



# 2013 ANNUAL SECURITY REPORT

ORU

MAKE NO  
LITTLE PLANS  
HERE

*This brochure is published in compliance with the Jeanne Clery Disclosure of Campus Security Policy and Campus Crime Statistics Act.*

## **THE AUTHORITY OF THE DEPARTMENT OF PUBLIC SAFETY AND SECURITY**

The Department of Public Safety and Security (DPS&S) is composed of state-licensed security officers.

- 1 Director
- 1 Assistant Director
- 1 Administrative Assistant
- 1 Administrative Supervisor
- 3 Supervisors
- 16 Full-Time Armed Officers
- 10 Part-Time Armed Officers
- 1 Civilian Dispatcher
- 1 Security Technician
- 1 Campus Fire Marshal

All armed officers are certified and licensed by the Oklahoma Council on Law Enforcement Education and Training (CLEET), the agency responsible for certifying and training all peace officers in the State of Oklahoma. The enforcement power of the DPS&S is limited to enforcement of University Policies and procedures, and assistance to state and local police in the violations of city ordinances and state laws.

## **SAFETY AND SECURITY IS EVERYONE'S RESPONSIBILITY**

Beginning with College Weekend visits and New Student Orientation, students are reminded of safety and security policies and their own responsibility to protect themselves and their personal property, as well as the security of others. The policies of DPS&S are published in the *Student Handbook*. New employees are also oriented to important campus safety policies during Employee Orientation and through the *Employee Handbook*. Information is provided through pamphlets, brochures, and the Web site for DPS&S: [www.dpss.oru.edu](http://www.dpss.oru.edu).

Safety and Security information is continually presented to students and employees through campus-wide voice mail announcements. Students receive updated Security information through hall meetings, newsletters, Chapel service announcements, and ORU E-alerts. Employees are able to receive email announcements from DPS&S through the Campus intranet system.

# **I. ANNUAL SECURITY REPORT**

## **REPORTING CRIMINAL ACTIVITY**

DPS&S is open 24 hours a day, 7 days a week. The offices are located in the Hamill Center, directly below the cafeteria. Students can report criminal or suspicious activity or vandalism immediately at any hour by calling 918.495.7750 or 911. The department is to be notified of all emergencies requiring fire, ambulance or police. Emergency 911 is answered by qualified personnel at the Tulsa Police Department and simultaneously answered at DPS&S.

Students, faculty and staff are to contact DPS&S to coordinate emergency procedures. Due to the likelihood that emergency responders from outside the campus might find it difficult to locate specific buildings on the campus, DPS&S should be notified when these vehicles will be on campus so an escort can be provided to their destination.

Students and employees are assisted by DPS&S in filing complaints and crime reports for the benefit of prosecution or collection of insurance. Any information of criminal or suspicious activity must be reported to DPS&S.

DPS&S officers complete an Incident Report on all complaints or suspicious activity reported to their office. Reports are coded by topic and placed on the computer for ready access. Since Oral Roberts University is represented by a private security department, the investigation of criminal activity is the primary responsibility of the Tulsa Police Department. Oral Roberts University's policy is to cooperate and assist fully in any investigation by the Tulsa Police Department.

## **SECURITY OF CAMPUS FACILITIES**

Campus residences and facilities are subject to published building hours and curfews. Officers conduct regular walk-through patrols of campus facilities. Electronic door locking mechanisms are in place, and card swipe access is utilized to limit access to resident halls and other sensitive areas. Every student and employee is issued a photo identification card, which must be carried at all times and must be presented to Security personnel upon request. Security patrols maintain a presence throughout the campus and initiate contact to control access to campus facilities.

## **SECURITY OF RESIDENCE HALLS**

All campus residence halls are staffed with desk personnel to monitor student and visitor access to the building. In the women's residence halls, workmen are only permitted access without an escort between the hours of 1:00-5:00 p.m. During the remaining hours, workmen must be accompanied by a female escort who announces their arrival before entering. Female residents will be properly attired before workmen are permitted to enter.

Each residence hall has an adult, full-time residence hall director whose responsibilities include not only supervision of the building but also helping students recognize their

obligations. She is available for counsel and advice and may also direct students with problems to other offices within the University.

A resident advisor (RA) lives on each wing or floor of the residence hall. Each RA is committed to the purpose of assisting the students of Oral Roberts University in development and growth according to the lifestyle set forth by the University. Specific duties include:

- Managing the living conditions for the residents
- Conducting nightly room checks of residents
- Conducting weekly Hall Meetings for information and fellowship
- Assisting in healthcare, first aid and emergencies

Female RAs are on duty from 9 p.m. until 15 minutes after curfew in the main lobby of each of the women's residence halls. Male RAs are on duty from 9 p.m. until 15 minutes after curfew in each of the men's residence halls.

Each wing or floor of the residence halls have the following student leaders in addition to the RAs: chaplain, academic peer advisor, athletic chairperson and social chairperson. The chaplain works closely with the resident advisor and is selected and trained by the chaplain program staff. The chaplain is charged with promotion of a positive environment for Christian growth and unity.

CURFEW HOURS are as follows:

1:30 a.m. daily (except Monday)

11:00 p.m.—Monday night for hall meeting

Visitors are required to leave the residence halls five minutes before curfew. Persons on campus and in the parking lots after curfew will be asked to produce valid identification. Those without proper ID will be directed to DPS&S. Students with proper ID will be directed to enter their respective residence halls.

## **NOTIFICATION TO THE ORU COMMUNITY OF AN IMMEDIATE THREAT**

DPS&S receives information from various sources of potential on-campus emergencies. If DPS&S confirms that there is an emergency or dangerous situation that poses an immediate threat to the health or safety of some or all members of the ORU community, the ORU E-alert system will be activated. E-alerts will use some or all of the systems described below to communicate the threat to the ORU community or to the appropriate segment of the community, if the threat is localized to a particular building or segment of the population.

ORU officials will, without delay and taking into account the safety of the community, determine the content of the notification and initiate the notification system, unless issuing a notification will, in the judgment of the first responders (including, but not limited to: ORU DPS&S, Tulsa Police Dept., Tulsa Fire Dept., Emergency Medical Service), compromise the efforts to assist a victim or to contain, respond to or otherwise mitigate the emergency.

In the event of a serious incident that poses an immediate threat to members of the ORU community, the University has various systems in place for communicating information quickly. Some or all of these methods of communication may be activated in the event of an immediate threat to the campus community. These methods of communications include building intercoms, emergency messages scrolling across campus video monitors and emergency text messaging (individuals can sign up for this service on the ORU DPS&S Web site [dpss.oru.edu](http://dpss.oru.edu)). The University will post text updates during the emergency and report an “all clear” at the conclusion. Parents and other interested parties who wish to receive information about campus emergencies should sign up for ORU E-alerts through the DPS&S Web site.

Members of the ORU community are encouraged to notify DPS&S (7750) of any situation or incident on campus that involves a significant emergency or dangerous circumstance that may create an immediate or ongoing threat to the health and safety of students and/or faculty and staff. DPS&S has the duty of responding to, and summoning the necessary resources, to mitigate, investigate and document any situation that may cause a significant emergency or dangerous situation. In addition, DPS&S has a responsibility to respond to such incidents to determine if the situation does in fact, pose a threat to the community. If so, federal law requires that the institution notify the campus community or appropriate segments of the community that may be affected by the situation.

## **SECURITY OF CAMPUS GROUNDS**

Emergency call boxes are located in Parking Lot H, near the tennis courts, the Graduate Center and Howard Auditorium.

All call boxes are easily identified by signs and a large light on top. When activated, by pushing the button, a strobe light will shine and DPS&S is automatically signaled. Upon reception of the signal, DPS&S dispatch will immediately send an officer to the location of the call box.

Escorts are available through DPS&S when students or employees are traveling after dark to and from the residence halls, campus buildings and the parking lots. This service may be requested by calling the DPS&S dispatcher at 918.495.7750 or by dialing 7750 from any campus extension.

## **CRIME PREVENTION**

Students and employees are directed to the security policies as published in the appropriate handbook. It is the conviction of the administration of Oral Roberts University that the purpose of God for each person is to become a complete individual, a “whole person.”

Scripture declares that Jesus as a youth matured in four ways: “wisdom and stature, and in favor with God and man” (Luke 2:52). In its quest for the completeness, which Jesus alone exemplified, ORU strives to foster growth in spirit, mind, and body. The University’s programs and policies are dedicated to the spiritual development of these four areas—intellectual, physical, spiritual, and psychological—within a safe and secure environment.

A Daily Crime Log is maintained by DPS&S and is available for public inspection upon request. This publication contains information regarding types of criminal offenses reported, location, time and date. This information is updated within two business days of the initial report made to DPS&S.

## **REPORTING SEX OFFENSES**

The ORU Office of Student Development and DPS&S and/or the ORU Title IX coordinator will work with anyone, in the ORU community, who feels he or she has been a victim of sexual assault (forcible or non-forcible) or sexual harassment.

A sexual offense by an ORU community member will carry disciplinary action in addition to any criminal sanctions by the State of Oklahoma. Community members who commit offenses will be subject to disciplinary proceedings in accordance with University policy. Both the accuser and the accused shall be informed of the outcome of any campus disciplinary proceedings where sexual crime or harassment has been alleged.

The ORU Title IX coordinator may be contacted through ORU Human Resources at 918.495.7163.

## **INFORMATION ABOUT SEX OFFENDERS**

DPS&S in compliance with the notification requirements of the federal Campus Sex Crimes Prevention Act provides sex offender registration information for students or employees of the University. This information is available at DPS&S. Disclosing sex offender registration information to the campus community is not prohibited under the Family Education Rights and Privacy Act (FERPA).

Information relating to sex offenders registered within the corporate limits of the City of Tulsa can be viewed on an interactive map on the following Web site: [www.tulsapolice.org](http://www.tulsapolice.org) through the link "Crime Tracker." This information is also available through the Web site: [www.doc.state.ok.us/DOC/offender\\_info.htm](http://www.doc.state.ok.us/DOC/offender_info.htm).

Oklahoma state law provides that individuals required to register as sex offenders do so with both their local law enforcement agency at their residence and also with the police or security department of any institution of higher learning at which they are either enrolled or employed.

Students should follow all University security policies. These policies were created out of a concern for your welfare and consideration for the rights of others.

## **MISSING STUDENT NOTIFICATION**

ORU students who reside in campus housing are encouraged to register an emergency contact in the unlikely event the student is found to be missing for 24 hours or longer. To register this emergency person select the "Personal Information" tab on the ORU VISION Web site <https://vision.oru.edu>. This information is confidential and only authorized campus officials and law enforcement officers conducting a missing persons investigation

may access this information.

If it is determined a resident student who is less than 18 years of age and not emancipated (dependent) has been missing for 24 hours or longer, his or her parent or guardian must be notified.

#### **How to report a missing student**

- If a concerned party believes an ORU resident student has been missing for 24 hours or longer, notify DPS&S at 918.495.7750 or the ORU dean of Student Development at 918.495.7707.
- Residential students should notify their resident advisor if they believe another student has been missing for 24 hours or longer.
- Upon discovering that a student is missing, the Resident Advisor of that wing will immediately notify the Residence Hall Director on duty.
- The residence hall director will immediately notify the respective dean (dean of women, dean of men).
- The respective dean will immediately notify the dean of Student Development and the director of DPS&S.
- If the missing student is dependent, the respective dean will notify the parent or guardian.
- Once it is determined the student has been missing for 24 hours and the emergency contact cannot supply information as to the whereabouts of missing student, the Tulsa Police Department will be notified.
- The Emergency Response Team will initiate additional emergency procedures as necessary.

## **II. ANNUAL FIRE SAFETY REPORT**

The City of Tulsa Fire Marshal's Office in cooperation with the ORU Fire Marshal conducts annual campus fire safety inspections. These inspections are designed to examine the fire protection systems across campus to ensure they are in proper working order and to identify ways to improve fire safety on campus.

If a fire occurs in an ORU building, members of the ORU community should immediately dial 7750 on any campus phone or dial 911 to request the Tulsa Fire Department. DPS&S will respond to the involved building, and a unit will be assigned to escort the Fire Department to the particular building in alarm.

Our fire alarm system alerts the building occupants of potential hazards, and ORU students, faculty and staff are required to heed the warning and evacuate the building immediately upon hearing a fire alarm.

ORU publishes the Fire Safety Report (this brochure) as part of the Clery Act Compliance document, which contains information on our fire safety practices and standards. This includes statistics concerning the number of fires, the cause of each fire and any related property damage.

A daily fire log is maintained by DPS&S and is available for public inspection upon request. This publication contains information regarding fire related activities on campus including any reported fires, their location, the time and date of occurrence.

## **FIRE PROTECTION EQUIPMENT**

For a number of years, ORU buildings have been equipped with automatic fire detection and alarm systems. These systems are monitored 24 hours a day at DPS&S. A five-year project involving the installation of automatic fire suppression water sprinkler systems was completed during the summer of 2010. Since the fall of 2010, each ORU resident hall has been equipped with this additional fire safety protection.

## **EMERGENCY EVACUATION PROCEDURES**

An evacuation drill is coordinated by the campus Fire Marshal each semester for all ORU resident halls. Students learn the locations of the closest emergency exits in the buildings and are provided guidance regarding the direction they should travel when exiting each facility.

Evacuation placards have been posted in the buildings to identify the locations of emergency exits and the most direct route to exit. Students, faculty and staff are asked to familiarize themselves with the locations of the placards in areas they frequent. During evacuations individuals with mobility issues are instructed to gather near the closest evacuation placard for extraction from the building. DPS&S officers will conduct sweeps of the building in alarm to assure all parties have been evacuated. Officers have been instructed to pay particular attention to the areas surrounding the evacuation placards. Officers are to look for individuals with mobility issues who may have positioned themselves nearby to obtain evacuation assistance.

When a fire alarm is activated, elevators will automatically become inactive. Evacuees should expect to use the stairways for evacuation.

## **FIRE SAFETY**

### **Steps to follow if you see a fire:**

- Manually activate the fire alarm system (pull station).
- Call 911 or 7750 from any campus phone.
- Immediately exit the building.
- Do not attempt to use the elevators.
- Gather outside at a predetermined assembly point (discussed with your supervisor or RA).
- Do not re-enter the building until all clear by Fire Department or DPS&S staff is given.

### **Steps to follow if a fire alarm is activated:**

- Walk to the nearest exit.
- Do not attempt to use the elevators.
- Notify first responders if someone is trapped in the building.



- Persons with mobility issues move to the nearest evacuation placard to receive assistance with evacuation.
- Gather outside at a predetermined assembly point (Discussed with your supervisor or RA).

## **TORNADO AWARENESS**

### **Before a tornado**

Oklahoma is prone to violent weather. Radio, television and Internet weather sites issue severe weather alerts. During inclement weather many of these sites are monitored by DPS&S. Students, faculty and staff are urged to do so as well.

- Familiarize yourself with the most favorable areas for shelter. Evacuate to the basement, an inside hallway or an interior bathroom on the lowest level possible with a flashlight and radio.
- Familiarize yourself with your building's evacuation plan (placards).
- Be familiar with the weather service alert and outdoor warning siren system. Tulsa Emergency Management test the sirens monthly at noon on Saturday, unless weather appears threatening.

### **During a tornado**

- Evacuate to the basement, an inside hallway or an interior bathroom on the lowest level possible. Some campus buildings provide for better shelter than others and have been designated as tornado shelters. DPS&S officers will direct evacuees to these buildings if possible when a tornado warning is posted.
- Stay away from windows, particularly on the windward side, and avoid shelter in large rooms with unsupported roof spans.
- If outside in an automobile, do not try to outrun the tornado; drive at right angles away from the tornado's path. If there is not time to evade the tornado or if you are on foot, take cover and lie flat in the nearest depression such as a ditch, culvert, excavation or ravine.



# Statistics and Information Regarding Fires in ORU Residential Facilities

(01/01/12 - 12/31/12)

Residential Halls	Total Fires in Each Building	Fire #	Date	Time	Cause of Fire	# of Injuries that Required Treatment at a Medical Facility	# of Deaths Related to Fire	Value of Property Damage Caused by Fire
Claudius Priscilla Roberts	0	n/a	n/a	n/a	n/a	0	0	n/a
Ellis Melvin Roberts	1	n/a	10/28/12	1110 hrs	Towels draped over lamp ignited	0	0	0.00
Frances Cardone	0	n/a	n/a	n/a	n/a	0	0	n/a
Michael Cardone	0	n/a	n/a	n/a	n/a	0	0	n/a
Susie Vinson	0	n/a	n/a	n/a	n/a	0	0	n/a
Wesley Luehring	0	n/a	n/a	n/a	n/a	0	0	n/a
Gabrielle Salem	0	n/a	n/a	n/a	n/a	0	0	0.00

## Fire Safety Amenities in ORU Residential Facilities

Residential Halls	Fire Alarm Monitoring on Site by DPS&S	Full Sprinkler System	Smoke Detection	Fire Extinguisher Devices	Evacuation Plans & Placards	Number of Evacuation (fire) drills each calendar year
Claudius Priscilla Roberts	X	X	X	X	X	2
Ellis Melvin Roberts	X	X	X	X	X	2
Frances Cardone	X	X	X	X	X	2
Michael Cardone	X	X	X	X	X	2
Susie Vinson	X	X	X	X	X	2
Wesley Luehring	X	X	X	X	X	2
Gabrielle Salem	X	X	X	X	X	2

## **ALCOHOLIC BEVERAGES AND ILLEGAL DRUGS**

Oral Roberts University was founded on Christian principles, biblical lifestyles and precepts strictly prohibiting the sale, possession and use of alcoholic beverage and illegal drugs. DPS&S understands its responsibilities to uphold and enforce the proper federal and state statutes addressing alcohol and drug use.

## **WEAPONS**

Students may not possess or discharge firearms on campus in accordance with City of Tulsa ordinance. The city ordinance also prohibits the discharge of BB or pellet guns. Possession of swords, axes or knives with blades longer than six inches is strictly prohibited.

## **FLAMMABLE MATERIALS**

For the safety of all employees and students, the use of flammable material in the residence halls is strictly prohibited. This includes decorative materials used in lobbies, hallways, or individual residence hall rooms. Students are not permitted to use electrical decorations, have live (cut) Christmas trees or burn candles in the residence halls.

## **COMBUSTIBLES**

Students and/or employees may not possess or use incendiary devices, firecrackers, explosives or incense, or strike a fire in any University building, residence hall or University-operated housing. Violators are subject to fines, disciplinary probation, or immediate suspension.

## **PARKING PERMITS**

All students and employees must obtain and properly affix a vehicle permit or hangtag immediately upon registration or employment. Automobiles, trucks, vans, motorcycles and bicycles must be registered and display a proper, current permit.

## **TIPS FOR A SAFE CAMPUS**

### **Take precautions:**

- Go in groups or pairs.
- Stay away from isolated dark areas.
- Stay in well-lighted areas.
- Don't hitchhike.
- Jogging is restricted to the lighted outdoor track or the Aerobics Center after dark.
- Use items you carry such as books, pencils, etc. as offensive weapons.
- Dress sensibly (ORU dress code). Remember that tight clothing restricts movement.
- Keep your doors and windows locked at all times, day and night. Do not hide a key outside your door.

- Don't let strangers in.
- Don't leave a door unlocked for someone planning to come back later.
- Hang up immediately on obscene phone calls.
- Keep emergency phone numbers by each phone.
- Engrave expensive equipment and valuables with your ID number.
- Don't leave your belongings unattended in the cafeteria, Aerobics Center, library, hallways, chapel, bookstore or classroom.

**If you are working late:**

- Keep your office door locked.
- Lock all doors behind you when entering or exiting at night.
- Inform DPS&S.
- Call DPS&S at 918.495.7750 or dial 7750 from an on-campus phone for an escort to your car or dorm.

**In a car:**

- Keep doors locked while driving.
- Don't pick up hitchhikers.
- Don't stop for disabled vehicles.
- Check interior of car before getting in.
- If you have a vehicle failure, stay in your automobile with the doors locked and windows up until the police or security arrive.

**Protect your car:**

- Always lock your car and take the key.
- Lock valuables out of sight in your trunk.
- Park in lighted areas.
- Obtain security device or kill switch to discourage theft.

**Don't hitchhike:**

- Report all suspicious activity and vandalism immediately to Tulsa Police 911 or DPS&S 918.495.7750.

**If you are being followed:**

- Cross the street or change directions.
- Keep looking at the person to let him/her know you can't be surprised.
- Go to a well-lighted area. Enter a store, house, residence hall, classroom, library or public area.
- Remember details such as hair, eyes, skin tone and texture, height, build, scars, marks, jewelry and clothing to provide a description.
- Obtain and write down the license plate number of a suspicious vehicle.

**If you are attacked:**

- Yell, scream, kick, bite, hit (strategically) or spit; do anything that draws the attention of others.
- Claim the power and authority in the name of Jesus, and rebuke the offender.
- Notify DPS&S.

**If you are held up or robbed:**

- Remember that no amount of money is worth taking chances with your life or the lives of others.
- Take note of identifying characteristics as above, and notify DPS&S.

**If you are a victim of crime:**

- All crimes should be reported to the Tulsa Police Department by dialing 911. Emergencies are also responded to by members of DPS&S. Immediate medical care for the victim is the first concern. Preservation of evidence will dictate that the crime scene remain intact until investigators can collect evidence.

DPS&S is first responder to all emergencies on campus.

**EMERGENCY NUMBERS**

FOR FIRE AND POLICE EMERGENCIES, CALL DPS&S 918.495.7750 (FROM ON-CAMPUS, DIAL 7750) OR 911.

[www.dpss.oru.edu](http://www.dpss.oru.edu)

[www.tulsapolice.org](http://www.tulsapolice.org)

## THE HONOR CODE PLEDGE

In signing the Honor Code Pledge, I fully recognize that Oral Roberts University was founded to be and is committed to being a leading academic institution serving the interdenominational Body of Christ, offering a lifestyle of commitment to Jesus Christ of Nazareth as personal Savior and Lord. I further recognize that the university's ministry is that of providing a whole person education with a charismatic distinctive. It is therefore my personal commitment to be a person of integrity in my attitude and respect for what Oral Roberts University is in its calling to be a Christian university.

I PLEDGE to apply myself wholeheartedly to my intellectual pursuits and to use the full powers of my mind for the glory of God.

I PLEDGE to grow in my spirit, by developing my own relationship with God.

I PLEDGE to develop my body with sound health habits by completing the required aerobics program and by participating in wholesome physical activities.

I PLEDGE to cultivate good social relationships and to seek to love others as I love myself. I will not lie; I will not steal; I will not curse; I will not be a talebearer. I will not cheat or plagiarize; I will do my own academic work and will not inappropriately collaborate with other students on assignments.

I PLEDGE at all times to keep my total being under subjection from all immoral and illegal actions and communications, whether on or off campus. I will not take any illegal drugs or misuse any drugs; I will not engage in or attempt to engage in any illicit, unscriptural sexual acts, which include any homosexual activity and sexual intercourse with one who is not my spouse through traditional marriage of one man and one woman. I will not drink alcoholic beverages of any kind; I will not use tobacco; I will not engage in other behavior that is contrary to the rules and regulations listed in the Student Handbook.

I PLEDGE to maintain an integrity of openness to God's claims on my life and to do my utmost to know and follow His will for my life.

I PLEDGE to attend class, all required chapel services on campus, and my choice of a house of worship wherever God is honored and lifted up.

I PLEDGE to abide by the rules and regulations that may from time to time be adopted by the university administration. I understand Oral Roberts University is a private school that is governed by a Board of Trustees, which has final authority on all matters. I understand that the university reserves the right to require the withdrawal of a student at any time if in the judgment of the President of the university and the University Discipline Committee such action is deemed necessary to safeguard ORU's ideals of scholarship or its spiritual and moral atmosphere as a Christian university.

I will keep the HONOR CODE carefully and prayerfully.

# ANNUAL SECURITY REPORT

