



How to file for OPT with USCIS

OPT stands for Optional Practical Training and is an avenue for the student to remain in the United States beyond graduation to obtain valuable work experience in their desired field. Students who participate in OPT can work in the US for 12 months.

The Office of International Student Relations at Oral Roberts University does not file individual OPT applications. We provide all the necessary resources and tools for the student to be able to file for OPT. You alone are responsible for the timely filing of your own application documentation, understanding F1 rules for OPT, and properly maintaining OPT status.

Below is the checklist of the steps to complete filing for OPT.

- Create an account at myaccount.uscis.gov.
- Fill out the I-765 Form under the category (C) (3) (B). Make sure you fill out the form but DO NOT submit it before the session

Once you have filled out the I-765 Form, you will need to upload the following items to the form.

- A copy of your valid passport.
- Passport photo taken within the last 30 days (2x2 with a white background). Here is a website that can aid cropping a photo to the right dimensions [Tsg.phototool.state.gov/photo](https://tsg.phototool.state.gov/photo)
- Latest I-94, which can be printed at www.cpb.gov.
- Copy of **all** CPT I-20s, **all** signed.
- Copy of OPT recommendation I-20 signed.
- USCIS fee of \$410, if you are ready to submit your application that day (credit card, debit card, or bank routing number).