

ORAL ROBERTS UNIVERSITY School of Education Grad Council Minutes Day/Date: Tuesday, September 25, 2012	
Present:	Dr. Dwight Davidson, Dr. Hallett Hullinger, Dr. Jim Myers, Dr. Mary Lou Miller, Dr. Tim Norton, Dr. Patrick Otto, Dr. Calvin Roso, Dr. Sherri Tapp
Guests:	Tim Woods
Minutes taken by:	Denise Hopper
Agenda	
Opening prayer	Dr. Myers opened the meeting with prayer at 1:45 pm.
<u>Motion</u> 1st – 9-25-12 Dr. Norton 2nd Dr. Tapp	Minutes from the 9/18/12 meeting were read and approved by the Grad Council.
General Business	<p>Dr. Otto reported that each Professor will have ten of the blue ORU note cards placed in their door boxes with address labels to use for your advisee contact lists.</p> <p>Denise reported that Syllabi and textbook orders have been placed in faculty's door boxes. Please make note that the bookstore needs the orders returned no later than October 1.</p> <p>Tim has drawn up an email that will be sent to all new students with information they need to know to be successful in the program. He will cc advisors when the emails go out.</p> <p>Dr. Norton read a dissertation title and asked if Dr. Boyd needed to approve asking UG Faculty member to sit on committee. Discussion was had and all agreed that precedent to move forward already existed.</p>
Sept. Ed.D. Comps <u>Motion</u> 1st – 9-18-12 Dr. Norton 2nd Dr. Miller	<p>Will begin calling students and sending letters this week to those that passed. Profs will need to contact their advisees and remind them to enroll in dissertation hours next semester.</p> <p>Dr. Norton made a motion that Vergarie Sanford's Ed.D. Comps research question and Oral be considered a non-take due to ongoing health issues. All other questions that she passed will be valid. Motion passed unanimously.</p>

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January Ed.D. Comps	Dr. Otto needs study guide updates by October 1 and new comp questions no later than November 30.
Track Your Incompletes	Please track your incompletes. Don't let those grades roll away from you.
ePortfolio Data	Need 2 semesters of data (grades/internships) for MA or Ed.D. Programs – submitting program review in early February.
Fall Dissertations	Possibly 1
Ed.D. Writing Entrance Component	Dr. Hullinger made a motion from Committee to accept the proposed change to writing samples for admission and rubric (attached to these minutes). Motion was accepted unanimously with the condition that the rubric still needs to be finalized and reviewed by Grad Council fall 2012 semester.
Advisement Contacts Report Begins Sept. 1	September's report due October 5. Please remember to record type of contact, i.e. email, card, phone.
7 year letters/lists	7 year lists are now ready and will be distributed following today's GC. Please review, make contacts as necessary, and be prepared to discuss after fall break.
Projects for 2012-13; Ongoing and/or Still to be Completed	Where are they now 2012-13 NCATE Diversity Audit Project Program Review for Building Level and Dissertation Level Post Dissertation Survey
Disposition Issues: New & Follow-up	None discussed.
Calendar of Events	9/26 Grad Prayer 9/26-27 Fall Revival 10-1 January Study Guide Due 10-2 No GC, Yes COE Assembly 10/3-6 October Mods 10/8-12 HLC Visit, No GC 10-23 NEXT GC 10-26 MA Comps 10-30 GC 10-31 Grad Prayer 11-6 No GC, Yes COE Assembly 11/7-10 Mods 11/15-16 OACTE State Meetings (in Broken Arrow) 11-30 January Comp Questions due Mark your calendars for Fall and Spring Assessment Week

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	activities dates TBD
Next Meeting: Tuesday, October 23, 2012, GC 6 th Fl., Conference Room #1, from 1:30-3:00 p.m. (approximately)	
Meeting adjourned at 2:40 pm.	