

# ADDING DIGITAL COURSEWARE LINKS TO D2L COURSES

This document shows faculty how to embed the following Follett Access approved publisher courseware products:

- Redshelf is the ebookshelf that will house all digital books and resources unless you are using the below providers
- Cengage Mindlinks launch
- McGraw-Hill Campus
- Pearson MyLabs and Mastering
- Pearson Revel

**Please note** that courseware other than Redshelf may require additional steps to pair the course with the courseware. Those steps are publisher-specific. Contact Wendy Morton [wmorton@oru.edu](mailto:wmorton@oru.edu) and she will assist with the specific course pairing.

## EMBEDDING STEPS: (Using Redshelf as the Example)

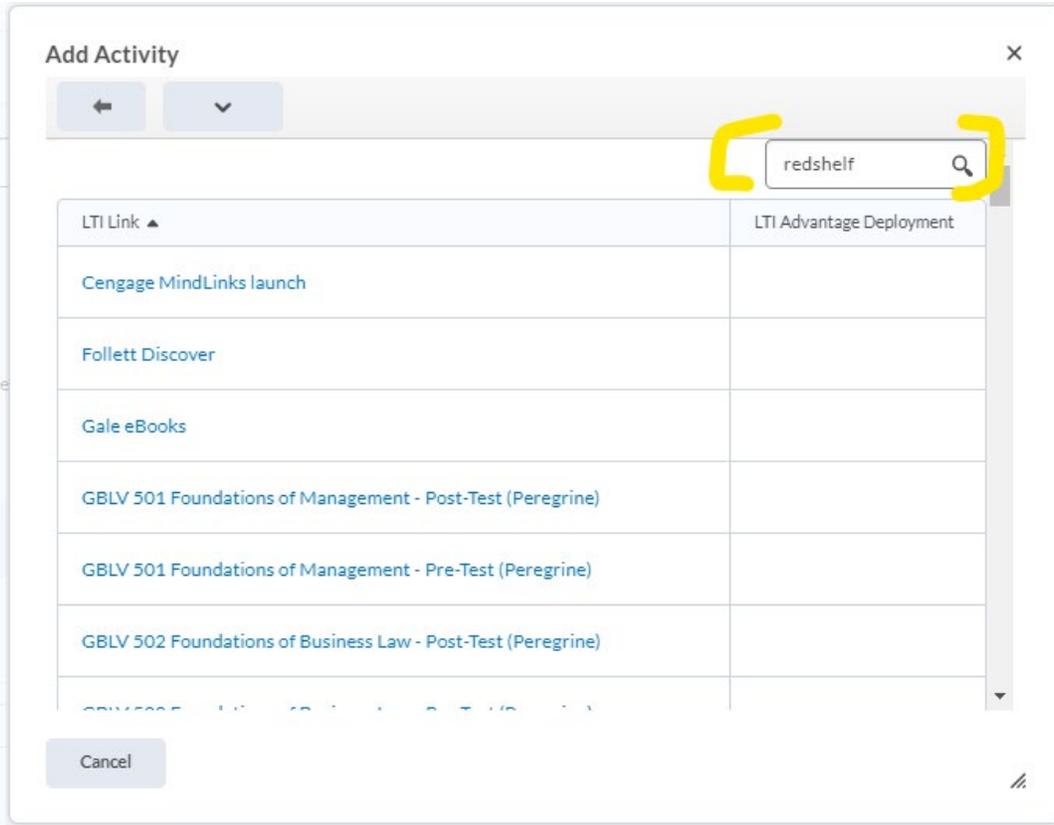
1. From the left menu within your D2L course shell, select an appropriate page such as your Intro page, Welcome page or Start page where students will know to find information about their course materials and any super codes if needed (example below is Test Module).
  - a. You may also want to write a News Item reminding student to look in this section for course material/courseware information.
  - b. Click the **“add existing activities”** drop down.

The screenshot shows the D2L course shell interface for a course titled 'Sandbox (Walter Ensign)'. The main content area is titled 'Test Module'. At the top, there are navigation links: Content, News, Assessments, Communication, Resources, Follett Access Portal, Faculty Help, Edit Course, and More. Below these is a search bar and a 'Search Topics' field. The left sidebar contains a 'Table of Contents' with 'Test Module' selected. In the main content area, there are three buttons: 'New', 'Add Existing Activities', and 'Bulk Edit'. The 'Add Existing Activities' button is highlighted with a yellow box. Below the buttons, there is a list of activities: 'Virtual Classroom launch' (External Learning Tool), 'Virtual Classroom launch', and 'MLQ Self-Survey' (Web Page). The 'Add Existing Activities' dropdown menu is open, showing a list of options including 'Add Kaltura Media', 'AVON: Academic Videos Onli...', 'Bongo Virtual Classroom', 'Chat', 'Checklist', 'Discussions', 'Dropbox', 'External Learning Tools', 'Google Drive', 'OneDrive', and 'Online Rooms'. The 'External Learning Tools' option is highlighted with a yellow box.

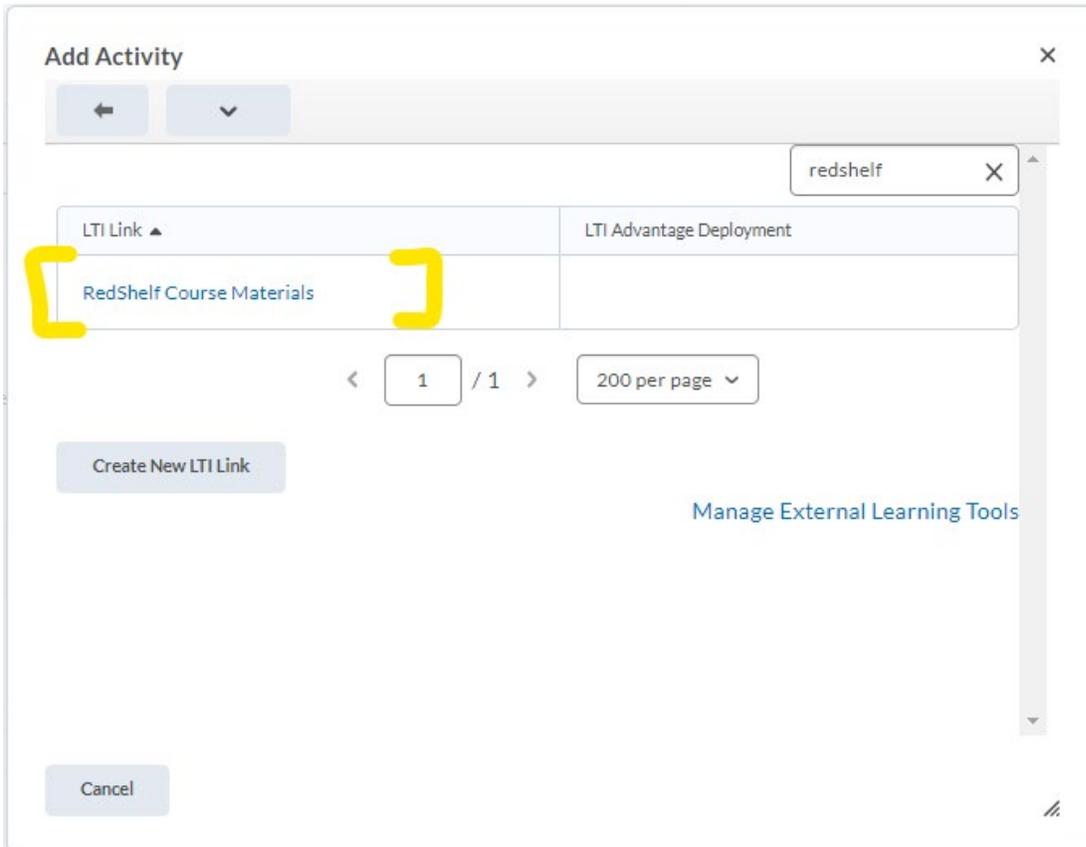
2. From the down menu, select **“external learning tools.”**

This screenshot is a continuation of the previous one, showing the 'Add Existing Activities' dropdown menu open. The 'External Learning Tools' option is highlighted with a yellow box. The rest of the interface remains the same as in the previous screenshot.

3. The “Add Activity” box will pop up on the screen. Scroll to find your courseware or type the name into the search box.



4. Select the “RedShelf Course Materials” item to add it to your course.



5. RedShelf is now accessible from within your course.
  - a. Clicking the link will launch the eBookshelf within the RedShelf app.
    - i. **Note:** When a student clicks into the Redshelf ebookshelf in any course, it will show every book the student has access to for the semester – not just your course material.
  - b. Once you add the links, if you need help embedding other publisher courseware throughout your course, contact Wendy Morton [wmorton@oru.edu](mailto:wmorton@oru.edu).

The screenshot shows a D2L course interface. At the top, there is a navigation bar with links for Content, News, Assessments, Communication, Resources, Follett Access Portal, Faculty Help, Edit Course, and More. Below this is a search bar labeled 'Search Topics'. The main content area is titled 'Test Module' and includes options for 'Print' and 'Settings'. A section titled 'Add dates and restrictions...' is visible. Below that are buttons for 'New', 'Add Existing Activities', and 'Bulk Edit'. The main list of items includes:
 

- Virtual Classroom launch (External Learning Tool)
- MLQ Self-Survey (Web Page)
- RedShelf Course Materials (External Learning Tool) - This item is highlighted with a yellow box.

 At the bottom of the list is an input field for 'Add a sub-module...'. On the left side, there is a sidebar with navigation options: Overview, Bookmarks, Course Schedule, Table of Contents (3), Test Module (3), Sample Week Module, and an 'Add a module...' button.

## NOTES:

1. **Bookstore contact:** Elizabeth Caldwell [ecaldwell@oru.edu](mailto:ecaldwell@oru.edu)
2. **D2L Help:** [d2lhelp@oru.edu](mailto:d2lhelp@oru.edu)
3. If you are **co-teaching**, it is likely only one of you will have access to the resources to add them to the D2L Course. Contact Elizabeth Caldwell if you need additional access options.
4. If you have **MyLabs super codes** or other **publisher codes** to access the course material/platforms, include those clearly in your D2L information page, and make a news item including it and/or directing them to the page where all the codes and information is located.