

Dr. Linda Dunham
Chair College of Education
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COLLEGE OF EDUCATION

September 12, 2011

Ms. Teacher Candidate
CPO 71-2571
Tulsa, OK 74171

Dear Ms. Teacher Candidate;

In your Professional Education Program Interview, the committee talked with you about the concerns of the faculty concerning your lateness in completing requirements and failure in turning in your pre-assignments on August 12 for your first set of Cohort classes. In light of this, you are being asked to initial the below indicating that you understand the expectations the committee outlined for you in order for you to be allowed to student teach in October. You must complete all future Cohort class assignments on-time and pass your Cohort classes in order to continue into your student teaching assignment. You must also arrive at classes and appointments on time, as you would your own classroom.

Your admission into the Professional Education Program is provisional upon your being able to complete the courses you need through the Cohort this fall. We will review your work prior to student teaching this semester and if you have successfully completed the coursework without any concerns, your provisional status will be removed. You have been cautioned to turn in your work on time and meet all requirements in order to be allowed to continue in the College of Education this year. Your work will be closely monitored this semester.

Participation and successful completion of your program depends upon the following conditions.

You will need to read and initial the following statements, and sign and return this document to my office. By initialing each of the following statements and signing below, you attest that you understand that this document represents an agreement made between you and the Oral Roberts University College of Education.

_____ I understand that student teaching placement is contingent on making **passing grades in all courses I am currently enrolled in this semester.**

_____ I understand that all requirements for ePortfolio must be complete on time.

_____ I understand that I must **be on time for each class this year.**

_____ I understand that I must be **punctual** in arriving for appointments.

_____ I understand that coursework must be **good quality work** and turned in on time.

_____ I understand that if I fail to meet **any** of the above requirements, I **will not** be permitted to complete student teaching and will then write a senior paper in order to graduate with a non-certifiable Education degree.

It is our prayer that you succeed this year and we continue to wish you well as you continue to move toward the completion of the program required for the call of God upon your life. If you have any questions or need additional information, please feel free to contact me.

Student's Signature

Date

Advisor's Signature

Date

Dean, College of Education

Date

Sincerely,

Dr. Linda Dunham, Chair
Undergraduate Education

Original Copy in Student's File
Photo Copies: To Student and Advisor