ORU
ORAL ROBERTS UNIVERSITY

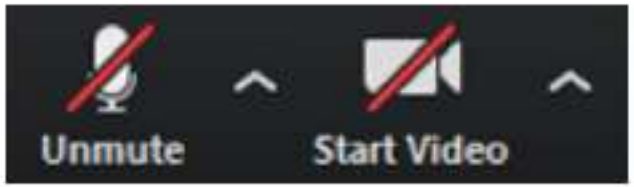
Faculty Training

slides: http://bit.ly/ORUZoomTng03-20

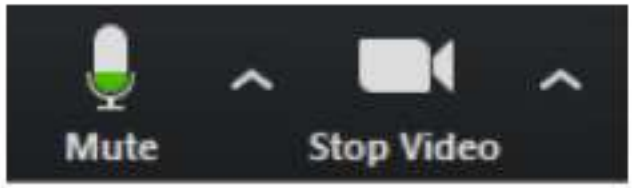
Academy for Exceptional Teaching, March 2020

39 min. Video: http://www.kaltura.com/tiny/o51ts

Test your audio *now:*



- Plug in your headset or earbuds, if possible
- Click "Unmute" to say hello.
- Click "Start Video" to share your webcam.
- "Mute" your mic when not speaking. Unmute to speak.



Today's slides: http://bit.ly/ORUZoomTng03-20

Backup Audio

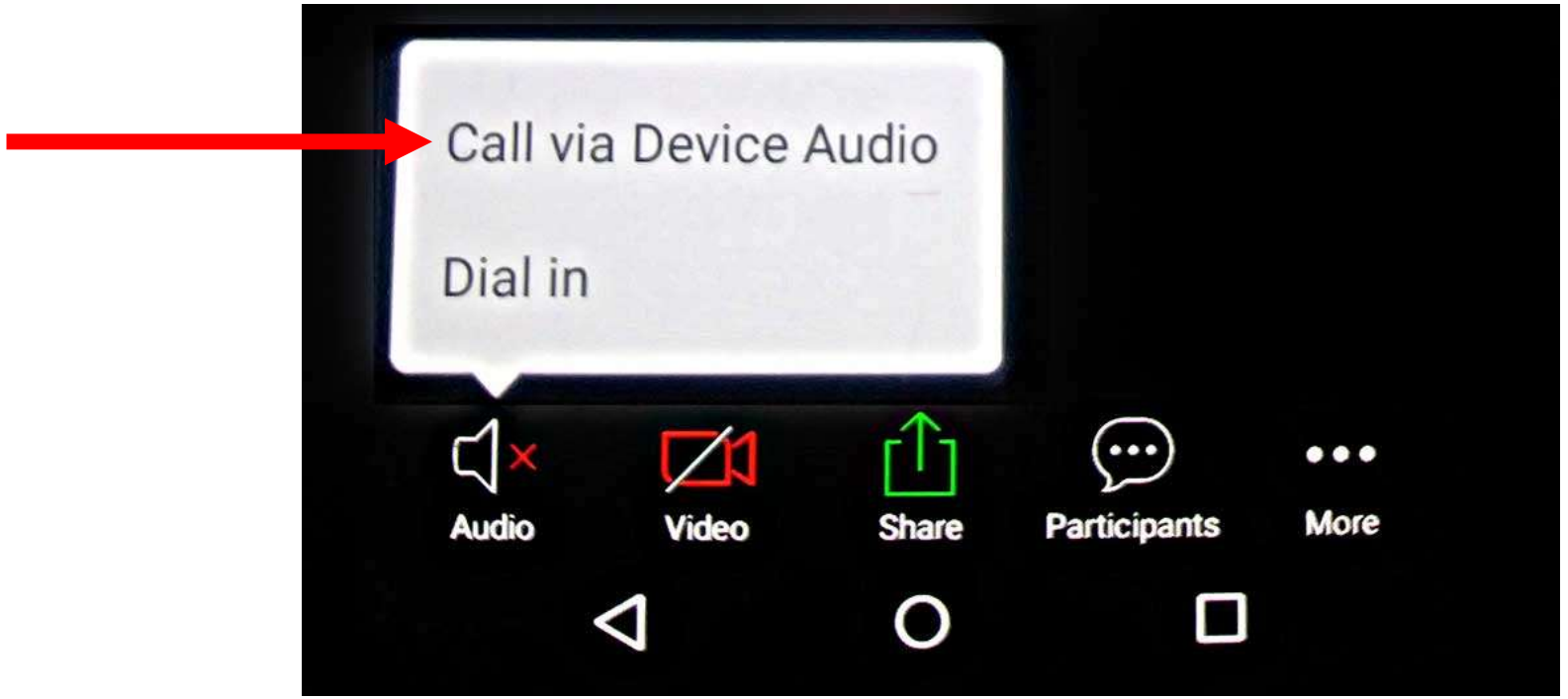
Our meeting link is:
https://oru.zoom.us/my/online
For backup, if your audio doesn't work, you may dial into our conference call number, **+1 669 900 6833 (US Toll), Meeting ID: 918 495 6713#** If you are outside the U.S., international phone numbers are available: https://zoom.us/u/3KVSD

If an emergency arises to prevent you from attend this training it will be repeated

Today's slides: http://bit.ly/ORUZoomTng03-20

Smart Phone: Mute Audio?

After joining via Zoom mobile app for iOS or Android, connect your Mic



Phone: *6 mutes/unmutes

Zoom Meetings

Speaker View

Zoom Meetings

Gallery View

Zoom Meetings

Default View – Participant – Hit Esc key

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Academy for Exceptional Teaching

Today's Training Team

BOYD

CULP

MORTON

TURTOVA

GARY

Zoom Faculty Training : Agenda

Title	Presenter	Time
Welcome & Provost	Even Culp	00:00
D2L/Zoom College Experts	Even Culp	03:00
Zoom Orientation	Jay Gary	10:00
Breakouts – “work in progress”	Faculty	25:00
Report Outs – “tips-get ready?"	Faculty	40:00
Closing	Culp & Gary	50:00

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A Corona Update from President Wilson, 3/16/2020

To Students (5 min)

https://vimeo.com/398060217

To Faculty (2 min)

https://vimeo.com/398056550

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Provost Coronavirus Update to Students, 3/18/20

http://www.kaltura.com/tiny/wj1fg

Provost Video to Students

1. Attend your classes via zoom at the normally scheduled time and day.
2. Find an appropriate place to set up your computer to take notes and attend to the class presentations.
3. Watch for emails from your faculty (& D2L course news) with the link to join your class via Zoom
4. Sign into D2L for the latest class assignments and submit your homework to the appropriate D2L dropbox
5. If you have specific course questions send an email to your course instructor
6. Test that your laptop or smartphone is Zoom ready at https://zoom.us/test View a 1-min. ZOOM Tutorial
7. D2L brief tutorial- http://www.kaltura.com/tiny/uaz9h

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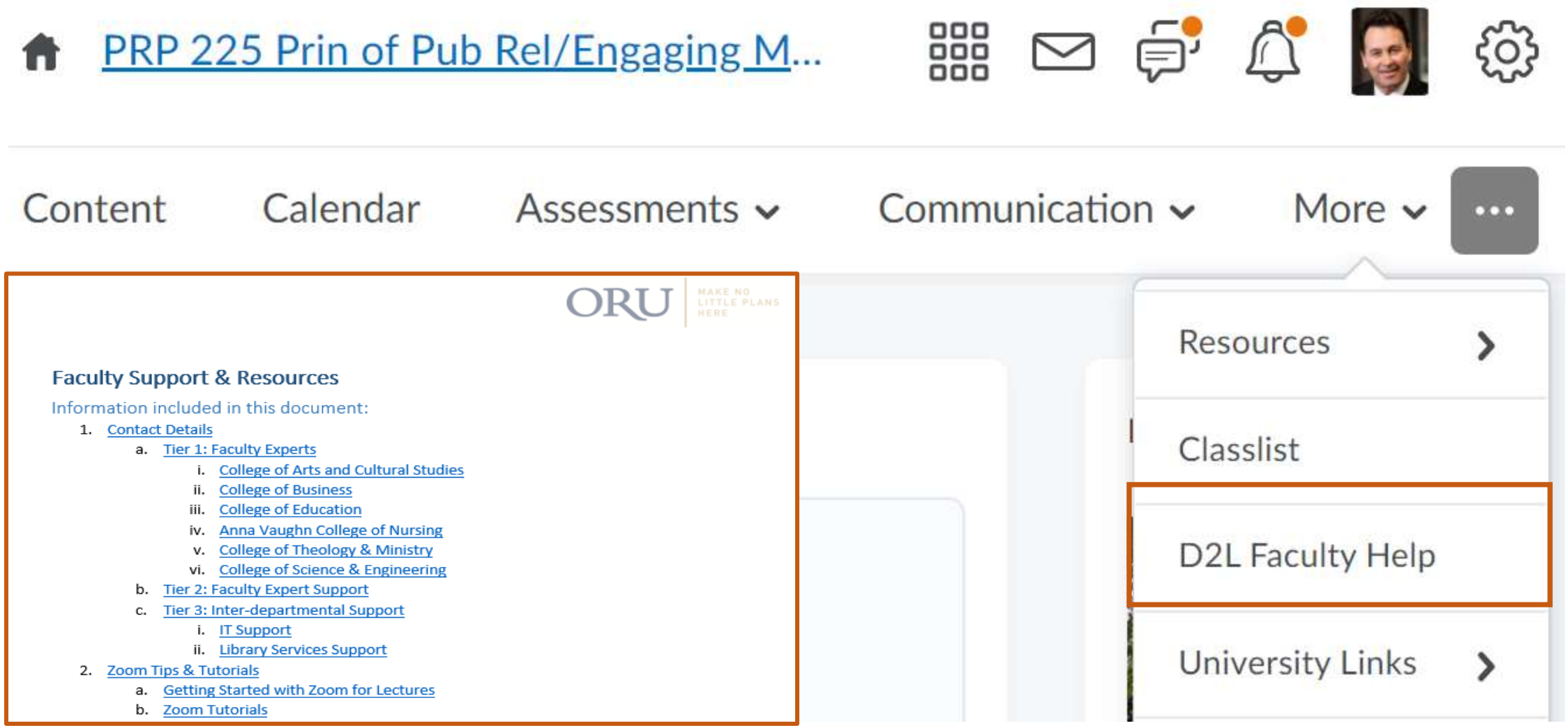
"D2L Faculty Help" – new tab in each course



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College Faculty Experts: D2L & Zoom

Tier 1: Faculty Experts	Each College has a group of peer faculty experts who will act as your primary contacts relating to teaching remotely through D2L.
Tier 2: Academy Support	If your faculty expert, Chair or Dean is unable to resolve your problem, there is an "Exceptional Teaching" team your College expert will contact.
Tier 3: Inter-Dept	IT and Library Services will provide technical and teaching resource support.

College of Arts and Cultural Studies

Department	D2L & Zoom Support
HHG	Dr. Jason Pudlo jpudlo@oru.edu Cell: 405-226-3045
	Dr. Curtis Ellis wellis@oru.edu Cell: 804-363-9977
CAM	Dr. Cristi Freudenrich cfreudenrich@oru.edu Cell: 918-521-4870
	Dr. Marcela Chaván mchavan@oru.edu Cell: 757-672-3836
	Dr. Susan McMurray smcmurray@oru.edu Cell: 918-521-4870
EML	Dr David Farnsworth dfarnsworth@oru.edu Cell:918-850-8376
	Lyn Manghum lmanghum@oru.edu Cell: 918-960-1934
	Carlos Chale cchale@oru.edu Cell: 918-960-1934

College of Business

Department	D2L & Zoom Support
All departments	Dr. Bill Crawford billcrawford@oru.edu
	Ms. Meg Weinkauf mweinkauf@oru.edu
	Dr. Rebecca Gunn rgunn@oru.edu
	Dr. Doris Feltham dfeltham@oru.edu

College of Education

Department	D2L Support	Zoom Support
Listed faculty support both D2L and Zoom	Dr. Hallett Hullinger hhullinger@oru.edu	
	Dr. Chancey Bosch cbosch@oru.edu	
	Dr. Patrick Otto jotto@oru.edu	
Zoom support only	Mr. Gerry Landers Cell: 918.232.6768	glanders@oru.edu

Anna Vaughn College of Nursing

Department	D2L & Zoom Support
All departments	Dean Prentice dprentice@oru.edu
	Audrey Thompson athompson@oru.edu
	Sharon Willis shwillis@oru.edu

College of Theology & Ministry

Department	D2L & Zoom Support
Undergraduate	Kerry Loescher kloescher@oru.edu Cell: (918) 277-4819
Graduate	Dr. Bill Buker bbuker@oru.edu Cell: (918)230-6544
	Marlene Markins mmankins@oru.edu Cell: (918) 909-9966

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College of Science & Engineering

Department	D2L Support	Zoom Support
Behavioral Sciences	Cal Easterling ceasterling@oru.edu	Philip Nelson pnelson@oru.edu
Biology and Chemistry	Celestino Velasquez cvelasquez@oru.edu	William Ranahan wranahan@oru.edu
Computing and Mathematics	Enrique Valderrama evalderrama@oru.edu Cell: 210-264-8189	Andy Lang alang@oru.edu
Engineering	John Matsson jmatsson@oru.edu Cell: 918 934-0895	Elena Gregg egregg@oru.edu Cell: 918-381-1823
Health, Leisure, and Sport Sciences	Bill Gordon bgordon@oru.edu Cell: 918-521-5345	Terry Shannon tshannon@oru.edu Cell: 580-310-4370 Twitter: @ORUSportMgmt

College Faculty Experts: D2L & Zoom

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Advanced D2L Help		
d2lhelp@oru.edu is available to assist faculty experts with D2L related concerns that they cannot solve for another faculty member.		
Instructional Support		
Instructional Support can assist faculty experts with questions relating to curriculum assistance and delivering it effectively in the virtual environment.		
	Sasha Turtova aturtova@oru.edu Cell: 626-224-6237	Dr. Even Culp eculp@oru.edu Cell: 918-202-5053

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IT Support		
Faculty experts are your primary support for Zoom issues. IT is the secondary support. IT remains the primary support for standard computer and technical issues.		
• Technical support for Zoom • Classroom tech. support • FAQs • Mobile phone settings	**Hours:** • Mon. – Fri.: 7:00am-8:00pm • Sunday March 22: 6pm-12am **Ph:** 918-495-6444/ 918-495-6315 remote@oru.edu remotezoom@oru.edu	IT Website: See menu for support options IT FAQs

Library Services Support		
• eBooks & digital resources • Supplemental teaching resources • Student & faculty support	**Hours:** Mon. – Fri.: 8:00am – 5:30pm **Ph:** 918-495-6887 Text: 918-532-6672 Librarian@oru.edu	Library Website: Access all support services and resources including Faculty & Staff tab Library FAQs

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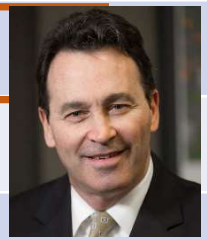

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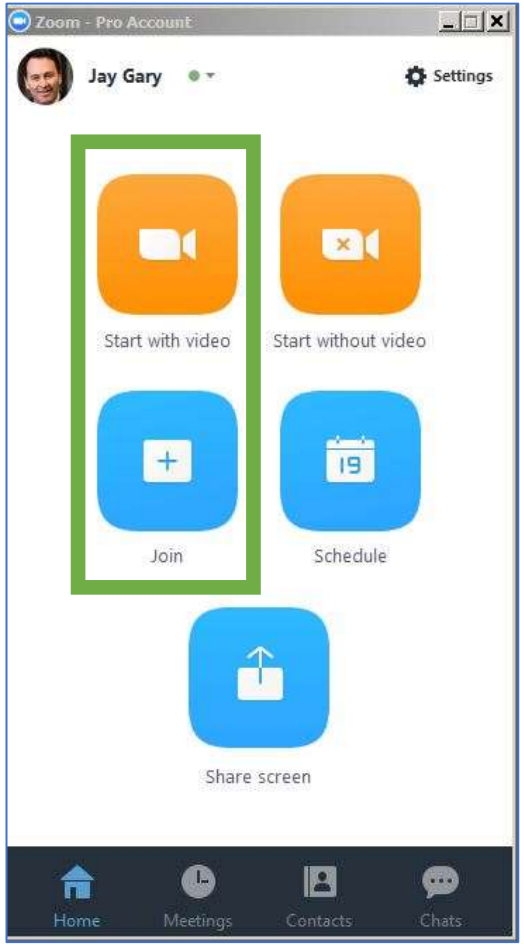
zoom

Orientation

https://www.oru.zoom.us



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Hosting Zoom Mtgs.

Dr. Gary's 13 min. Tutorial

http://www.kaltura.com/tiny/gr96a

Slides: http://bit.ly/2OyJvv6

Zoom Basics- ABCs

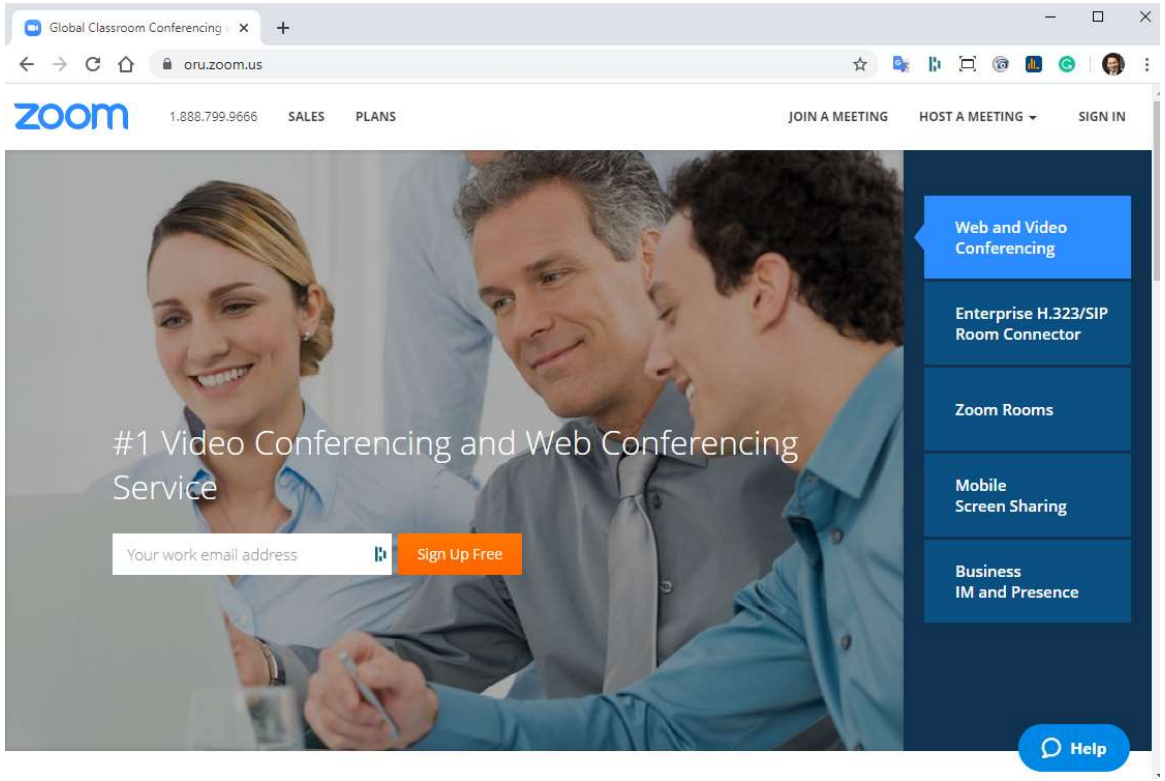
https://oru.zoom.us

Dr. Gary's 13 min. Tutorial

- Get a Zoom Account
- Create Your Profile
- Settings: Meetings, Recordings
- Starting a Zoom Meeting
- Zoom Task Bar
- Audio, Video, Participant buttons
- Share button
- YouTube – audio
- Ideal Host Desktop
- PowerPoint – one monitor
- Speaker View, Gallery View
- Recordings – News Item in D2L

Zoom Basics- DEFs

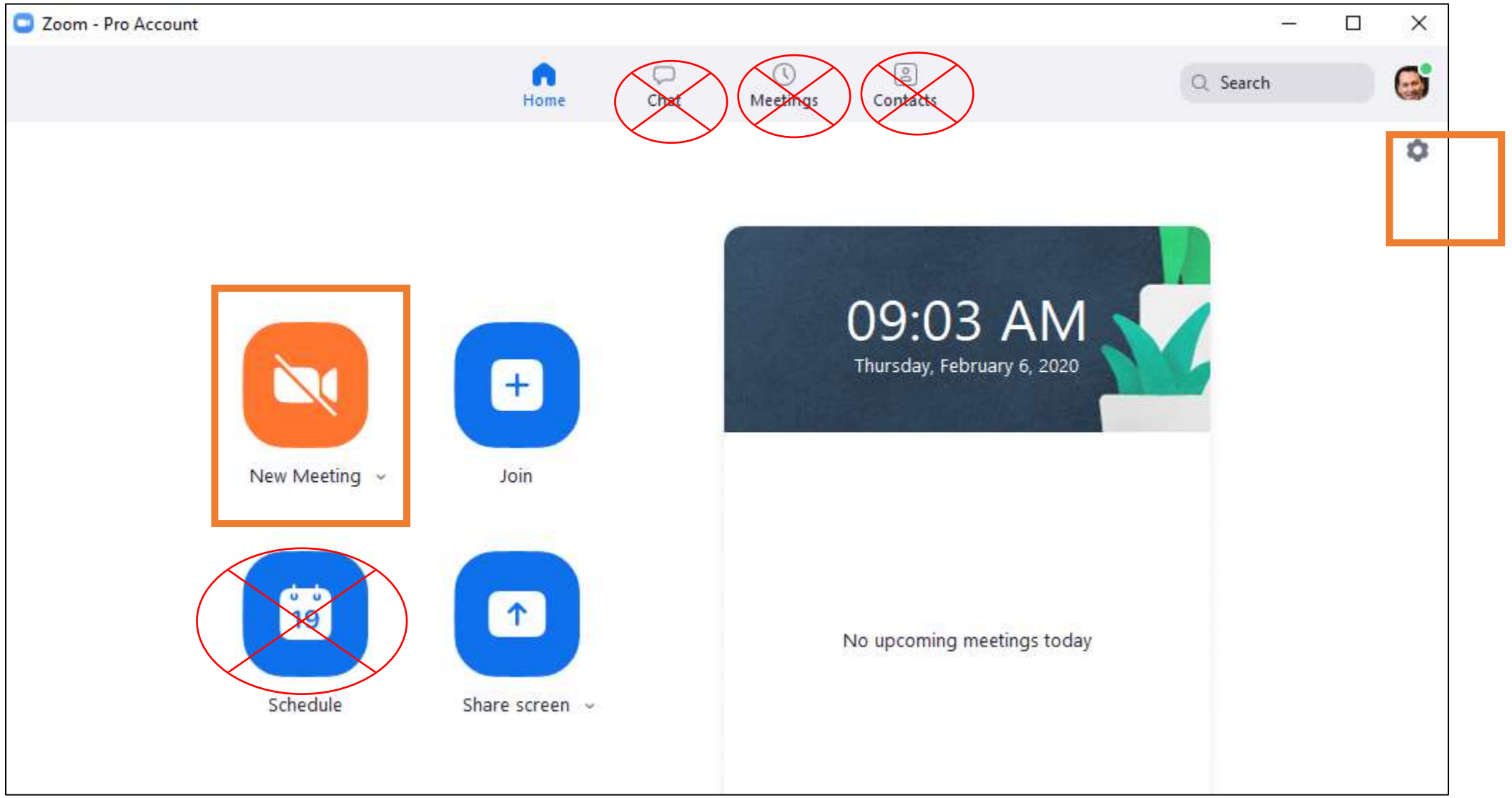
https://oru.zoom.us



- Use Zoom – not its Contact or Schedule
- Start “Record” a Session
- Recordings: Find Archive
- Recordings: Rename Folder-Copy Link
- D2L News Item: Paste Link
- Use Video Breakout Rooms
- Keep Regular Office Hours
- Shared Network Files – Grab before Class
- Check Home Internet Speed
- Use Headset or Earbud/mic
- Look Good on Video Calls
- Use a Virtual Background if Needed

Zoom Desktop App

https://zoom.us/support/download

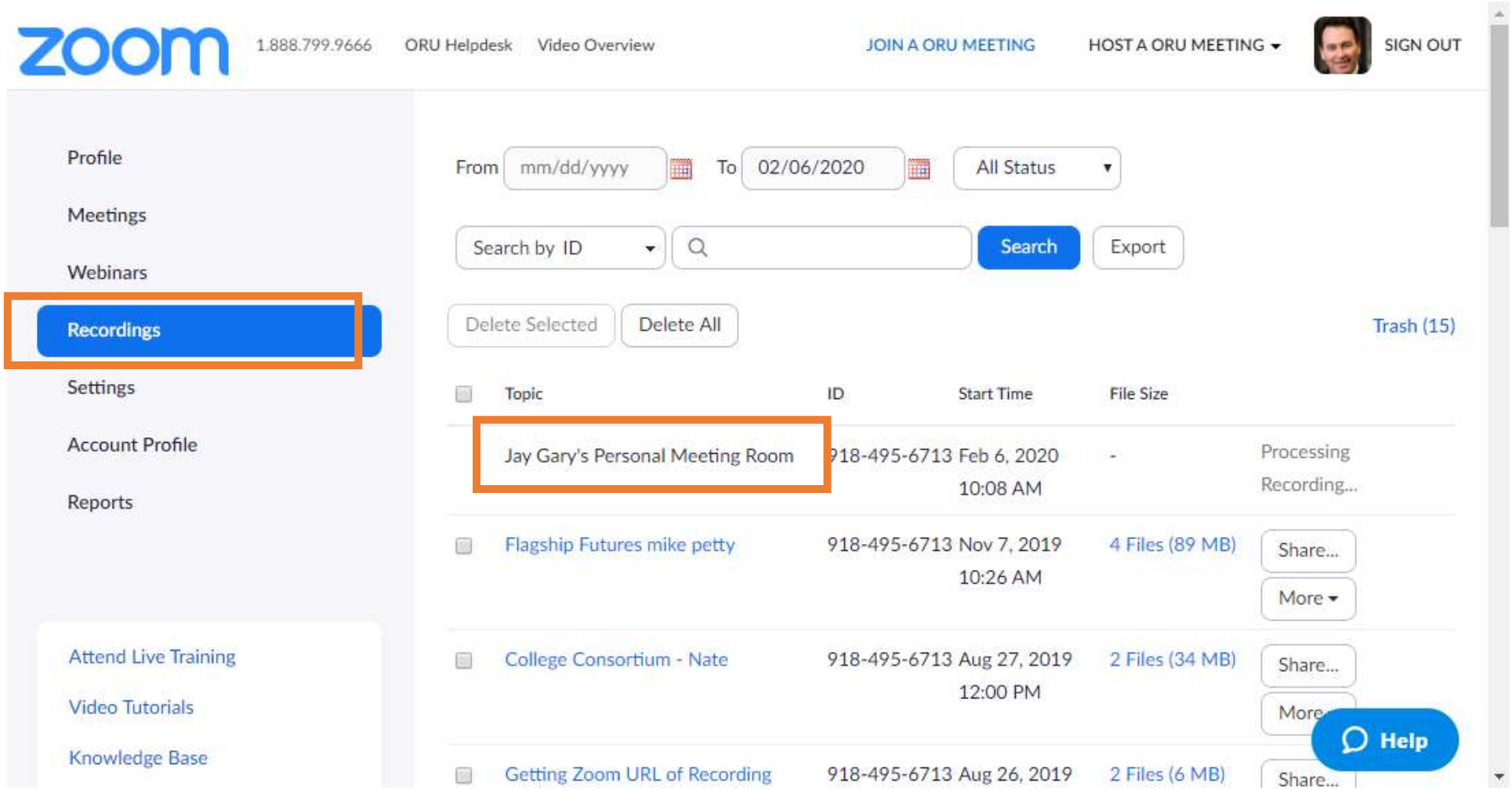


Zoom Meetings

Start Record -- Session

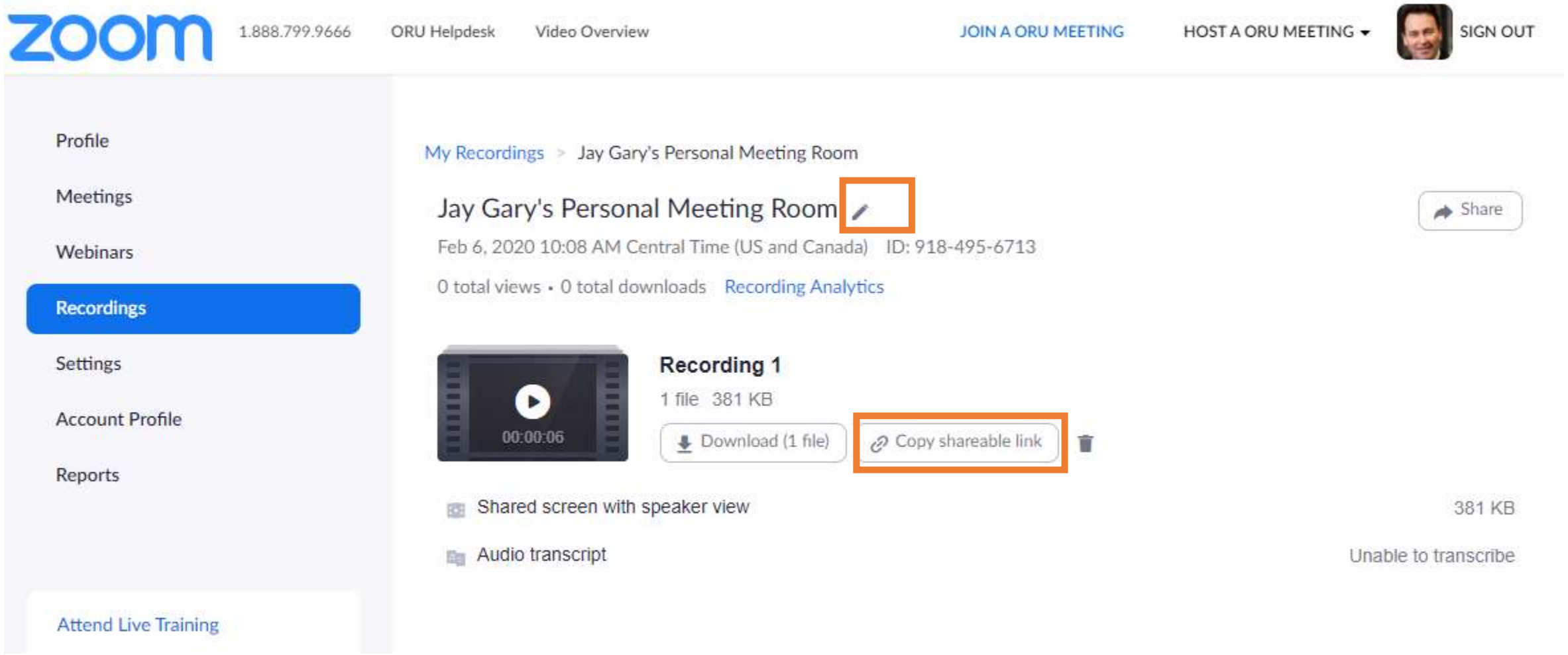
Zoom Meetings

Recordings: Find Archive



Zoom Meetings

Recordings: Rename Folder & Copy Link



Zoom Meetings

D2L News Item: Paste Archive Link

☐	**MeetUp 1 Video Archive** ⌄	Jan 17, 2020 10:00 AM	-	Published

Team 571, thank you for participating in our 1st MeetUp. Here is the 90-minute archive of MeetUp 1, in case you missed parts. Blessings and peace. https://oru.zoom.us/rec/share/-JVtCIPd0U9Of7OU8BvzVp8GFb_Iaaa8hnMd8vcNyhphKb9hMBf4OXhvPBt4CqWz?startTime=1579222860000

☐	**MEETUP #1: Jan 16, 7 pm** ⌄	Jan 14, 2020 12:00 AM	-	Published

Mark your calendar. I will host our 1st MeetUp for 90-minute on Thursday, Jan 16th at 7 pm U.S. Central Time (Time Zone Converter). The login is: **https://oru.zoom.us/my/online** The backup conference call number in the USA is 1-669-900-6833, pin ID: 9184956713# If you are outside the U.S., international phone numbers may be available: https://zoom.us/u/3KVSD (use the same pin ID as above). If an emergency arises and you miss the meeting, a recording will be made. -- Dr. Gary

MeetUp

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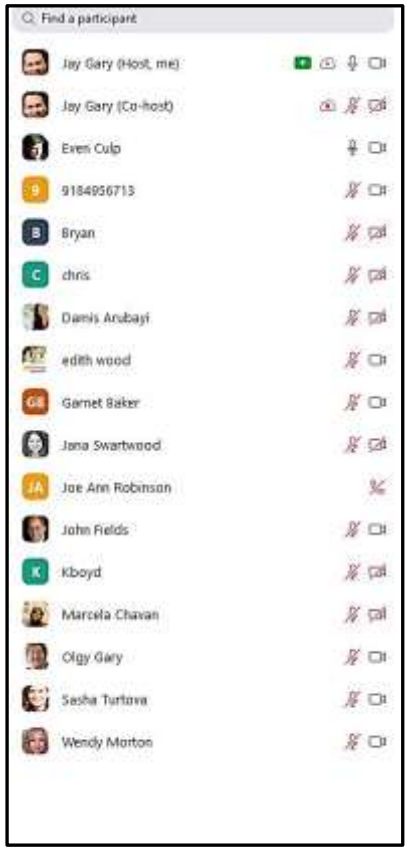
Two Ways to Take Class Attendance

1

Take a screenshot **Participant** menu



2 Check **Report** tab in oru.zoom.us

Meeting Participants

Export with meeting data

Show unique users

Export

Name (Original Name)	User Email	Join Time	Leave Time	Duration (Minutes)	Attentiveness Score
Wendy Morton	wmorton@oru.edu	03/19/2020 02:57:31 PM	03/19/2020 03:25:08 PM	28	100.0%
Jana Swartwood	jswartwood@oru.edu	03/19/2020 02:58:26 PM	03/19/2020 03:25:01 PM	27	100.0%
edith wood	ewood@oru.edu	03/19/2020 03:00:28 PM	03/19/2020 03:25:18 PM	25	100.0%

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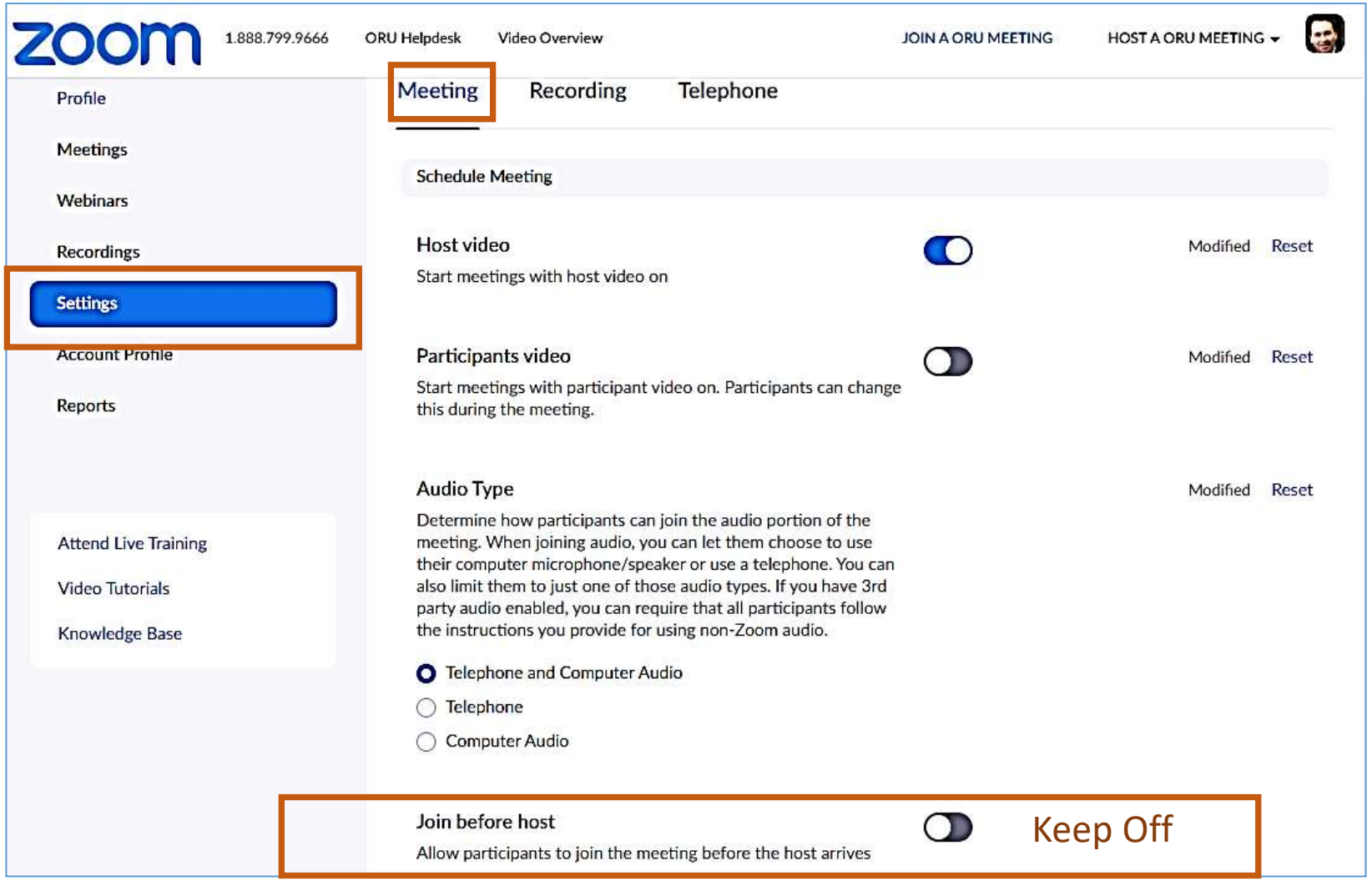
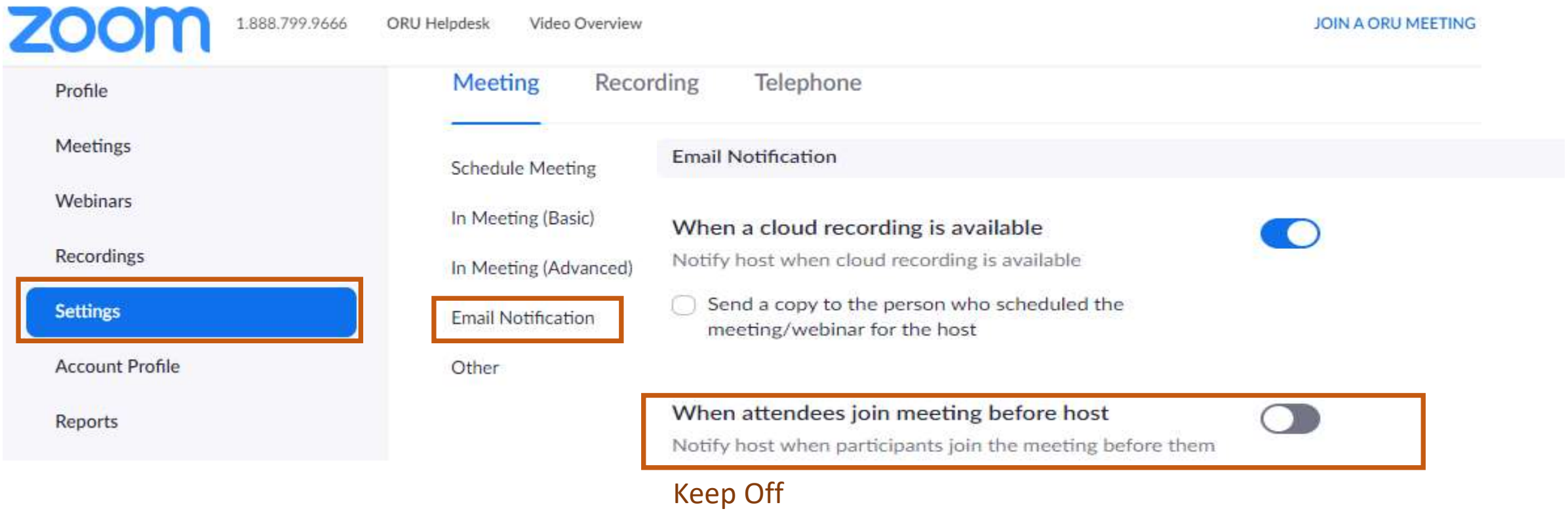
“Join Before Host” –Keep Off



“Notify When Attendees” –Keep Off



Keep Off

Use Zoom Video Break Out Rooms

https://youtu.be/j_O7rDILNCM 3 minute tutorial

Keep Regular Office Hours

GMAL 553 OL Thought and Sector Leadership (Spring 2020, Gary)

Content Browser

Bookmarks Recently Visited

- INSTRUCTOR NOTES
- START HERE
- Module 1: Thought
- Module 2: Systems

News

Office Hours Friday: 4 pm CT

Posted Mar 19, 2020 12:00 AM

I will host Office Hours, this Friday, from 4-5 pm, CT. Drop by if you wish, at https://oru.zoom.us/my/online You can stay for 5 minutes or 20 minutes! Others will drop in and out at the same time. I can take questions on your Project 1, or anything else about how this course might relate to your career development.

Dr. Jay Gary, jgary@oru.edu
Associate Professor of Leadership

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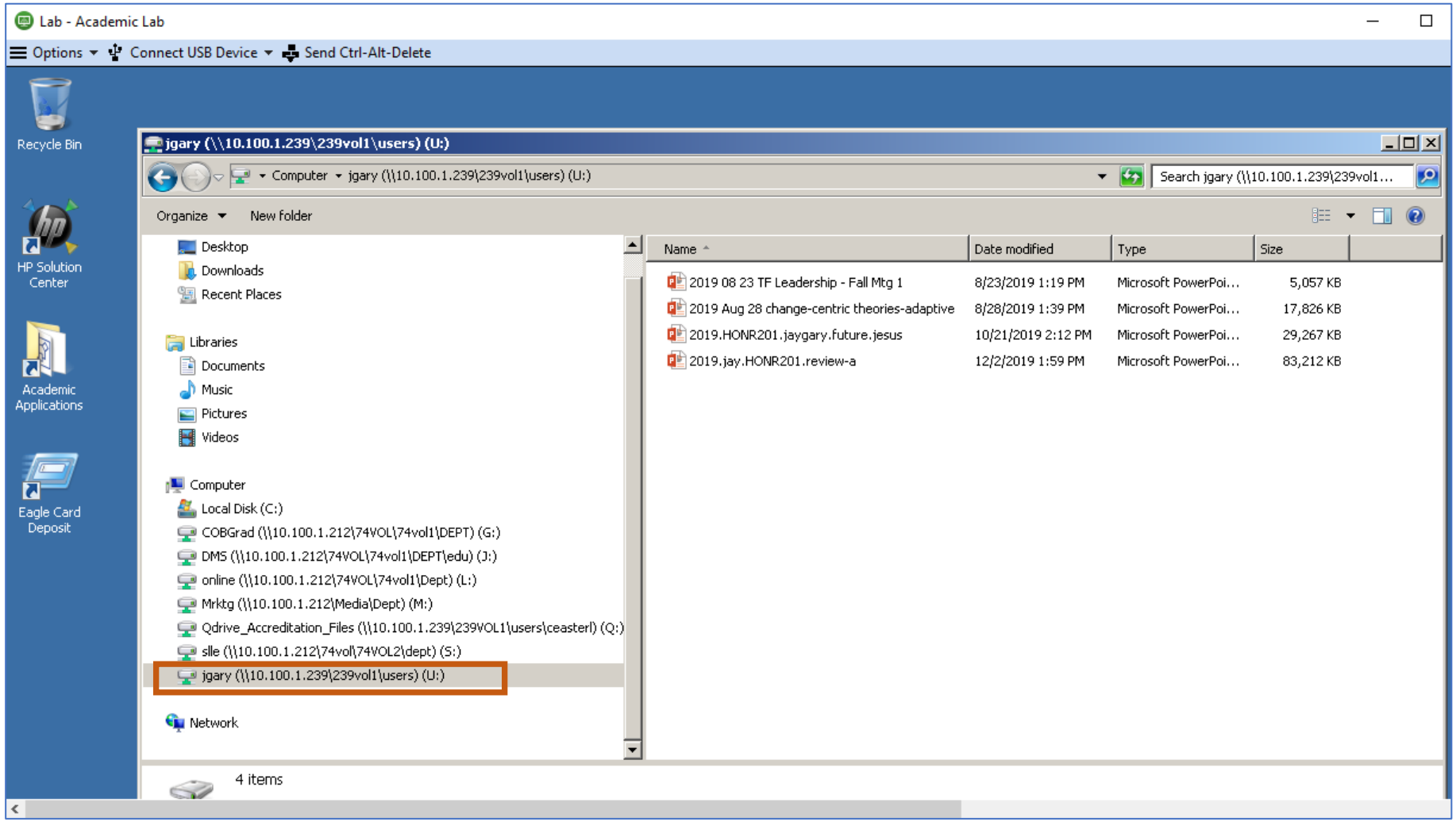
Shared Network Files? Grab Before Zoom



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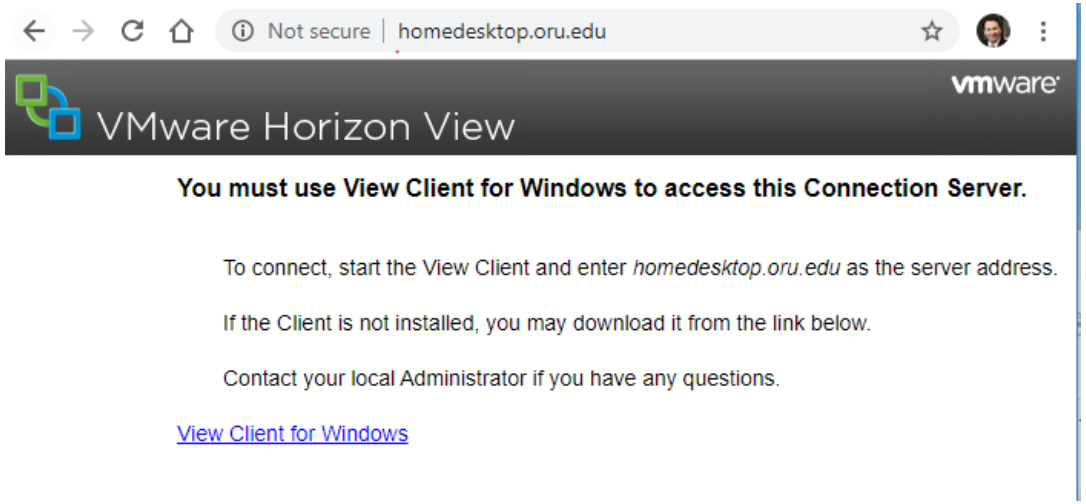
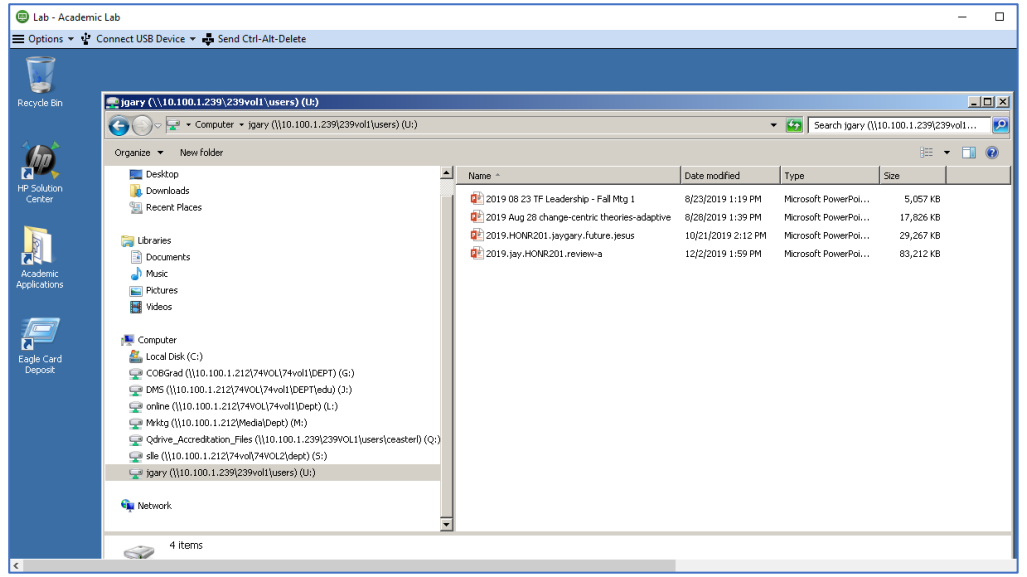
Non-ORU Machine: Use **VMware** access your Files

https://homedesktop.oru.edu/

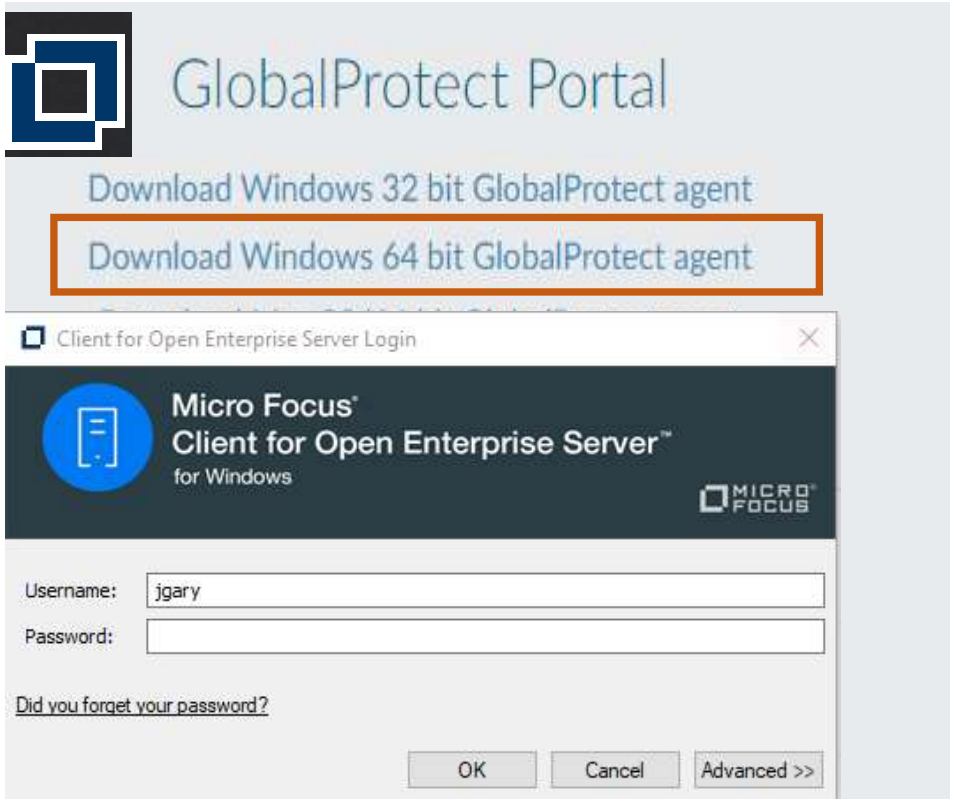




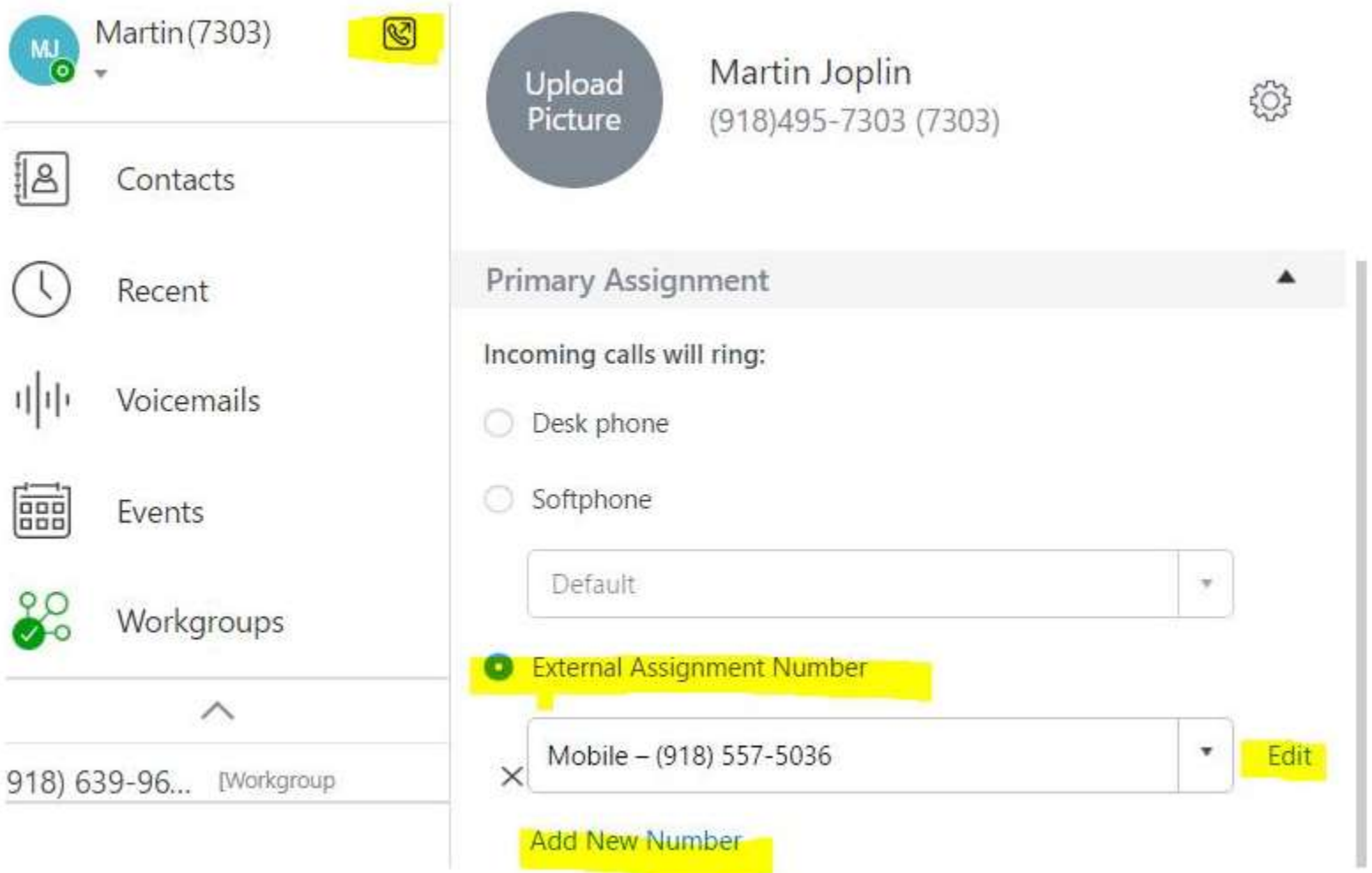
ORU Issued Laptop: Internal Network via VPN

Install: https://oru.edu/pdfs/information-technology/globalprotect-vpn.pdf

https://dialup.oru.edu



Use Mitel App to Forward Work to Cell Phone



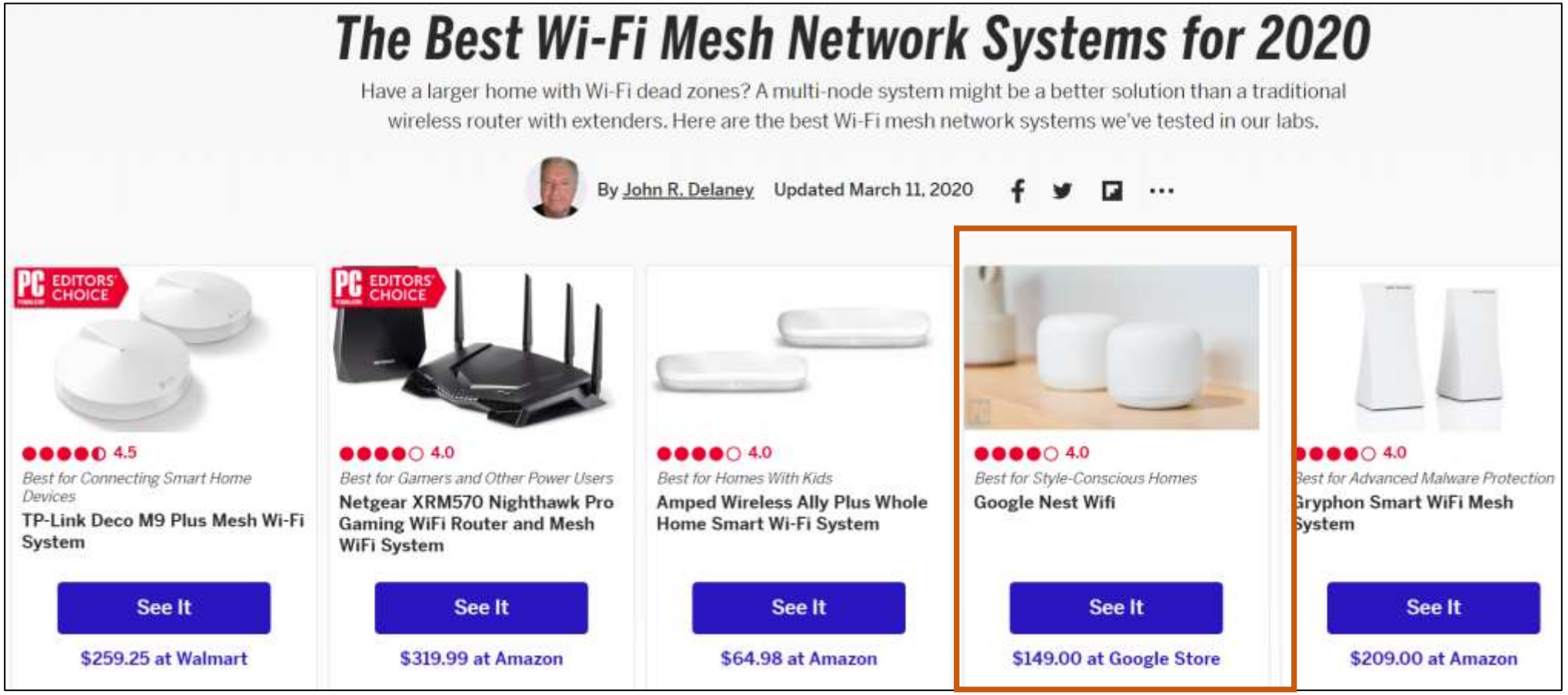
Working from Home

Check Home Internet Speed

SPEEDTEST®

Speedtest.net

Home Wi-Fi


The Best Wi-Fi Mesh Network Systems for 2020
Have a larger home with Wi-Fi dead zones? A multi-node system might be a better solution than a traditional wireless router with extenders. Here are the best Wi-Fi mesh network systems we've tested in our labs.
By John R. Delaney Updated March 11, 2020
PC EDITORS' CHOICE
4.5
Best for Connecting Smart Home Devices
TP-Link Deco M9 Plus Mesh Wi-Fi System
See It
$259.25 at Walmart
PC EDITORS' CHOICE
4.0
Best for Gamers and Other Power Users
Netgear XRM570 Nighthawk Pro Gaming WiFi Router and Mesh WiFi System
See It
$319.99 at Amazon
4.0
Best for Homes With Kids
Amped Wireless Ally Plus Whole Home Smart Wi-Fi System
See It
$64.98 at Amazon
4.0
Best for Style-Conscious Homes
Google Nest Wifi
See It
$149.00 at Google Store
4.0
Best for Advanced Malware Protection
Gryphon Smart WiFi Mesh System
See It
$209.00 at Amazon

Headset or Earbud/Mic

Logitech USB Headset H390 with Noise Cancelling Mic

Skullcandy Wired Earbuds With Microphone

Restart Your Laptop Twice a Week

Look Good on Video Calls

Linda Raynier
Linda Raynier

Benjamin Gunter
Benjamin Gunter

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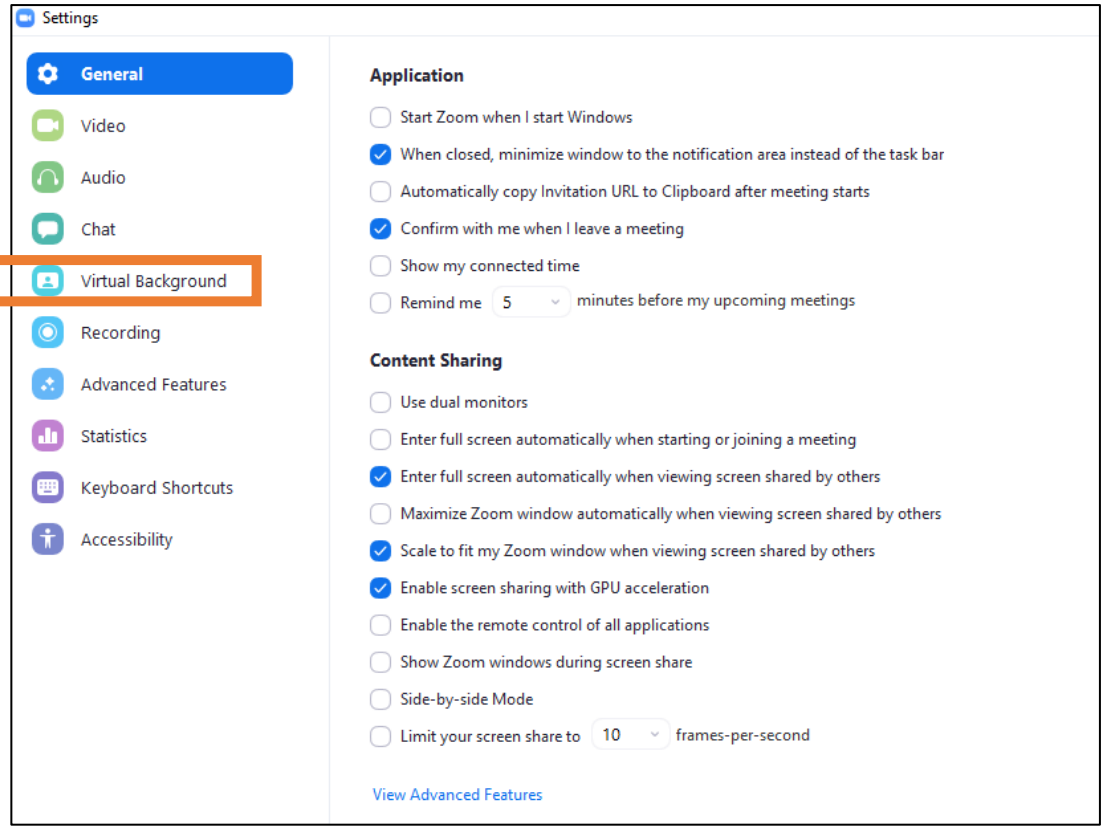
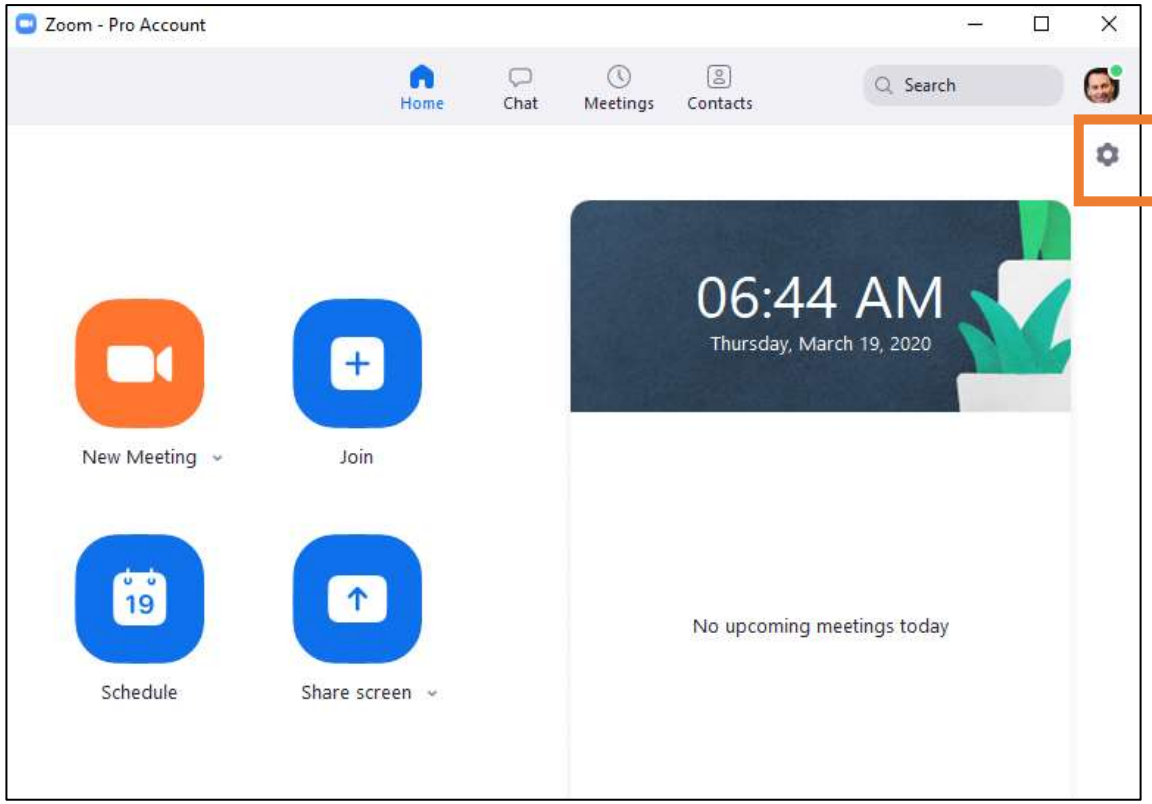
Use a Virtual Background





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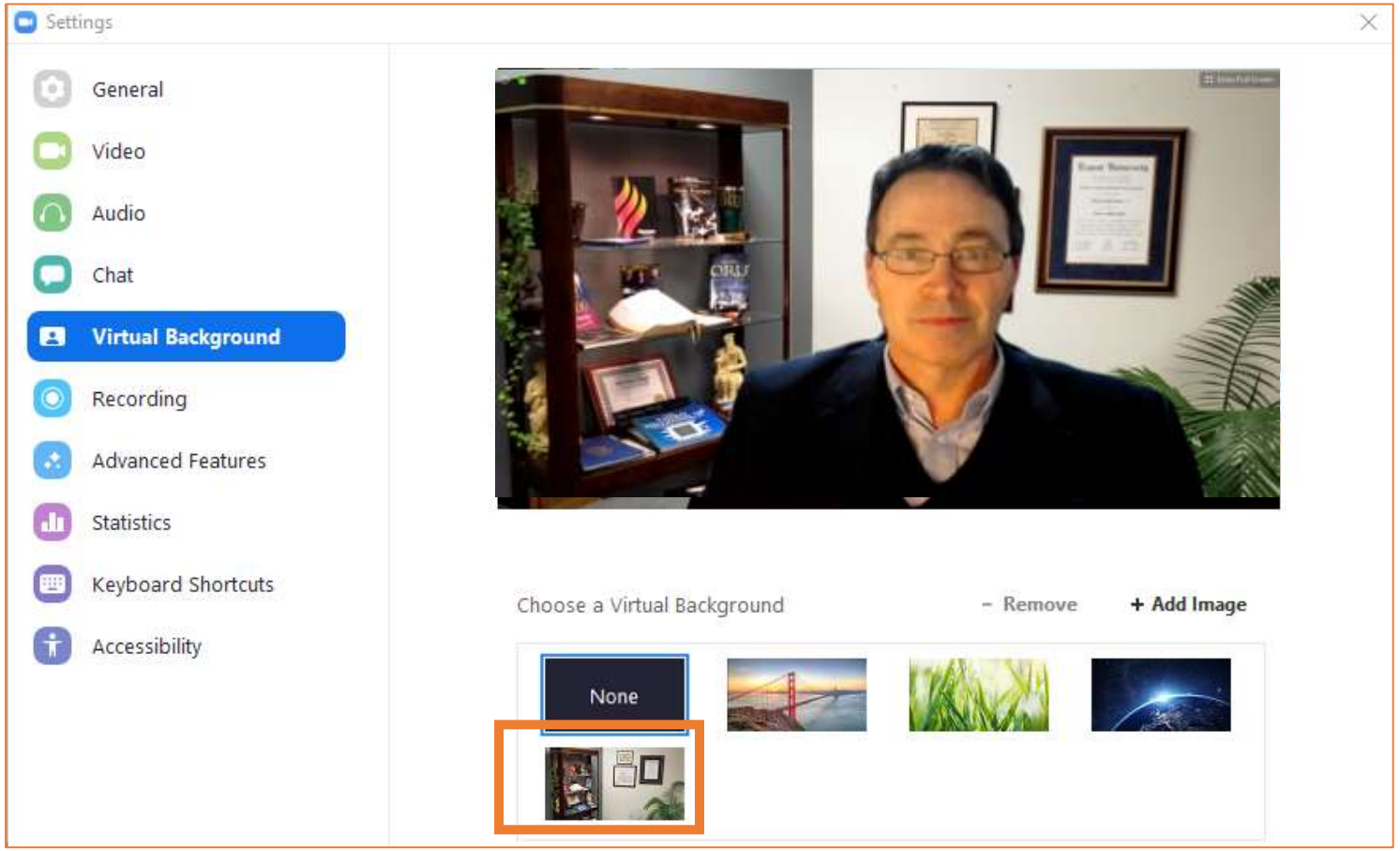


Sources for royalty-free images: Pexels, Unsplash, Pixabay.
An image of 1280 pixels by 720 px or 1920 pixels by 1080 pixels

20 Minute Magna Videos

240 on-demand videos

technology in the classroom
online teaching strategies
grading online
blended learning

http://bit.ly/ORU-Magna

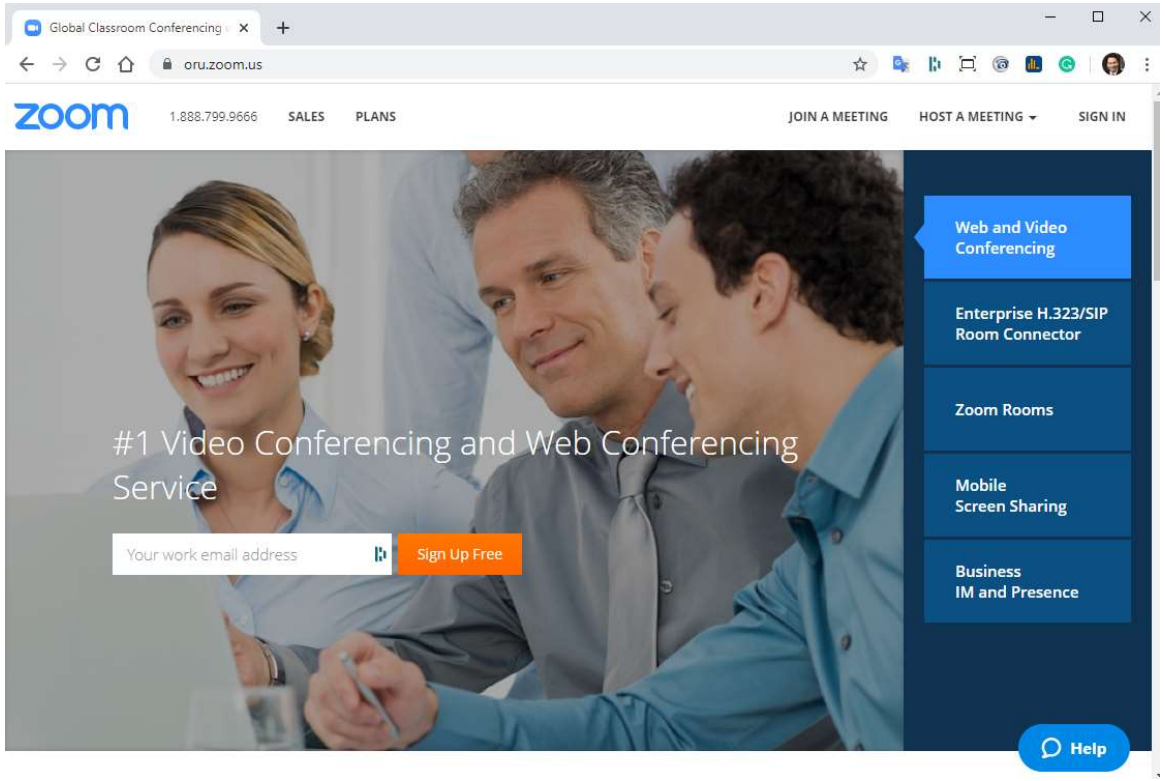
ORU Faculty Sign Up
Authorization Code:
ORU2731

Build up your Faculty CV

Zoom Basics- DEFs

https://oru.zoom.us

We just covered….



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D2L/Zoom College Experts	Even Culp	03:00
Zoom Orientation	Jay Gary	10:00
Breakouts – “work in progress”	Faculty	25:00
Report Outs – “tips-get ready?"	Faculty	40:00
Closing	Culp & Gary	50:00

Break Out Groups (15 min)

- I am… I teach…
- My tips to get ready…

Zoom Faculty Training : Agenda

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Break Out Reports (7 min)

My Tips to Get Ready…

- Reed: can tutors host a meeting? Yes, w/ their own Zoom
- Smith: how do we conduct church life? How did missions relate to pandemics? Relate teaching to this moment and history.
- Culp: how? Practice with yourself/ spouse in your house. Practice showing YouTube, practice breakouts.
- Smith: begin with Praise, Prayer? Record it? Summary end
- Smith: post notes at the end, pptx or pdf, course news
- Culp: Chunk essence up from, Summary of lesson

Break Out Reports (7 min)

My Tips to Get Ready…

- Jezek: Breakouts.
- Klehm: White board, break it out
- Mankin: Do students need Zoom accounts?
- See D2L Student Help--- Oru.zoom.us

Break Out Reports (7 min)

My Tips to Get Ready…

- Culp: can we get access to GC? LRC? For equipment? Contact dean, security to escort.
- Smith: Webcams? Initial security shack off 81st street or GLC; call x 6315 IT
- Boyd: don't have to be perfect! Reach out for help!

Break Out Reports (7 min)

My Tips to Get Ready…

- Garnet/Olgy: see FB: “HE & Corona V”
- Olgy: ICDE, catch the train, emergency remote checklist
- Marcela: rehearse B/E sessions,
- Dr. Boyd: com. w/ students regularly, reduce distance
- Virtual Background: policy, flexible… yes
- Joe Ann Robinson: reduce anxiety !!
- Culp: early connections, trust w/ students, caring for…
- Don’t wait till you get it perfect/ making sure serious.

Break Out Reports (7 min)

- Dr. Halsmer: rename yourself, or call phone ins.
- Olgy: add your headshot to Zoom
- Nancy: Promotion/Branding class – apply 2nd half? Segway into social media, their ways? “Organ donation” in Corona V.
- Nancy: “Student Help” tab in D2L News, to Zoom.
- Olgy: early notification about Monday.
- Culp: my class: case study on Corona, info, and affective
- Boyd: int’l students? Time zone. Zoom? 1. record. 2. alt time

Break Out Reports (7 min)

- Wendy: Turn off notifications from Outlook, or close
- Wendy: Adjust your Laptop, video cam
- Wendy: Pay attention to lighting, from front.
- Record Breakout Groups? How? Invite 1 back to main grp.
- 7-5; 5-10pm, two groups of helps
- Also: share Advance - Portion vs. Basic for Tube You.
- Use an Ironing Board as an adjustable desk to get a better Webcam view from laptop

Break Out Reports (7 min)

- Boyd: learn what works or doesn't
- Boyd: create community with Zoom
- Boyd: keep engaged [stop talking!]
- Tracy: record summary/ lecture, devote class to discussion
- Ma: record lectures w/ Zoom
- Kern: When muted, push space bar to Talk, release space bar back to mute.
- Olgy/Paul: use Video button on task bar to select camera

Break Out Reports (7 min)

- Bob Leland: bring in experts lecture, rather you teach !
- Ruby L. : use “wiki” type tools to aggregate observations
- Olgy: have students create blogs, free spaces, visit read
- Whiteboard? Yes, share
- Video / cam: can mirror
- Sasha: remind students about internet.
- D2L Faculty Help – free internet in service area/ students.

Break Out Reports (7 min)

- Wendy: Video tab, has Virtual Backg, ‘mirror effect”
- White Board: yes, built into Zoom, see “Annotation” tab as host on the Task Bar.
- USB plug in: should be able to share a device as a “Screen”

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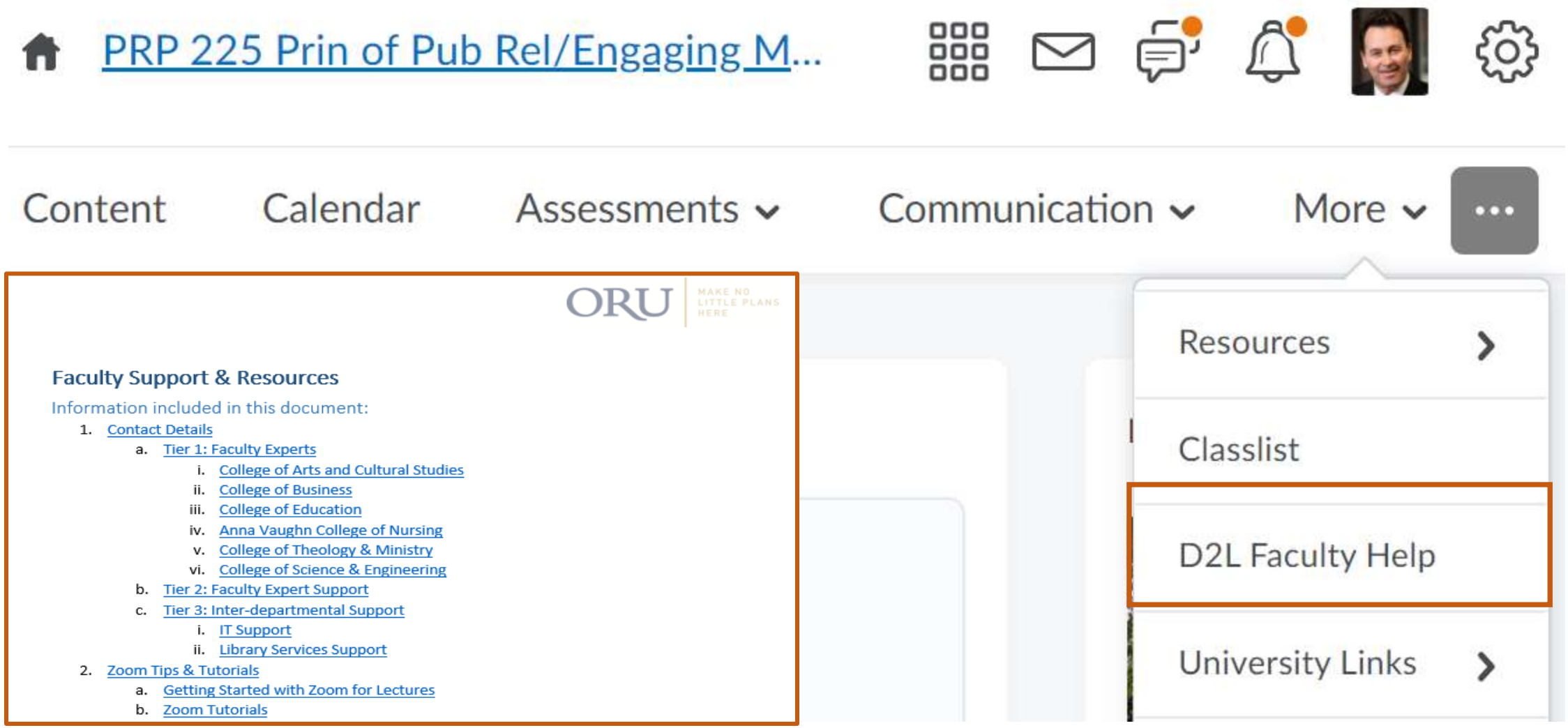
"D2L Faculty Help" – new tab in each course



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College Faculty Experts: D2L & Zoom

Tier 1: Faculty Experts	Each College has a group of peer faculty experts who will act as your primary contacts relating to teaching remotely through D2L.
Tier 2: Academy Support	If your faculty expert, Chair or Dean is unable to resolve your problem, there is an "Exceptional Teaching" team your College expert will contact.
Tier 3: Inter-Dept	IT and Library Services will provide technical and teaching resource support.

College of Arts and Cultural Studies

Department	D2L & Zoom Support
HHG	Dr. Jason Pudlo jpudlo@oru.edu Cell: 405-226-3045
	Dr. Curtis Ellis wellis@oru.edu Cell: 804-363-9977
CAM	Dr. Cristi Freudenrich cfreudenrich@oru.edu Cell: 918-521-4870
	Dr. Marcela Chaván mchavan@oru.edu Cell: 757-672-3836
	Dr. Susan McMurray smcmurray@oru.edu Cell: 918-521-4870
EML	Dr David Farnsworth dfarnsworth@oru.edu Cell:918-850-8376
	Lyn Manghum lmanghum@oru.edu Cell: 918-960-1934
	Carlos Chale cchale@oru.edu Cell: 918-960-1934

College of Business

Department	D2L & Zoom Support
All departments	Dr. Bill Crawford billcrawford@oru.edu
	Ms. Meg Weinkauf mweinkauf@oru.edu
	Dr. Rebecca Gunn rgunn@oru.edu
	Dr. Doris Feltham dfeltham@oru.edu

College of Education

Department	D2L Support	Zoom Support
Listed faculty support both D2L and Zoom	Dr. Hallett Hullinger hhullinger@oru.edu	
	Dr. Chancey Bosch cbosch@oru.edu	
	Dr. Patrick Otto jotto@oru.edu	
Zoom support only	Mr. Gerry Landers Cell: 918.232.6768	glanders@oru.edu

Anna Vaughn College of Nursing

Department	D2L & Zoom Support
All departments	Dean Prentice dprentice@oru.edu
	Audrey Thompson athompson@oru.edu
	Sharon Willis shwillis@oru.edu

College of Theology & Ministry

Department	D2L & Zoom Support
Undergraduate	Kerry Loescher kloescher@oru.edu Cell: (918) 277-4819
Graduate	Dr. Bill Buker bbuker@oru.edu Cell: (918)230-6544
	Marlene Markins mmankins@oru.edu Cell: (918) 909-9966

Academy for Exceptional Teaching

Today's Training Team

BOYD

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I Will Survive ☺

Coronavirus version for teachers going online

https://youtu.be/CCe5PaeAeew

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Faculty Training

slides: http://bit.ly/ORUZoomTng03-20

Academy for Exceptional Teaching, March 2020

39 min. Video: http://www.kaltura.com/tiny/o51ts