Course development and design with the ORU Center for Online and Lifelong Learning (2014 to present)
- Faculty Training with the D2L (D2L is the learning management system for Oral Roberts University)
- Study Abroad Sofia & Athens – teaching Bulgarian language and culture (August 20 – August 31, 2018)

September 26, 2011 – June 15, 2014 Graduate Fellow and Assistant in the Academic Affairs Office, Mid-America University

Supervisor: Dr. Kathaleen Reid-Martinez, Provost; Contact Information: 757-544-5262

Assistant at the Center for Curriculum and Learning Technology

- Evaluation of online curriculum competencies
- Round Table on Wesleyan Theology with online participants from Bulgaria
- Faculty credentialing and filing

December 8, 2006 – October 5, 2010 Style Homes, Ltd.

Privately Owned

- Communications and logistics with international companies
- Inventory
- Administration

August 18, 2003 – September 1, 2006 Pentecostal Faculty of the Bulgarian Evangelical Theological Institute.

Supervisor: Dr. Kevin Eric Beery, President; Contact Information: 610-917-1401

- Curriculum design and developer, teaching English and Study Skills.
- Oral and written translation from English to Bulgarian for the classes taught by English speaking professors: Old and New Testament Survey, Philosophy, Apologetics, Minor prophets, Hermeneutics, Homiletics, Christian Ethics, Church History, Systematic Theology, etc.
- Student campaigns and Open days for the school
- Advertisement and recruitment
- Organization of events and conferences
- Students admissions

August 26, 2002 – August 22, 2005 Regent University

Supervisor: Dr. Kathaleen-Reid Martinez, Dean of Robertson School of Government and School of Leadership (Now: School of Business and Leadership); Contact Information: 757-544-5262

Graduate fellow

Assistant in the Academic Affairs Office at the School of Government and School of Leadership (August 26, 2002 – March 15, 2003)

June 1, 1997 – September 1, 2002 The Pentecostal college of the Bulgarian Evangelical Theological Institute

Supervisor: Dr. Kevin Eric Beery, President; Contact Information: 610-917-1401

- Student campaigns
- Public relations
- Teaching Yearbook publishing and Christian Ethics
- Instruction and Curriculum design
- Oral and written translation for all the English speaking professors in class
- Oral and written translation for conferences and events
- Service Learning, including work with orphanages and communities

April 1994 – December 1995 Sofia Bible Institute

- Simultaneous and Consecutive Oral Translation

August 1991 – March 1994 Russe Bible Institute (Joint Venture of the US Assemblies of God and Pentecostal Assemblies of Bulgaria)

- Simultaneous and Consecutive Oral Translation
- Official Delegation Interpreter for the 16th World Pentecostal Conference in Oslo, Norway 1992

PROFESSIONAL EXPERIENCE

Courses Taught

COMP 101 Composition I for International Students

WRT 112 Reading/Writing Lab International Students

English Language – Levels I through Advanced, Headway Oxford University Press Programs

Study Skills

Christian Ethics

Theological English

Bulgarian Research and Composition I (Study skills and time management)

Curriculum Design

LCMP 099 Preparation for Composition I

Bulgarian Evangelical Theological Institute

Theological English

Adaptation of Oxford Headway System Program to Undergraduate Level Bible Study Students

Member of Committees for Approval of Programs in Humanities – Public Speech, Transcultural Communications, Communications and Mass media, Church ministries

Translation Service

Biblical Studies

Old Testament Survey (Dr. Ruben Sequeira)

New Testament Survey

Minor Prophets

Major Prophets (Lecturer: Prof. Dr. Dale Brueggemann)

Epistles to Romans and Galatians (Dr. Neal Frey)

Christian Ethics

Marriage and Family (Dr. Leatherberry)

Missions (Dr. Leatherberry)

Evangelistic Explosion (Dr. Theo Kunst)

Theology and Preaching Courses

Hermeneutics (Dr. George Batson)

Homiletics I & II (Dr. George Batson)

Systematic Theology I & II

Church History I & II

Biblical Archeology (Dr. Robert “Buzz” Brookman)

Church ministries

Church Planting and Evangelism (Dr. Steve Durasoff)

Biblical Studies

Old Testament Survey (Dr. Ruben Sequera)

New Testament Survey

Minor Prophets & Major Prophets (Dr. Dale Brueggemann)

Epistles to Romans and Galations (Dr. Neal Frey)

Christian Ethics

Marriage and Family (Dr. Leatherberry)

Missions (Dr. Leatherberry)

Evangelistic Explosion (Dr. Theo Kunst)

Theology and Homiletics

Hermeneutics (Dr. George Batson)

Homiletics I & II (Dr. George Batson)

Systematic Theology I & II

Apologetics

Biblical Archeology (Dr. Robert “Buzz” Brookman)

Written Translation

Full Life Study Bible - Notes on Books of the Old Testament

“One-Stop Bible Guide to Jesus” by Mike Beaumont

“We dance because we cannot fly: Narratives of Salvation” by Guy Chevreau